



The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



EXECUTIVE MEETING

8th January 2018

Present: Comrades Ray Plourde, Joe McNulty, Dianne Higgins, Claude St. Louis, Rita Pitre, Gordon Kerluke, Mc Casselman, Nicole Hebert, Wayne Edwards, Jean Beck, Lucie Goderre, Frank Stacey, Don Johns, Robert Elrick, Len MacPherson and Bernard Laberge.

Excused: Comrades Marta Nuijten, Marty Keates, Jim Grant, Valerie Cyr, Kim Levesque, Sherri McInnis, Paul Larocque, Blaine Kiley, Wyn Fournier, Andre Fournier

Absent: Jeanine Mader, Garth Mader, Andrew Proulx, Myriam Meagher, Doc Hopper, Robert Patchett

1. OPENING CEREMONIES AS PER LEGION RITUAL

Comrade Raymond Plourde called the meeting to order at 7:00 PM.

2. ROLL CALL

Comrade Nicole Hebert called the roll. 16 of 32 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

3. DEVIATION

Due to the absence of Comrade Sherri McInnis due to illness the minutes were taken by Comrade Nicole Hebert.

Comrade Ray Plourde has appointed Comrade Bernard Laberge to the position of Sports Officer and this was ratified by the Senior Executive. All in attendance agreed with the appointment.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Nicole Hebert

The minutes of the December meeting were sent out to the Executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

Moved by Robert Elrick and seconded by Len MacPherson that the minutes from the December meeting be accepted.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

No new business.

6. CORRESPONDENCE– Comrade Nicole Hebert

All items received have been copied and placed in the Correspondence Binder and stored on the off-site thumb drive.

7. PRESIDENT'S REPORT – Comrade Raymond Plourde

As you are all aware, Margo and I will be leaving for Florida this coming Thursday. That however, will have no effect on my function as Branch President. Comrade Joe McNulty will be the “go to” person for any emergency. He will also chair all meetings not as Acting President but in his capacity of 1st Vice. There will be no need to appoint another VP, I will remain in touch with Joe through text, email or phone.

The Commercial AD TV has been installed and is running. Even before it was turned on we made \$100.00.

For elections, as past president, Comrade Gordon Kerluke will have to handle this one. Suggest that all start thinking now about the process. I am now giving official notice that I intend to run for the position of “Past President”. Personally I would like to see all three VPs stay on and move up one rung in the ladder. I believe Comrade Joe McNulty has someone in mind to propose for the position of 3rd vice.

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre

This is the **DECEMBER** report.

Our Gross Profit for the Bar and Kitchen was \$15,912

Other Operating Income total \$8,060 to give us a **Total Operating Income of \$23,972**

Wages and Benefits were \$9,386

Office and Administrative Expenses were \$1,301

Building Maintenance was \$7,747

Utilities were \$2,536

Financial Expenses were \$1,420

Total Operating Expenses of \$22,391

We therefore have a **Net Operating Income of \$1,581**

Other income was \$2301 which bring our **Net Income to \$3,882**

Our Year-to-date Net Income at the end of December is \$36,118 which is \$4,621 higher than last year.

VARIANCES

Again, this month we had a very good Operating Income and our Y-T-D is higher than last year by \$16,989 mainly due to Beer and Liquor Sales.

Our Operating Expenses for the month are higher than last year by approximately \$5,170 due to Building Cleaning Expenses. It also impacts our Y-T-D spending which is higher by \$16,372. This variance is again due to Building Maintenance and Repairs for \$4,230 and Building Cleaning for \$8,834. I will analyze these accounts to ascertain the relevance of these costs.

Still, our Y-T-D Net Operating Income is approximately the same as last year with a positive variance of \$616.

In the final analysis, our Y-T-D Net Income of \$36,118.08 is \$4,621 higher than last year due mainly to Special Events.

Financial statements are attached at the end of the minutes.

Moved by Comrade Wayne Edwards and seconded by Comrade Mac Casselman that the financial reports for December 2018 be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

At last meeting I had suggested offering Shaun Garrison the position of Bar Manager but since our business has slowed down, we will revisit - possibly at a later time.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

No report.

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

No report.

d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett

I attended visits between 10 and 20 Dec to 12 retirement homes with Bob Elrick, Lucie Goderre and Jeanine Mader. I missed one (Madonna) because of traffic and sudden snow squall.

I gave a brief summary of Service Officer Functions and services provided. I met with interested residents and arranged follow-up meetings at each residence as required.

I have two cases in progress:

One request for bed rails and a mattress (Through UK Benevolent Fund); and

One request for “a scooter” which will be a request to Poppy Fund (awaiting price quotes).

I have two more awaiting meeting with individuals.

I have one on hold because the claimant does not wish to provide the information requested by the application.

This period has been slow because of office closures for holiday period.

e. MEMORIAL WALK – Comrade Frank Stacey

No report.

f. LADIES AUXILIARY – Comrade Valerie Cyr

No report.

Moved by Comrade Len MacPherson and seconded by Comrade Bernard Laberge that the reports of the committees under the President be accepted as presented.

CARRIED

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Gordon Kerluke

a. HONOURS AND AWARDS – Comrade Gordon Kerluke

A few nominations/submissions for meritorious and outstanding service awards for deserving members have been received which is very encouraging. These can be emailed to me at gkerluke@sympatico.ca or Comrade Blaine Kiley at blaineskiley@yahoo.ca. They can also be placed in a sealed envelope addressed to me and left at the upper bar. The deadline for submissions is March 16, 2019. Awards are also available to other than Legion members

Copies of the Major Award Application Checklist and a sample of a MSM Citation are available for any members who are interested.

As previously mentioned, please note that it is important that the person being nominated is worthy of consideration for the award. “What are the outstanding services rendered by the member in the Legion and in the community that set the member apart from all the others for the award?” Has the member done outstanding service, over and above the normal requirements of an elected office or as a Branch member? Details on achievements in support of the nominations warranting the award are very useful.

b. FUTURE PLANNING AND ELECTIONS – Comrade Gordon Kerluke

It is not too early to think of volunteering for a position on the 2019/2020 Executive. Last year, the General and Election Meeting was held on April 17th.

Moved by Comrade Frank Stacey and seconded by Comrade Mac Casselman that the reports under the Past President be accepted as presented.

CARRIED

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Joe McNulty

a. MEMBERSHIP – Comrade Kim Levesque

Members Welcomed (7):

Pierre Barrette

Joyce Bisson

André Chartrand

Sonya Chartrand

Paul Milonas
Brian Miscampbell
Leonard Porquet

Applications for Membership (2):

André Caron (Ordinary)
Marie Ranger (Affiliate)

Requests for Transfer (2):

Douglas Hall (Ordinary)
Alain Racine (Affiliate)

b. VOLUNTEER COORDINATOR – Comrade Len MacPherson

To ensure that no names are missed on the Volunteer Appreciation Plaque, it is important that the names of anyone who volunteers be sent to me regularly. It has been two months since Remembrance Day, yet, I have only received a handful of names. Thank you for your cooperation.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

No report.

e. INVENTORY – Comrade Paul Larocque

No report.

f. CADET LIAISON – Comrade Don Johns

No report.

g. LA LIASON – Comrade Andrew Proulx

No report.

h. HOUSING – Comrade Garth Mader

No report.

Moved by Comrade Frank Stacey and seconded by Comrade Robert Elrick that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. **CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins**

a. **HOSPITAL VISITING – Comrade Dianne Higgins**

No report.

b. **KITCHEN OPERATIONS – Comrade Dianne Higgins**

No report.

c. **POPPY CHAIR – Comrade Wyn Fournier**

No report.

d. **POPPY TRUST FUND – Comrade Lucie Goderre**

Bank Balance – October 1 st , 2018	\$43,550.22
Revenues	\$103,308.10
Expenses	<u>\$(26,118.59)</u>
Bank Balance – December 31 st , 2018	\$ 120,739.73

e. **LEGION SENIORS – Comrade Robert (Bob) Elrick**

No report.

f. **VETERANS AND AGING – Comrade Robert (Bob) Elrick**

The annual holiday season visit to all vets, spouses and survivors who live in the 13 retirement and care residences in Orleans was completed between 10 and 20 December. About 285 persons were met and given a comfort gift of a Legion blanket and a memorial broach/pin. Six non-residents were also visited and gifted.

An extremely wide range of ages and conditions were met both among the residences and among the individuals we visited. Most expressed genuine happiness for the contact, information and gifts.

Comrade Doc Hopper participated in almost all of the visits and his mild style presentation and invitation to contact him privately were clearly effective.

Comrades Lucie Goderre and Jeanine Mader did marvelous work as representatives of our Branch by joining in with the persons we met to chat, repeat info to some who are hard of hearing, and distribute the gifts.

A supplementary gift wrapping party was hosted and led by Sherri McInnis and included Marie-Lee Ashworth, Kim Levesque, Janice McMullen and Sharon Elrick.

g. **BANNER – Comrade Marta Nuijten and Marty Keates**

Comrade Marta Nuijten

I hope our members have taken the opportunity to view the Banner posted on our website. Thank you to all for your submissions.

The next Banner deadline for submission will be February 15th which will be published in March 15th and will include submission received later in December

Organizers of events are reminded that they should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner. We also need volunteers to solicit new advertising for the banner.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

Comrade Marty Keates

As soon as possible please submit any articles for the March Banner including any Branch activities and special events such as the New Year's party, New Year's levee, Valentine's Party etc., as well as reports from Committees and the Senior Executive.

As I am away Jan, Feb and March I ask members to continue to take photos at all special events for me - with names! Photos should be taken at Retirement Residences during the Christmas visits, the New Year's Levee, and any other events conducted by the Branch and the LA, such as bake sales, parties, sporting events, etc. Please contact me if you can take photos at any of the upcoming events. The Banner will be published on March 15th.

I can be contacted by email at keatesm@rogers.com during my absence.

g. NEVADA – Comrade James Grant

04 Jan 2019

04 Jan 2019

Royal Canadian Legion BR 632 – Orleans Nevada Fund

Ref: Nevada License Number M757972

This report on the ref Nevada BOTs will cover the period from 01 Dec 2018 to 30 Dec 2018

Sales: \$ 219.00

Redeemed: \$ 258.00

Profit: \$ - 39.00

Balance in Nevada Trust Fund as of 30 Nov 2018: \$297.50

Balance in Nevada Trust Fund as of 31 Dec 2018: \$258.50

Bank Balance as of 30 Nov 2018: \$247.25

Banking fees for Dec the 2018: \$6.50

Bank balance as of 31 Dec 2018: \$240.75

Total Funds on hand: \$499.25

Moved by Comrade Bernard Laberge and seconded by Comrade Robert Elrick that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Claude St Louis

a. PUBLIC RELATIONS – Comrade Myriam Meagher

No report.

b. BAR OFFICER – Comrade Wayne Edwards

The next stock check will take place at the end of January 2019.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman

The presidents draw was a great success this year and went really smooth. One of the winners that won three times gave the prizes to me to give out at the New Year's Eve party. That was awesome. We had a big crowd for New Year's Eve with 138 dancers in attendance. Everything went great. The meal was good, music was wonderful and bartender worked very hard. I want to give a special thanks to Joyce Bisson and Elaine St Louis for all their help.

11 January 2019	Nostalgia	
18 January 2019	Good Time Band	
25 January 2019	Tony True	
1 February 2019	Ann Miner	
8 February 2019 – Valentine Party	Lauren Hall	
22 February 2019	Debbie McCann	
1 March 2019	Good Time Band	
8 March 2019	Sherri Harding	
15 March 2019	Nostalgia	
17 March 2019 – St Patrick's Day	First Choice	4-8 PM
22 March 2019	Tony True	
29 March 2019	Lauren Hall	

d. SPORTS – Comrade Bernard Laberge

No report.

e. YOUTH EDUCATION – Comrade Jeanine Mader

The awards ceremony will be held at the Legion on January 20th. Start time is 1pm. Hoping to have many of the executive there. I will be purchasing the frames and getting the certificates ready. I would like to have a letter for Sobey's for another food donation of one veggie tray, one fruit tray and one cheese/cracker tray.

f. BURSARY – Comrade Jean Beck

Advertising for the Bursary Program will begin in January. Deadline to receive applications is the last Friday in March.

Moved by Comrade Claude St. Louis and seconded by Comrade Bernard Laberge that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

Motions:

1. Comrade Wayne Edwards moved that a sum not to exceed \$400.00 be forthcoming to offset the cost of the annual "Staff Appreciation" event. This was seconded by Comrade Don Johns.
2. Comrade Claude St. Louis moved that a sum not to exceed \$165.00 be approved for the Seniors Darts. This was seconded by Comrade Mac Casselman.

CARRIED

15. ADJOURNMENT:

Moved by Comrade Wayne Edwards and seconded by Comrade Bernard Laberge that the meeting be adjourned.

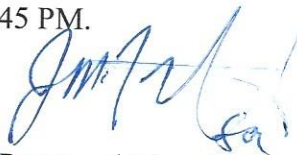
CARRIED

16. CLOSING CEREMONY

The meeting was adjourned with the closing ceremony at 7:45 PM.



Nicole Hebert
A/Secretary



Raymond Plourde
President

Voting Elected Members:

1	President/Kitchen Operations – Raymond Plourde	P
2	1st Vice– Joe McNulty	P
3	2nd Vice/Hospital Visiting – Dianne Higgins	P
4	3rd Vice – Claude St Louis	P
5	Treasurer – Rita Pitre	P
6	Secretary – Sherri McInnis	EX
7	Past President/ Future Planning and Elections/Honours and Awards – Gordon Kerluke	P
8	Membership - Kim Levesque	EX
9	Nevada - Jim Grant	EX
10	Inventory - Paul Larocque	EX
11	Entertainment/Special Events – Mac Casselman	P
12	Service Officer – Robert Patchett	A
13	Constitution and By-Law – Blaine Kiley	EX
14	Remembrance Activities/Poppy Chair – Wyn Fournier	EX
15	Youth Education – Jeanine Mader	EX
16	Sports – Bernard Laberge	P

Members Appointed by the President

1	Branch Manager – Nicole Hebert	P
2	Sgt-at-arms – Andre Fournier	EX
3	Bar Officer – Wayne Edwards	P
4	Bursaries - Jean Beck	P
5	Banner – Marta Nuijten	EX
6	Ladies Auxiliary – Valerie Cyr	EX
7	LA Liaison - Andrew Proulx	A
8	Poppy Trust – Lucie Goderre	P
9	Service Officer – Doc Hopper	A
10	Memorial Walk - Frank Stacey	P
11	Cadet Liaison – Don Johns	P
12	Veterans and Aging /Legion Seniors - Robert (Bob) Elrick	P
13	Volunteer Coordinator - Len MacPherson	P
14	Public Relations – Myriam Meagher	A
15	Housing – Garth Mader	A
16	Leadership Development/Banner – Marty Keates	EX

ROYAL CANADIAN LEGION ORLEANS

Comparative Income Statement

	Dec 2018	Dec 2017	Variance	YTD Dec 2018	YTD Dec 2017	Variance
OPERATING INCOME						
BAR & KITCHEN REVENUE						
Beer/Liq Sales	23,366.44	19,384.11	3,982.33	159,709.17	141,288.35	18,420.82
Snack Sales	2,130.51	1,468.85	661.66	11,827.22	9,833.77	1,993.45
Corkage					136.00	(136.00)
Kitchen Income	1,573.04	772.23	800.81	4,334.00	4,586.43	(252.43)
Coffee	113.70	72.30	41.40	283.70	367.65	(83.95)
Other Income	40.00		40.00	497.71		497.71
Total	27,223.69	21,697.49	5,526.20	176,651.80	156,212.20	20,439.60
COST OF SALE						
Beer/Liq Purchases	10,324.97	8,360.86	1,964.11	59,219.34	60,472.04	(1,252.70)
Snack Purchases	671.53	439.23	232.30	2,663.96	2,305.03	358.93
Spoilage	115.00		115.00	349.48		349.48
Inventory Use		836.74	(836.74)	(1,724.17)	(3,393.82)	1,669.65
Bar & Kitchen Supplies	45.32	10.00	35.32	1,655.80	873.60	782.20
Kitchen/Bar Equipment Maintenance	155.00	95.00	60.00	529.25	2,643.65	(2,114.40)
Total	11,311.82	9,741.83	1,569.99	62,693.66	62,900.50	(206.84)
GROSS PROFIT	15,911.87	11,955.66	3,956.21	113,958.14	93,311.70	20,646.44
OTHER OPERATING INCOME						
Membership Dues	1,573.39	1,997.39	(424.00)	15,045.12	16,278.80	(1,233.68)
Hall Rentals	3,040.24	2,575.00	465.24	15,850.68	19,201.32	(3,350.64)
Hall Rental Refund				100.00		100.00
Hall Rentals - Bartender Recovery	792.00	427.50	364.50	3,759.00	4,009.50	(250.50)
Hall Setup	250.00	225.00	25.00	2,250.00	2,472.75	(222.75)
Branch Pool Table	8.00	75.00	(67.00)	88.00	704.00	(616.00)
Branch Snooker Table	188.00	42.00	146.00	967.00	493.00	474.00
Facilities Usage Fee Income	2,208.00	1,239.00	969.00	11,383.00	9,941.30	1,441.70
Total	8,059.63	6,580.89	1,478.74	49,442.80	53,100.67	(3,657.87)
TOTAL OPERATING INCOME	23,971.50	18,536.55	5,434.95	163,400.94	146,412.37	16,988.57
OPERATING EXPENSES						
WAGES & EMPLOYEE BENEFITS						
Wages	8,854.22	7,875.16	979.06	61,333.55	59,346.68	1,986.87
EI Expense	185.39	172.79	12.60	1,397.81	1,319.22	78.59
CPP Expense	286.70	253.81	32.89	2,205.18	2,015.27	189.91
WSIB Expense	59.84	59.84		451.12	456.72	(5.60)
Total	9,386.15	8,361.60	1,024.55	65,387.66	63,137.89	2,249.77
OFFICE & ADMIN EXPENSES						
Office Expenses	100.77		100.77	2,164.93	1,919.68	245.25



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EXECUTIVE MEETING – NO QUORUM

12 FEBRUARY 2019

MEETING CANCELLED DUE TO WEATHER CONDITIONS



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EXECUTIVE MEETING – NO QUORUM

12th March 2019

Present: Comrades Joe McNulty, Dianne Higgins, Sherri McInnis, Kim Levesque, Mac Casselman, Wyn Fournier, Garth Mader, Wayne Edwards, Jean Beck, Lucie Goderre, Bob Elrick, Len MacPherson, Bernard Laberge and Ken Green.

Excused: Comrades Ray Plourde, Claude St Louis, Rita Pitre, Jim Grant, Paul Larocque, Blaine Kiley, Andre Fournier, Marta Nuijten, Valerie Cyr, Marty Keates, Myriam Meagher and Doc Hopper.

Absent: Comrades Robert Patchett, Jeanine Mader, Nicole Hebert, Andrew Proulx, Frank Stacey, and Don Johns.

1. OPENING CEREMONIES AS PER LEGION RITUAL

Comrade Joe McNulty called the meeting to order at 7 PM.

2. ROLL CALL

Comrade Sherri McInnis called the roll. 14 of 32 Branch Officers and elected Standing Committee Members were present. This **DID NOT** constitute a quorum.

Because we did not have a quorum we proceeded with discussions to bring all those in attendance up to date with the reports we had. No items were voted on other than the items identified at the end of these minutes that were approved via e-mail.

3. DEVIATION

No Deviation.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the January meeting were sent out to the Executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

Due to the cancellation of the February meeting Motions were approved by E-Mail to the executive. Details of the vote are attached at the end of the minutes.

6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and placed in the Correspondence Binder and stored on the off-site thumb drive.

7. PRESIDENT'S REPORT – Comrade Raymond Plourde (Comrade Joe McNulty in Comrade Raymond Plourdes absence.)

Tributes & Notifications of Members Who Have Recently Passed Away

COMRADE CLYDE MILLER

Service to be held this Saturday, March 16th at the Military Sacred Space Beechwood at 11:00 am.

Legion members will meet at the Beachwood reception building in Legion attire with medals, no head dress. We will pass out poppies at 1045.

The family would appreciate the Legion members participating.

If you are looking for more information please contact Comrade Joe McNulty.

COMRADE JOE PITRE

Passed away Sunday, 10th March 2019

Funeral will be Saturday, March 23, 2019 at the Brunet Funeral Home in Rockland.

Visitation will be from 10:00am to 11:00am.

The announcement is on the website at www.brunetfuneralhome.ca

Rita would really appreciate if some Legion members would come to the funeral if possible.

Legion members will meet in Legion attire with medals, no head dress. We will pass out poppies at 1045.

COMRADE VINCE BROWN

Passed away Saturday, 24th February 2019.

Legion Tribute at a later date.

COMRADE BRENT ASHWORTH

No information available at this time.

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre

No report.

Financial statements not available at this time.

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

No report.

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

No report.

d. SERVICE OFFICER – Comrade Doc Hopper

The major activity during February was the visit of the Ontario Command Service Officer, Patricia Royle to our Branch. These visits occur roughly quarterly. The purpose is to conduct interviews with interested veterans to assist them with submitting claims to the Legion or Veterans' Affairs Canada (VAC). Many thanks to our Branch Treasurer, Rita Pitre, who facilitated access to the building for those seeking interviews.

We conducted eight interviews between 0800 and 1030, all resulting in new cases. There was one “no-show” because of an unexpected death in the family but I have arranged to meet with him and one other.

Local advertising via the “Orleans Star”, paid from our “Poppy Fund” worked well.

We have two more ongoing cases and one other new one.

One long-standing appeal (Asbestosis) has been again declined by VRAB. I am quite willing to continue this one but the veteran has not submitted “New” evidence and has given up.

I will be absent 5-20 March.

e. MEMORIAL WALK – Comrade Frank Stacey

No report.

f. LADIES AUXILIARY – Comrade Valerie Cyr

No report.

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Marty Keates

This portfolio is now being taken over by Comrade Marty Keates as Comrade Gordon Kerluke has had to step down.

a. HONOURS AND AWARDS – Comrade Marty Keates

The deadline for submissions is March 16, 2019.

Some of the awards available for our members are the Meritorious Service Medal (MSM), the Meritorious Service Award (MSA), the Palm Leaf to the MSM and MSA, Life Membership, Certificate

of Merit, Certificate of Appreciation, Legionnaire of the Year and a 50 Year Long Service Medal. There are also Awards to Other Than Legion Members such as the Friendship Award, Certificate of Merit, Certificate of Appreciation, Media Award and Founders Award.

The criteria for these awards is set out in Chapter 2 starting on Page 13 of The Royal Canadian Legion, Ritual, Awards and Protocol Manual which can be accessed at http://portal.legion.ca/docs/default-source/branch-and-command-resources/Ritual-Awards-Protocol/ritual_awards_protocol_english_january_2018.pdf?sfvrsn=4

Nominations can be forwarded to the following: Comrade Marty Keates at keatesm@rogers.com, Comrade Jean Beck at gandjbeck@rogers.com or Comrade Blaine Kiley at blainekiley@yahoo.ca. In Camera session for nominations for awards is attached as an Addendum.

b. FUTURE PLANNING AND ELECTIONS – Comrade Ken Green

Election scheduled for 16th April 2019 at 7:30pm. Nomination board is posted in upstairs bar area. Notice has been sent to members via e-mail.

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Joe McNulty

a. MEMBERSHIP – Comrade Kim Levesque

Members Welcomed (2):

André Bissonette
Richard Lussier

Applications for Membership (13):

Lee Douglas (AS)
Andrew Jayne (Or)
Lise Gallant (Or)
Marcel Gallant (Or)
Hugh Halliday (Or)
Kate Nelligan (As)
Brenda Watts (AS)
Charles Watts (Or)
Jean Gagnon (OR)
Gerard Kirkham (AS)
Ronald Leblanc (AS)
Stephen Petruska (OR)
Jean Sevigny (OR)

Requests for Transfer (8):

Albert Daudlin (Or)
Robert Richard (Or)

Mario Timordidio (Or)
Sylvain Germain (OR)
Guy Gervais (AS)
Diane Guérin (AS)
Moran McMahon (Or)
Rodrigue Thibodeau (Or)

b. VOLUNTEER COORDINATOR – Comrade Len MacPherson

Last year's Volunteer Appreciation Plaque contained 294 names. So far this year, only 50 names have been submitted, and that number will be less once I remove duplicates. If we are to have a Volunteer Appreciation Plaque for this fiscal year, I need the names of volunteers who assisted throughout the fiscal year.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

The Special Events Request has gone in to the City of Ottawa.

e. INVENTORY – Comrade Paul Larocque

No report.

f. CADET LIAISON – Comrade Don Johns

No report.

g. LA LIASON – Comrade Andrew Proulx

No report.

h. HOUSING – Comrade Garth Mader (Report submitted by Comrade Ken Green)

In January we had a flood which spread out of our control. Contacted the insurance company and got them into action to resolve the situation. Andrew McDonald from First On Site was assigned our situation. So far we have had the elevator suspended from work because the TSSA shut it down until it could be disinfected and the well painted.

In trying to determine the cause of the flood they had to cut into the floor in the power room for the elevator. They discovered that the hydraulic pump was installed on top of an access trap for the drain. That pump now has to be moved to the other side of that room. Once that is done the floor will be repaired and an access panel will be put in to access the drain.

Once that gets done they will replace the floor and repair the walls that were damaged during the flood. So far everything will be covered by the insurance. Andrew keeps me updated as to what is happening on a regular basis.

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

No report.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

No report.

c. POPPY CHAIR – Comrade Wyn Fournier

1. In line with the approved budget, there have been Special Use Forms submitted and approved for the following:
 - a. Perley Rideau Veterans Residence: \$10,000.00
 - b. Ottawa MFRC: \$5,000.00
 - c. Project Healing Waters Canada (Fly Fishing for Vets): \$1,000.00
 - d. Calabogie Peaks Winter Sports Clinic for Vets: \$1,000.00
 - e. Army Cadet Corps #3018 Orleans: 8,500.00
 - f. Air Cadet Corps #632 Orleans: \$6,500.00

These organizations will be contacted to make arrangements to hand over the cheques in the next couple of weeks. The intent is to take pictures of the donations being received so that an article can be written for the Orleans Star. The desire is to show the people of Orleans, who have been so generous with their donations during the campaign, just what their donations are being used for.

2. The SUF for Wounded Warriors Healing Garden and Veterans Canada House, Ottawa were denied for the reason that these organizations were too similar to what the Legion already has in place. I will be placing a phone call to Ontario Command to clarify.
3. The SUF for the Ottawa Mission, Salvation Army, and Shepherds of Good Hope were suspended. I have been asked to get a letter from these organizations that outlines exactly how the money will be used for Vets as they are not Vet specific organizations. This may not be possible for these organizations to provide, and is an indication that Ontario Command is tightening up the requirements for use of Poppy Trust Fund money.
4. Initial planning for the 2019 Campaign has started. It is extremely important that the way the Poppy Trust Fund is administered is totally transparent to all Canadians, not just to the Legion Branch members. In order to have a solid volunteer team for the Campaign, the campaign must be well organized and the volunteers need to feel supported in their tasks. With this in mind, the Campaign this year will have the following updated items:
 - a. Better routes that allow for time and effort efficiency for Route Captains

- b. Addition of some new stores to accommodate new built up areas
 - c. Creation of physical maps that show the area we are responsible for in regards to Routes and Stores
 - d. Increased visibility through advertising early for volunteers and for the use of the campaign monies
 - e. Earlier solicitation for volunteers with the goal of having the positions all filled before the start of the campaign.
5. Anyone who is interested in being a part of the Captain team should contact me as soon as possible. I will need 11 Store Captains, 10 Route Captains, 3 School Coordinators, and a Retirement Home Coordinator. I am also looking for someone to assist me in the Chair duties specifically for the Campaign itself. A more formal request will be going out shortly via the email net and posters in the Legion.

Wyn Fournier
Poppy Chair 2018

d. POPPY TRUST FUND – Comrade Lucie Goderre

No report.

e. LEGION SENIORS – Comrade Robert (Bob) Elrick

Chapel Hill Retirement Residences invited up to 50 of our members to a High Tea on 23 Mar. We sent the invitation via email. As of today, the response has been 4. This is a disappointing surprise to me but a clear indication of the order of interest in such activities. We will now start to telephone those without email connection.

There are additional Residences keen to expand contact with the Branch, as part of their outreach programs. Discussion is underway with Portobello which has clarified that use of each other's facilities is feasible. They offer to use their shuttle bus to ferry people from here, given extreme shortage of visitor parking. We could reserve meeting rooms for meetings, etc. Entertainment is also feasible.

f. VETERANS AND AGING – Comrade Robert (Bob) Elrick

1. Contact Team

We now have a Contact Team of four to maintain contact with veterans and survivors in the 13 Orleans retirement residences, and to expand our contact with residence management.

Members are Mike Adams, Ken Green, Lucky Timmons, and me. We each have a few specific residences and, by cooperation, the ability to back each other up when necessary. This is also our core team to address the increased activity in the fall and December.

We can always benefit the veterans there and elsewhere in general with a few more volunteers. Fully bilingual ones are especially needed. Please contact me or Len.

Contact Team: Four (Mike Adams, Bob Elrick, Ken Green and Lucky Timmons) is now expanding our knowledge of and contact with the 13 Orleans Retirement and/or Care Residences. We and the residents would benefit from having a few volunteers, especially French speakers, join us.

2. Research Project

You might recall that some time ago Beatrice Crettenand Pecorini sent a message to Ray requesting assistance to identify candidates for her Master's program research project. Wanted were a few (limited to up to four by her supervisor, and then reduced to three) CF vets/francophone/over 70 years of age. They were to be interviewed extensively about their life experiences. That assistance on our part is now concluded to her great satisfaction.

Found separately by her - one 90+ years female at Perley.

Through our members - one 80+ male. (Could have been you, Ray!)

By me outside the Branch - one male 70+.

While this has no impact on the Branch per se, it does illustrate some of the extent of interest by young researchers in the collection of such information, and in measuring the impacts of the experience on contributors. The focus on Francophones has only to do with the language strengths of the researcher.

g. BANNER – Comrade Marta Nuijten and Marty Keates

Comrade Marta Nuijten

Thank you to all for your submissions.

The next Banner deadline for submission will be May 15th which will be published in June 15th.

Organizers of events are reminded that they should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner.

Thank you to Comrade Jean Beck for organizing the new advertisers for the Banner.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

Comrade Marty Keates

As I am away Jan, Feb and March I ask members to continue to take photos at all special events for me - with names!

For any events conducted by the Branch and the LA, such as bake sales, parties, sporting events, etc.

Please contact me if you can take photos at any of the upcoming events. The March Banner will be available soon.

I can be contacted by email at keatesm@rogers.com during my absence.

g. NEVADA – Comrade James Grant

8 March 2019

Royal Canadian Legion BR 632 – Orleans Nevada Fund

Ref: Nevada Licence Number M757972

This report on the ref Nevada BOTs will cover the period from 01 Feb 2019 to 28 Feb 2019

Sales: \$ 1044.00

Redeemed: \$ 491.00

Profit: \$ 553.00

Balance in Nevada Trust Fund as of 31 Jan 2019 **\$ 754.00**

Balance in Nevada Trust Fund as of 28 Feb 2019 \$ 1307.00

Bank Balance as of 31 Jan 2019 \$ 233.75

Banking fees for Feb 2019 \$ 7.00

Bank balance as of 28 Feb 2019 \$ 226.75

Total Funds on hand: \$ 1533.75

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Claude St Louis

a. PUBLIC RELATIONS – Comrade Myriam Meagher

No report.

b. BAR OFFICER – Comrade Wayne Edwards

A bar inventory will be conducted at the end of March.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman

15 March 2019 Nostalgia

March 17th, 2019 2-6pm - St Patty's Day Dinner and Dance

Menu:

Broccoli and cheddar salad

Curry chicken/Corn Beef Cabbage/Champ Potatoes/Curry Rice

Assorted Deserts and Breads

Price: \$15.00/person

Entertainment: First Choice

22 March 2019 Tony True

29 March 2019 Lauren Hall

APRIL

5 April 2019 Demolition Karaoke

12 April 2019 Ann Miner

19 April 2019 Johnny Good Time

26 April 2019 Snap Crackle Pop

MAY

3 May 2019 Tony True

10 May 2019 Lauren Hall

17 May 2019	Nostalgia
24 May 2019	First Choice
31 May 2019	Johnny Good Time

JUNE

7 June 2019	Debby McCann
14 June 2019	Sherri Harding
21 June 2019	Snap Crackle Pop
28 June 2019	Johnny Good Time

d. SPORTS – Comrade Bernard Laberge

No report.

e. YOUTH EDUCATION – Comrade Jeanine Mader

I attended the zone poster and essay awards at City Hall on February 24th. We had 8 who placed in zone. Frank Stacey and Matthew Luloff were presenters along with Laura Dudas and Tim Blanchard. Griffin Amey placed 2nd in primary black and white, Fiona Amey placed 1st in junior for both colour and black and white, Charlotte Amey placed 1st in intermediate colour, Ava Butts placed 3rd in poetry intermediate. Sienna Kirvar placed 2nd in junior essay, Ngongo A. Lokanga Schalon placed 2nd in senior poetry and Fiona Amey placed first in district for both colour and black and white poster. Looking forward to find out how she placed in the next level.

I was also the MC for Zone public speaking at the Bell's Corner Legion on March 5th. Two of our students participated but did not place first. Congrats to Phillip Thottungal who placed 2nd and Reid Levesque who placed 3rd, both in primary. Some of those speeches were just so amazing.

I will be attending the district public speaking on March 30th. I will be representing zone as Ellen Johnson, zone youth education chair, cannot attend.

f. BURSARY – Comrade Jean Beck

Bursaries: 5 applications have been received to date. The local paper has, once again, chosen not to publish our bursary ad. An email for bursary announcement will be sent out by branch secretary.

14. GENERAL AND NEW BUSINESS

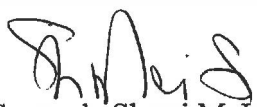
Motion

A motion that a sum not to exceed \$50.00 be approved to pay for the District Conference to held at Eastview Legion 12-14 April 2019. This motion will be sent all Voting executive for review and action. Moved by Comrade Joe McNulty and seconded by Comrade Raymond Plourde.
Completed and Carried via E-Mail


CARRIED

15. CLOSING CEREMONY

The meeting was adjourned with the closing ceremony at 7:45 PM. _____ *that*



Comrade Sherri McInnis
Secretary



Comrade Joe McNulty
1st Vice President

Voting Elected Members:

1	President/Kitchen Operations – Raymond Plourde	EX
2	1st Vice– Joe McNulty	P
3	2nd Vice/Hospital Visiting – Dianne Higgins	P
4	3rd Vice – Claude St Louis	EX
5	Past President/ Banner /Honours and Awards Leadership Development – Marty Keates	EX
6	Treasurer – Rita Pitre	EX
7	Secretary – Sherri McInnis	P
8	Membership - Kim Levesque	P
9	Nevada - Jim Grant	EX
10	Inventory - Paul Larocque	EX
11	Entertainment/Special Events – Mac Casselman	P
12	Service Officer – Robert Patchett	A
13	Constitution and By-Law – Blaine Kiley	EX
14	Remembrance Activities/Poppy Chair – Wyn Fournier	P
15	Youth Education – Jeanine Mader	A
16	Housing – Garth Mader	P

Members Appointed by the President

1	Branch Manager – Nicole Hebert	A
2	Sgt-at-arms – Andre Fournier	EX
3	Bar Officer – Wayne Edwards	P
4	Bursaries - Jean Beck	P
5	Banner – Marta Nuijten	EX
6	Ladies Auxiliary – Valerie Cyr	EX
7	LA Liaison - Andrew Proulx	A
8	Poppy Trust – Lucie Goderre	P
9	Service Officer – Doc Hopper	EX
10	Memorial Walk - Frank Stacey	A
11	Cadet Liaison– Don Johns	A
12	Veterans and Aging /Legion Seniors - Robert (Bob) Elrick	P
13	Volunteer Coordinator - Len MacPherson	P
14	Public Relations – Myriam Meagher	EX
15	Sports – Bernard Laberge	P
16	Future Planning and Elections – Ken Green	P

Voting Members:

1	President/Kitchen Operations – Raymond Plourde	YES TO ALL
2	1st Vice– Joe McNulty	YES TO ALL
3	2nd Vice/Hospital Visiting – Dianne Higgins	YES TO ALL
4	3rd Vice – Claude St Louis	YES TO ALL
5	Treasurer – Rita Pitre	YES TO ALL
6	Secretary – Sherri McInnis	YES TO ALL
7	Membership – Kim Levesque	YES TO ALL
8	Nevada – Jim Grant	YES TO ALL
9	Inventory – Paul Larocque	YES TO ALL
10	Entertainment/Special Events – Mac Casselman	NO RESPONSE
11	Service Officer – Robert Patchett	NO RESPONSE
12	Constitution and By-Law – Blaine Kiley	YES TO ALL
13	Remembrance Activities/Poppy Chair – Wyn Fournier	YES TO ALL
14	Youth Education – Jeanine Mader	YES TO ALL
15	Past President – Gordon Kerluke	YES TO ALL

Motion #1 – Life Membership

Motion that after consideration of the criteria for the selection of members for a Life Membership Award set out in the RCL Ritual, Awards and Protocol Manual and the unanimous recommendation of the Awards Committee, that the nomination of Comrade Ray Plourde for the Lifetime Membership Award go forward on the appropriate application for the approval of Provincial Command.

Motion moved by Comrade Gordon Kerluke and seconded by Comrade Joe McNulty.

CARRIED

Motion #2 – Five Year Per Capita Tax for Lifetime membership

Motion that a sum not to exceed \$400.00 be provided for the applicable Five Years Per Capita Tax for the Lifetime Membership Award for Comrade Ray Plourde who is in the 70 Years of Age and Over category.

Motion moved by Comrade Gordon Kerluke and seconded by Comrade Joe McNulty.

Following discussion and an affirmative vote, the motion was carried.

CARRIED

Further Discussion:

Members may wish to note that there is another nomination for Life Membership which has the potential of going forward but more details of the outstanding services rendered to the Legion in the citation would have to be provided. Life Memberships have to be considered and approved by Provincial Command.

Motion #3 – Discussion on Women Warriors'

Situation: The Women Warriors' Healing Garden is a registered Canadian non-profit organization headquartered and operating in the Ottawa area. It is about one year old and offers therapy in the form of gardening and animal engagement. Last year much of their gardening facility was destroyed in the tornadoes and they are operating on a reduced capacity. (The web site womenwarriorshg.org provides

comprehensive information.) Their urgent financial need is to fully fund an animal-therapy activity involving the use of a mobile chicken coop to provide interaction with the birds, participation in their care, and production of eggs. Total cost is \$2000 and outstanding requirement is \$1500. Westboro Branch provided the other \$500.

Draft Motion: Given the program's purpose to provide self-help to female veterans and serving CF members suffering PTSD and other service-related mental health issues, its start-up status and its base in the NCR, and the urgency of implementing the chicken coop operation, it is moved that the Branch donate \$1000 to the organization.

Discussion: I believe that this an excellent example of motivated veterans taking concrete actions to help injured vets to cope with serious issues that so far escape the capability and/or capacity of more formal agencies. This could expand geographically and numerically to have a broad impact. It is supported by another Branch in the Zone and by another in Osgoode based on a personal involvement.

I have provided Jeff the contact info for him to approach to the Zone for potential coordinated action - ideally to support beyond funding. It is along the lines of the homeless veteran's focus now growing. Self-help. We could join in to help broaden local Branch's interests.

This is also perhaps a good case for us to develop an ongoing, multi-faceted volunteer operation to focus our veterans support attention on.

Joe is deeply involved in other support orgs such as the Navy League.

Motion #3 – Women Warriors

A motion that a sum not to exceed \$1,000.00 be provided from the Poppy Fund for the Women Warriors organization from Branch 632.

Moved by Comrade Robert Elrick and seconded by Comrade Wyn Fournier that the motion be carried.

CARRIED

Motion #4 – District Darts Feb 2nd 2019

A motion that a sum not to exceed \$470.00 be approved to pay for District Darts in Napanee February 2nd for 4 members. Cheque payable to Bernard Laberge.

Moved by Comrade Bernard Laberge and seconded by Comrade Claude St Louis that the motion be carried.

CARRIED

Motion #5 – Provincial Darts March 16th 2019

A motion that a sum not to exceed \$490.00 be approved to pay for Provincial Darts in Mississauga March 16th for 4 members. Cheque payable to Bernard Laberge.

Moved by Comrade Bernard Laberge and seconded by Comrade Claude St Louis that the motion be carried.

CARRIED

Motion #6 – Mixed Darts Registration

A motion that a sum not to exceed \$90.00 be approved to pay for Mixed Darts Registration for 3 Teams of 4 Players each for a total of 12 members. Cheque payable to Zone G5 Sports.

Moved by Comrade Bernard Laberge and seconded by Comrade Claude St Louis that the motion be carried.

CARRIED

Motion #7 – Senior Darts Registration

A motion that a sum not to exceed \$35.00 be approved to pay for Senior Darts Registration for 3 Players/members. Cheque payable to Bernard Laberge. (This motion is that late entry for senior darts in Stittsville. Original cheque of \$165.00 was done. Short of \$35.00 which I paid and have receipt)

Moved by Comrade Bernard Laberge and seconded by Comrade Claude St Louis that the motion be carried.

CARRIED



The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



EXECUTIVE MEETING

9th April 2019

Present: Comrades Dianne Higgins, Claude St Louis, Sherri McInnis, Marty Keates, Kim Levesque, Jim Grant, Blaine Kiley, Wyn Fournier, Jeanine Mader, Garth Mader, Andre Fournier, Lucie Goderre, Frank Stacey, Don Johns, Bob Elrick, Len MacPherson, Myriam Meagher, Bernard Laberge and Ken Green.

Excused: Comrades Raymond Plourde, Joe McNulty, Rita Pitre, Paul Larocque, Mac Casselman, Jean Beck, Marta Nuijten, Valerie Cyr and Doc Hopper.

Absent: Comrades Robert Patchett, Nicole Hebert, Wayne Edwards and Andrew Proulx.

1. OPENING CEREMONIES AS PER LEGION RITUAL

Comrade Dianne Higgins called the meeting to order at 7:05 PM.

2. ROLL CALL

Comrade Sherri McInnis called the roll. 19 of 32 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

3. DEVIATION

No Deviation.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the March meeting were sent out to the Executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS (Presented by Comrade Dianne Higgins)

Due to the fact that we did not have a quorum for the March meeting Motions were approved by E-Mail sent to the executive. Details of the vote are attached at the end of the minutes for the March meeting.

Smoking on Balcony:

Many thanks to Our City Councilor Mathew Luloff.

He has worked on behalf of Our Legion and has brokered a compromise with the head of the City's Bylaw division which would allow smoking on the balcony during times that are dictated by the Executive.

We will have to put up a removable sign stating NO alcohol or food is permitted past this point on each of the doors to the balcony. When we have a function on the balcony that we wish alcohol or food to be permitted on the balcony we are to remove the sign and smoking will not be permitted.

We will implement this policy for a 6 month trial, if we see people abusing the agreement we will go back to the NO smoking rule.

6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and placed in the Correspondence Binder and stored on the off-site thumb drive.

7. PRESIDENT’S REPORT – Comrade Raymond Plourde

No report.

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre (Presented by Comrade Dianne Higgins)

I am sorry I cannot be with you tonight; I will be back for the General Meeting on April 16, 2019

This is the Year-to-date MARCH 2019 report that covers 10 months of operation.

Our Gross Profit for the Bar and Kitchen was \$155,480

Other Operating Income brought in \$66,011 to give us a Total Operating Income of \$221,491. Of note, the Hall Setup which used to bring in income, is now an expense due to hiring someone to do the work.

Wages and Benefits were \$90,662

Office and Administrative Expenses were \$16,718

Building Maintenance was \$57,659

Utilities were \$31,314

Financial Expenses were \$14,454

For a Total Operating Expenses of \$210,806 and a

Net Operating Income of \$10,684

All other income and expenses totaled \$18,508

The bottom line for 10 months of operation is a Net Income of \$29,192

VARIANCES

Our Operating Income is \$21,500 higher than last year but our operating expenses are also higher by \$18,209.

In the end, our Net Operating Income is only higher by \$3,317.

Other Income and Expenses from Special Events brought in \$18,508 which is \$5,667 less than last year.

After 10 months of operation our bottom line is \$2,350 less than last year.

As indicated by Nicky, our Branch Manager, there are some large expenses that will need to be dealt with in April. It might be appropriate to have some special fundraising events to help cover these extra costs.

Rita M. Pitre/Treasurer

Financial statements are attached at the end of the minutes.

Moved by Comrade Dianne Higgins and seconded by Comrade Jeanine Mader that the financial reports for March 2019 be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

3 tributes were held for fallen comrades in the last month; Comrade Joe Pitre, Claude Miller and Eric George Smith.

There is also a tribute scheduled for Comrade Douglas Hall. This will be held at Heritage Hall on Sunday 14th April 2019 at 2PM. Members are requested to be in Legion dress with head dress.

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

Branch Rules have been sent to all members and will be presented for a vote at the next General Meeting 16th April 2019 for a vote of approval.

d. SERVICE OFFICER – Comrade Doc Hopper (Presented by Comrade Dianne Higgins)

1. A recent article in “Legion” Magazine encouraged vets with partial hearing loss disabilities to apply for a review as the ground rules for assessing the degree of disability have changed. We have received four of these over the last couple of months. We forward these on to the Ont Comd Svc Bureau which has access to the individual files for action.

2. The Ottawa Citizen of 2 Apr ran an article about three University of Ottawa students who have established a “Medical Equipment Collection Foundation” to coordinate collection and redistribution of unused medical equipment (e.g., electric and manual wheelchairs, walkers, canes, and other items). I have discussed with the Command Svc Bureau. As we learned from our previous experience with offers of “stair-lifts” from those who no longer need them, current Legion policy does not allow us to assume the potential legal liability of providing this type of equipment, nor to recommend or promote specific providers. However, I feel that we should be aware of this potential source (and place to donate). It is certainly worth further discussion and consideration. Information about the UofO proposal is at: uottawamec.wixsite.com/uottawamec

This was followed by discussion that touched on such perspectives as: how the Branch could support the organization as a general supporter of this service. Further discussion is possibly warranted.

e. MEMORIAL WALK – Comrade Frank Stacey

No report.

f. LADIES AUXILIARY – Comrade Valerie Cyr (Presented by Comrade Dianne Higgins)

The members of the Ladies Auxiliary are proudly celebrating thirty-five years of our Charter as a support organization to Branch 632. We have come a long way from the early days as a small group of ladies who very ambitiously gathered together with fund raising ideas that could benefit the growth and success of our beloved Branch.

Today, we are 32 strong in number, very active, loyal and just as committed as our early Comrades and our mandate has never changed. Our service and dedication to the Legion and to our Community remains steadfast, and we look forward to meeting the challenges for many years to come.

Throughout all these years, the success we have achieved could not have been realized were it not for the generous support and encouragement of our Branch and its Members. You are what make us shine!

Yours in Comradeship,
Comrade Valerie Cyr
President L.A.

The LA will be holding a Spring Market 10am – 3pm 5th May 2019. They will also be holding a raffle for a gift basket.

Moved by Comrade Dianne Higgins and seconded by Comrade Wyn Fournier that the reports of the committees under the President be accepted as presented.

CARRIED

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Marty Keates

a. HONOURS AND AWARDS – Comrade Marty Keates

I want to remind everyone that when the approval for a Life Membership is carried, along with that approval is the approval for funding.

Your Honours and Awards Committee is extending to next Tuesday the deadline to nominate people for Certificates of Appreciation and Certificates of Merit.

For those members who are receiving a new “year” pin, you are reminded to bring your old pin back to the Legion.

b. FUTURE PLANNING AND ELECTIONS – Comrade Ken Green

Election scheduled for 16th April 2019 at 7:30pm. Nomination board is posted in upstairs bar area. Notice has been sent to members via e-mail.

Moved by Comrade Dianne Higgins and seconded by Comrade Frank Stacey that the reports under the Past President be accepted as presented.

CARRIED

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Joe McNulty

a. MEMBERSHIP – Comrade Kim Levesque

Members Welcomed (7):

Pierre Barrette
Lee Douglas
Jean Gagnon
Lise Gallant
Marcel Gallant
Joseph Miedema
Stephen Petruska

Applications for Membership (2):

Peggy Gilmour (AS)
Stanley Skinner (OR)

Requests for Transfer (2):

Egor Evsikov (OR)
Pamela Fox (AS)

b. VOLUNTEER COORDINATOR – Comrade Len MacPherson

No report.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

The City of Ottawa Special Event Application has been submitted.

e. INVENTORY – Comrade Paul Larocque

No report.

f. CADET LIAISON – Comrade Don Johns

No report.

g. LA LIASON – Comrade Andrew Proulx

No report.

h. HOUSING – Comrade Garth Mader

No report.

Moved by Comrade Dianne Higgins and seconded by Comrade Bernard Laberge that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

No report.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

No report.

c. POPPY CHAIR – Comrade Wyn Fournier

1. Poppy Campaign planning for the fall has begun. An email was sent to last year's Campaign Captains to see who would be returning. Still waiting for some responses. There will be a need for new people to step up to the job. Anyone interested is asked to let me know. A formal request for volunteers will be going out shortly.

2. Poppy campaign supply order has been submitted and the majority received. This was done early to take advantage of last year's prices.

3. Invites were sent out to 7 donation recipients to attend the General Meeting scheduled for 16 Apr. Still waiting to hear back from a couple of them, but most will be in attendance to allow for public presentation of the cheques.

4. Of the three local charities who were asked to provide a letter stating that the donation funds would be used exclusively for Vets, only the Ottawa Mission has complied to-date. The SUF for them has been resubmitted. The Salvation Army indicated they could not guarantee the funds would be used only for Vets and the Shepherd's of Good Hope have not responded at this time.

d. POPPY TRUST FUND – Comrade Lucie Goderre

No report.

e. LEGION SENIORS – Comrade Robert (Bob) Elrick

No report.

f. VETERANS AND AGING – Comrade Robert (Bob) Elrick

Support to Perley for Pub night and Bingo in May are under way and we have had more volunteers step forwarded than required.

g. BANNER – Comrade Marta Nuijten and Marty Keates

Comrade Marta Nuijten

Thank you to all for your submissions.

The next Banner deadline for submission will be May 15th which will be published in June 15th.

Organizers of events are reminded that they should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner.

Thank you to Comrade Jean Beck for her efforts organizing the new and returning advertisers for the Banner.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

g. NEVADA – Comrade James Grant

2 April 2019

Royal Canadian Legion BR 632 – Orleans Nevada Fund

Ref: Nevada Licence Number M757972

This report on the ref Nevada BOTs will cover the period from 1 Mar 2019 to 31 Mar 2019

Sales:	\$ 481.00	
Redeemed:	\$ 273.00	
Profit:	\$ 208.00	
Balance in Nevada Trust Fund as of 28 Feb 2019	\$ 1307.00	
Balance in Nevada Trust Fund as of 31 Mar 2019	\$ 1515.00	\$ 1515.00
Bank Balance as of 28 Feb 2019	\$ 226.75	
Banking fees for Mar 2019	\$ 7.00	
Bank balance as of 31 Mar 2019	\$ 219.75	<u>\$ 219.75</u>
Total Funds on hand:		\$ 1734.75
James R Grant/Nevada Chair		

Moved by Comrade Dianne Higgins and seconded by Comrade Blaine Kiley that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Claude St Louis

a. PUBLIC RELATIONS – Comrade Myriam Meagher

We have reached over 4000 people with the publicity generated from Facebook.

b. BAR OFFICER – Comrade Wayne Edwards (Presented by Comrade Claude St Louis)

The bar inventory was carried out on 27 March 2019. The report has been forwarded to the treasurer.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman (Presented by Comrade Claude St Louis)

The St Patrick Day Party was great with a good turnout.
Bar sales were good. Peter prepared a great dinner and First Choice provided lots of Irish music.

On 29th March Lauren Hall was a real trooper; she filled the house even though a few days before the show she lost her partner Roger.

The music is booked until the end of June 2019.

I have the poster for 1st June 2019 but still have some changes to make before I post it.

APRIL

12 April 2019	Ann Miner
19 April 2019	Johnny Good Time
26 April 2019	Snap Crackle Pop

MAY

3 May 2019	Tony True
10 May 2019	Lauren Hall
17 May 2019	Nostalgia
24 May 2019	First Choice
31 May 2019	Johnny Good Time

JUNE

7 June 2019	Debby McCann
14 June 2019	Sherri Harding
21 June 2019	Snap Crackle Pop
28 June 2019	Johnny Good Time

d. SPORTS – Comrade Bernard Laberge

Provincial darts in Mississauga represented by for doubles: Ross Lavallee and Rick Amos.

In the 4 men team Ellis Watson, Ross Lavallee, Rick Amos and Bernie Laberge.

For our first time at Provincial we did very well.

Mixed doubles in Stittsville Donna McCloskey and Tom Leveille came 3rd and are going to District in Finch.

The team of Karl Munroe, Tom Leveille, Fran Palmer and Donna McClosky came 4th and are going to District in Finch. Well done.

Golf for the Women and Mixed Tournaments:

Posters are up, email has been sent to all members and posted on our Web site.

Registration is going very well.

My team of Denis Malette, Jack Pilotte, Steve Sauve, Andrew Proulx and June Smith are working hard to find sponsors. We will need volunteers for that day.

Horseshoe registration will be on Saturday April 27 after 2pm.

Monday night Mens dart league finished this week. Banquet to be held April 29th.

The St-Georges mixed dart league is finishing on April 10th with banquet April 13th.
Bean bag will be finishing on April 10th with banquet at the same time.

e. YOUTH EDUCATION – Comrade Jeanine Mader

Steve Blais and Mathew Luloff have volunteered to judge the upcoming Poster contests. If you look up at the ceiling upstairs you will see painted tiles that were done by some of the students in the area.

f. BURSARY – Comrade Jean Beck (Presented by Comrade Claude St Louis)

Unfortunately, I will not be able to attend this evenings meeting. I did receive 31 bursary applications by the deadline date. June Smith assisted with the screening of applications. I will provide a list of the successful applicants to Lucie to prepare cheques and to Sherri to prepare the T4A's. Letters will be sent to the unsuccessful applicants, covering letters will be prepared to accompany the cheques for successful applicants. Applicants will be called to attend the presentations on 5th May 2019.

Moved by Comrade Claude St Louis and seconded by Comrade Jeanine Mader that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

Motion 1:

A motion that a sum not to exceed \$90.00 be approved to pay for Mixed Darts Registration March 30th in Stittsville. I have 4 teams of 4 and 8 teams of double. Already have \$150.00 but short of \$90.00. Cheque for registration payable to Zone G5 Sports.

Moved by Comrade Bernard Laberge and seconded by Comrade Blaine Kiley that the motion be carried.

CARRIED

Motion 2:

A motion that a sum not to exceed \$464.00 be approved to pay for Zone Youth Public Speaking Program from our Nevada Fund.

Moved by Comrade Jeanine Mader and seconded by Comrade Ken Green that the motion be carried.

CARRIED

Motion 3:

A motion that a sum not to exceed 50.00 be approved to pay for the Entrance fee for the District Convention held at the Eastview Legion 12 - 14 April 2019 for Comrade Joe McNulty, Ken Green, Rae Green, Jim Grant and spouse as observer.

Moved by Comrade Ken Green and seconded by Comrade Kim Levesque that the motion be carried.

CARRIED

Motion 4:

A motion that a sum not to exceed 50.00 be approved to pay for the Entrance fee for the Provincial Convention held in Niagara Falls 4-7 May 2019 for Comrade Blaine Kiley.

Moved by Comrade Andre Fournier and seconded by Comrade Ken Green that the motion be carried.

CARRIED

Motion 5:

I move that a sum not exceeding \$500.00 be approved for the Honours and Awards Presentations which will be held on May 5, 2019.

Moved by Comrade Marty Keates and seconded by Comrade Jeanine Mader that the motion be carried.

CARRIED

RCACC Cadets:

Due to the number of cadets parading on Monday nights across the street the fire marshal has reported that the building cannot support the number of cadets attending. Comrade Don Johns has made a motion that they be able to use the downstairs of the legion on Monday nights from 6:30-9:30pm. This motion was seconded by Comrade Jeanine Mader and moved by all.

CARRIED

Potential problems were discussed and these were:

Who will lock up the branch? (Possibly have a bartender; more discussion will take place reference this plan.)

Also dealing with shoe polish on the floor and who will pay to have the room cleaned.

More to follow.


15. ADJOURNMENT:

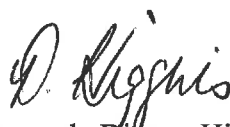
Moved by Comrade Dianne Higgins and seconded by Comrade Jeanine Mader that the meeting be adjourned.

CARRIED

16. CLOSING CEREMONY

The meeting was adjourned with the closing ceremony at 8 PM.


Comrade Sherri McInnis
Secretary


Comrade Dianne Higgins
2nd Vice President

Voting Elected Members:

1	President – Raymond Plourde	EX
2	1st Vice– Joe McNulty	EX
3	2nd Vice/Hospital Visiting/Kitchen Operations – Dianne Higgins	P
4	3rd Vice – Claude St Louis	P
5	Treasurer – Rita Pitre	EX
6	Secretary – Sherri McInnis	P
7	Past President/ Banner /Honours and Awards Leadership Development – Marty Keates	P
8	Membership - Kim Levesque	P
9	Nevada - Jim Grant	P
10	Inventory - Paul Larocque	EX
11	Entertainment/Special Events – Mac Casselman	EX
12	Service Officer – Robert Patchett	A
13	Constitution and By-Law – Blaine Kiley	P
14	Remembrance Activities/Poppy Chair – Wyn Fournier	P
15	Youth Education – Jeanine Mader	P
16	Housing – Garth Mader	P

Members Appointed by the President

1	Branch Manager – Nicole Hebert	A
2	Sgt-at-arms – Andre Fournier	P
3	Bar Officer – Wayne Edwards	A
4	Bursaries - Jean Beck	EX
5	Banner – Marta Nuijten	EX
6	Ladies Auxiliary – Valerie Cyr	EX
7	LA Liaison - Andrew Proulx	A
8	Poppy Trust – Lucie Goderre	P
9	Service Officer – Doc Hopper	EX
10	Memorial Walk - Frank Stacey	P
11	Cadet Liaison– Don Johns	P
12	Veterans and Aging /Legion Seniors - Robert (Bob) Elrick	P
13	Volunteer Coordinator - Len MacPherson	P
14	Public Relations – Myriam Meagher	P
15	Sports – Bernard Laberge	P
16	Future Planning and Elections – Ken Green	P

ROYAL CANADIAN LEGION ORLEANS

Comparative Income Statement

	Mar 2019	Mar 2018	Variance	YTD Mar 2019	YTD Mar 2018	Variance
OPERATING INCOME						
BAR & KITCHEN REVENUE						
Beer/Liq Sales	22,592.34	19,150.55	3,441.79	219,900.49	195,930.59	23,969.90
Snack Sales	2,054.89	1,620.30	434.59	17,138.55	14,255.39	2,883.16
Corkage				0.00	136.00	(136.00)
Kitchen Income	820.00	200.00	620.00	5,889.00	5,186.43	702.57
Coffee	99.95	86.50	13.45	486.10	610.45	(124.35)
Other Income			0.00	533.71	0.00	533.71
Total	25,567.18	21,057.35	4,509.83	243,947.85	216,118.86	27,828.99
COST OF SALE						
Beer/Liq Purchases	7,448.76	6,465.32	983.44	79,167.57	80,279.24	(1,111.67)
Snack Purchases	151.00	387.98	(236.98)	3,424.68	3,441.50	(16.82)
Spoilage	139.25		139.25	649.38	0.00	649.38
Inventory Use	2,763.50	(908.58)	3,672.08	1,039.33	(2,822.63)	3,861.96
Bar & Kitchen Supplies	494.47	42.69	451.78	2,767.60	1,392.90	1,374.70
Kitchen/Bar Equipment Maintenance	155.00	50.00	105.00	1,419.25	3,038.65	(1,619.40)
Total	11,151.98	6,037.41	5,114.57	88,467.81	85,329.66	3,138.15
GROSS PROFIT	14,415.20	15,019.94	(604.74)	155,480.04	130,789.20	24,690.84
OTHER OPERATING INCOME						
Membership Dues	1,194.70	1,032.00	162.70	18,674.43	19,956.71	(1,282.28)
Hall Rentals	1,724.23	1,201.99	522.24	21,262.13	23,736.27	(2,474.14)
Hall Rental Refund			0.00	100.00	0.00	100.00
Hall Rentals - Bartender Recovery	618.00	299.50	318.50	5,187.00	5,029.00	158.00
Hall Setup	(230.00)	300.00	(530.00)	1,921.25	3,177.75	(1,256.50)
Branch Pool Table		62.00	(62.00)	88.00	887.00	(799.00)
Branch Snooker Table	168.00	70.00	98.00	1,460.00	679.00	781.00
Facilities Usage Fee Income	2,466.00	2,696.00	(230.00)	17,318.00	15,709.30	1,608.70
Total	5,940.93	5,661.49	279.44	66,010.81	69,175.03	(3,164.22)
TOTAL OPERATING INCOME	20,356.13	20,681.43	(325.30)	221,490.85	199,964.23	21,526.62

OPERATING EXPENSES

WAGES & EMPLOYEE BENEFITS

Wages	8,138.65	8,224.24	(85.59)	84,968.24	86,151.86	(1,183.62)
EI Expense	177.38	183.10	(5.72)	1,958.47	1,977.32	(18.85)
CPP Expense	288.20	277.86	10.34	3,152.17	3,063.28	88.89
WSIB Expense	39.12	59.08	(19.96)	582.94	669.08	(86.14)
Total	8,643.35	8,744.28	(100.93)	90,661.82	91,861.54	(1,199.72)

OFFICE & ADMIN EXPENSES

Office Expenses			0.00	2,412.00	2,667.85	(255.85)
Printing			0.00	814.00	773.00	41.00
Postage			0.00	26.08	110.35	(84.27)
Licences	259.00	255.00	4.00	786.50	255.00	531.50
Courier Services			0.00	28.99	0.00	28.99
Furniture & Equipment			0.00	57.98	1,891.76	(1,833.78)
Equipment Lease			0.00	0.00	612.78	(612.78)
Professional Fees ***			0.00	2,842.22	350.00	2,492.22
Entertainment Expenses	1,200.00	950.00	250.00	9,750.00	7,351.50	2,398.50
Total	1,459.00	1,205.00	254.00	16,717.77	14,012.24	2,705.53

BUILDING MAINTENANCE

Building Maintenance & Repairs	607.74	619.63	(11.89)	12,478.22	8,158.80	4,319.42
Cleaning Supplies			0.00	2,517.40	2,927.04	(409.64)
Waste Removal		216.66	(216.66)	2,556.93	2,412.60	144.33
Ground Maintenance	1,330.00	1,680.00	(350.00)	15,231.94	14,565.00	666.94
Security Services	314.00	102.09	211.91	1,442.57	903.75	538.82
Building Cleaning	14.23	19.55	(5.32)	12,848.17	99.55	12,748.62
Insurance	3,326.86	803.84	2,523.02	10,583.83	8,047.12	2,536.71
Furniture & Equipment Maintenance				0.00	79.98	(79.98)
Total	5,592.83	3,441.77	2,151.06	57,659.06	37,193.84	20,465.22

UTILITIES

Hydro	1,920.50	1,747.01	173.49	14,496.83	18,806.53	(4,309.70)
Gas & Heat	1,346.71	1,288.73	57.98	8,267.34	8,698.84	(431.50)
Telephone	469.01	654.82	(185.81)	4,651.34	4,149.03	502.31
Water	698.66	289.59	409.07	3,015.69	3,251.30	(235.61)
Television Network	78.98	78.98	0.00	882.77	789.80	92.97
Total	4,513.86	4,059.13	454.73	31,313.97	35,695.50	(4,381.53)

FINANCIAL EXPENSES / (INCOME)

Bank Charges	561.26	237.27	323.99	3,528.55	3,340.36	188.19
Loan Interest	1,093.99	1,117.77	(23.78)	12,026.28	11,878.71	147.57
ATM Revenue	(118.50)	(117.10)	(1.40)	(1,101.00)	(1,385.10)	284.10
Total	1,536.75	1,237.94	298.81	14,453.83	13,833.97	619.86

TOTAL OPERATING EXPENSES

21,745.79	18,688.12	3,057.67	210,806.45	192,597.09	18,209.36
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NET OPERATING INCOME

(1,389.66)	1,993.31	(3,382.97)	10,684.40	7,367.14	3,317.26
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OTHER INCOME/(EXPENSES)

SPECIAL EVENTS

Storage - Poppy	350.00		350.00	350.00	350.00	0.00
June Annual Golf Tournament			0.00	9,605.42	9,056.55	548.87
Pot of Gold*		5.00	(5.00)	0.00	5.00	(5.00)
Canada Day			0.00	205.00	(0.20)	205.20
Super Gold*		9.00	(9.00)	0.00	9.00	(9.00)
Veterans' Dinner			0.00	882.05	940.93	(58.88)
St. Patrick's Day	125.00	26.75	98.25	125.00	0.00	125.00
TV Draw		(1,420.00)	1,420.00	0.00	0.00	0.00
Draws -\$5.00			0.00	2,025.20	0.00	2,025.20
New Year's Eve			0.00	725.00	1,368.50	(643.50)
Banner Advertising	432.00		432.00	720.00	0.00	720.00
Banner Revenue			0.00	15.00	10.00	5.00
Net Sale Legion Articles			0.00	990.68	72.45	918.23
Sports Revenue		260.00	(260.00)	0.00	260.00	(260.00)
Sports Expenses	(60.00)	(360.00)	300.00	(1,670.00)	(410.00)	(1,260.00)
Fundraising Events		1,790.00	(1,790.00)	0.00	4,790.00	(4,790.00)
Saturday Breakfast Revenue		479.00	(479.00)	461.00	2,263.00	(1,802.00)
Conventions Revenue			0.00	0.00	2,834.00	(2,834.00)
Convention Expenses (Building)			0.00	0.00	(1,469.56)	1,469.56
Conventions Expenses (Other)	(50.00)		(50.00)	(50.00)	0.00	(50.00)
Misc. Revenue**	(28.00)	20.00	(48.00)	433.08	1,284.32	(851.24)
Donations	300.00	400.75	(100.75)	4,799.05	3,584.84	1,214.21
Hospitality				(64.85)	0.00	(64.85)
Other Branch Events			0.00	(646.50)	0.00	(646.50)
Branch Functions			0.00	(375.17)	(774.13)	398.96
Honours & Awards			0.00	(22.00)	0.00	(22.00)
Total	1,069.00	1,210.50	(141.50)	18,507.96	24,174.70	(5,666.74)

NET INCOME

(320.66) 3,203.81 (3,524.47) 29,192.36 31,541.84 (2,349.48)



The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



EXECUTIVE MEETING

14th May 2019

Present: Comrades Raymond Plourde, Joe McNulty, Dianne Higgins, Claude St Louis, Rita Pitre, Sherri McInnis, Marty Keates, Kim Levesque, Jim Grant, Paul Larocque, Blaine Kiley, Wyn Fournier, Jeanine Mader, Garth Mader, Nicole Hebert, Andre Fournier, Valerie Cyr, Shelley Blais, Lucie Goderre, Doc Hopper, Frank Stacey, Don Johns, Bob Elrick, Len MacPherson, Myriam Meagher, Bernard Laberge, Ken Green, Rae Green, Mike Adams and Padre Reggler.

Excused: Comrade Marta Nuijten

Absent: Comrades Mac Casselman, Robert Patchett, Wayne Edwards, Jean Beck and Andrew Proulx.

1. OPENING CEREMONIES AS PER LEGION RITUAL

Comrade Raymond Plourde called the meeting to order at 7 PM.

2. ROLL CALL

Comrade Sherri McInnis called the roll. 26 of 32 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

3. DEVIATION

No Deviation.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the April meeting were sent out to the Executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

Moved by Comrade Sherri McInnis and seconded by Comrade Bernard Laberge that the minutes from the April meeting be accepted.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

No old business was carried forward.

6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and forwarded via email to members and stored on the off-site thumb drive.

7. PRESIDENT'S REPORT – Comrade Raymond Plourde

As I prepare to hand over the position, I must say that it has been an honour to serve this last year as your President. A lot was accomplished but I surely did not do it by myself. Indeed, a lot of credit goes to my Vice Presidents. Firstly, to Comrade Joe who had to take over during my long absence this past winter. Almost daily problems and other incidents were handled very professionally by him and the rest of the Committee. Thanks Joe.

Appreciation is also due to our 2nd Vice, Comrade Dianne. When Joe and the 3rd Vice, Comrade Claude were both away at the same time, she was left alone to carry on the job of running the Branch. Thanks Dianne. I must also mention the good work done by Comrade Claude in the 3rd Vice position. Although new to the Executive, Claude handled his assigned duties very professionally.

Kudos also to our Branch Manager. Although this is a paid position, there are times when she goes beyond her Terms of Reference for the benefit of the Branch.

I must also recognize the devotion of Comrade Gord Kerluke, our Past-President who brought our Energy Contract saga to a successful conclusion.

Thanks to Comrade Marty who stepped into the Honours and Awards portfolio when Comrade Gord was forced to resign for health reasons

Kudos to Comrades Ken and Rae Green for their ex-officio assistance.

Thanks to smiling Sherri, our Secretary. Meticulous Rita, our Treasurer and Andre, our Sgt-at-Arms, whose voice can be heard all the way out in Kanata when he orders the legionnaires to Attention during tributes.

The Ladies Auxiliary, for their continued and valued support, Thank you!

Finally, thanks to all of you who serve in different portfolios. Without your dedication and support there is little the Senior Executive could do.

I must not forget our volunteers like Comrades Mike and Kevin and all who donate their time for the benefit of us all.

I am very pleased with the Executive you have chosen for the coming year and I know that with the same support you have given me, Comrade Joe will be in a strong position to deal with the day to day administration of our Branch. I, for one, pledge to you my complete cooperation and support when I become Past President on June the 1st.

Thank you
Comrade Raymond Plourde/President Branch 632

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre

This is the result for the month of APRIL 2019:

Our **Gross Profit** for the Bar and Kitchen was \$11,826 and other Operating Income brought in \$3,222 for a Total Operating Income of \$15,048.

Operating Expenses for the month totaled \$21,947 which is \$4,000 more than last year and is due to Building Cleaning.

We have a **Net Operating Loss** of \$(6,899)

All other income and expenses brought in \$477 and therefore our bottom line for the month of April is a Loss of \$(6,422).

Y-T-D AND VARIANCES

Our **Y-T-D Operating Income** is still higher than last year by \$19,757 even though membership, hall rental and hall setup revenues are lower than last year by approximately \$5,500. This is due to our bar operation

The **Y-T-D Operating Expenses** are higher than last year by \$22,310 and is due to the Building Cleaning which has been consistently higher than last year. Since December we have Jan-Pro of Eastern Canada that does the cleaning for approximately \$2,000 per month. We also paid the \$2,500 insurance deductible for the flood we experienced at the end of March beginning of April which is showing in Building Maintenance & Repairs.

Our **Y-T-D Net Operating Income** is \$3,786.

Our **Y-T-D Net Income** of \$22,771 is lower than last year by \$8,763.

YEAR-END

May is the last month of our fiscal year. So before the Legion opens for business on June 1st, Nicky and I will balance all the moneys to have a clean cut-off at May 31. Wayne indicated that he will be there with his team to do the bar inventory.

A list of the Legion Articles as of May 31, 2019 with cost will also be required. Could Paul Larocque provide me with such a list?

Finally, I would appreciate knowing who the members of the Financial Committee are this year and when they intend to conduct their review.

I would also like to thank Wayne Edwards for the bar inventory.

Rita M. Pitre

Treasurer

Financial statements are attached at the end of the minutes.

Moved by Comrade Rita Pitre and seconded by Comrade Wyn Fournier that the financial reports for April 2019 be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

Tributes:

Name: Douglas Hall
Mil. Affiliation: Canadian Army (RCEME)
Legion Affiliation: Br 632
Date/time: Sunday 14 April 2019, 1400 hrs
Place: Heritage Funeral home
Officiating: Claude St Louis
In attendance – 6 Legion members in uniform

Name: Terry Seaver;
Military Affiliation: Canadian Army. (Black Watch, RCR)
Legion Affiliation: Cornwall
Place: Branch 632 (upstairs)
Date and time: 11 May 2019, 1300 hrs
Officiating: Ray Plourde
In attendance: Approximately 20 Legion members

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

An update on changes from the convention was presented by Comrade Blaine and a report will be submitted with all resolutions from the convention.

d. SERVICE OFFICER – Comrade Doc Hopper

One new case ongoing – WW2 Hearing Loss

Two new cases started – Hearing Loss/Tinnitus

There will be a three-hour workshop for new Service Officers by the Ontario Command Svc O (Pat Royle) at the Smith's Falls Branch 1000 hours on 15 June 2019. Comrade Robert Patchett will attend for Branch 632.

I had an inquiry about acquiring a used wheelchair and/or walker for a veteran returning home from hospital for palliative care. Unfortunately, Legion policy precludes us doing this for legal liability reasons. I believe that we should contest this policy as it is unfortunate to have needed equipment sitting idle when we have veterans who could use it at considerably less cost (to individuals or the Poppy Fund). Could we put this on the agenda for an exec meeting?

There will be a Full Service Officer/Poppy Fund Seminar for District G held at the Smith's Falls Branch on Oct 5 and 6, 2019. Details will be forwarded to applicable members when available.

Normally the Saturday covers Service Officers and the Sunday Poppy Fund issues. Costs are reimbursed by the Poppy Fund.

e. MEMORIAL WALK – Comrade Frank Stacey

No report.

f. LADIES AUXILIARY – Comrade Valerie Cyr

The Ladies Auxiliary to Branch 632 held Election of Officers on 7 May 2019. The Executive slate for 2019-2020 is as follows:

President: Valerie Cyr

1ST Vice President: Shelley Blais

2ND Vice President: Ann Hogan

Secretary: Wendy Fortier

Treasurer: Lise Mack

Sgt-at-Arms: Karyn Spence

Executive Committee: Phyllis Marinoff, Lucie Goderre, Cora Fay, Therese Landry and Jennie Sabourin.

We wish to thank Comrades Don and Barb Johns for their time and very helpful assistance in conducting our election proceedings.

We will be commemorating our 35th Anniversary of our Ladies Auxiliary Charter with a celebratory dinner on Sunday, 26th May 2019 here at the Branch.

It has been an eventful year in which we hosted our tea in October marking the Centenary of the World War I armistice. Two successful Market Place events, Christmas and Valentine bake sales and two fund raising projects for our Charities.

The highlight of our year was in presenting a generous cheque to the Branch at Honours and Awards which is always our pleasure and privilege. The success of our fund raising activities was mainly in the support and generosity of our Branch members and the Community. Your encouragement is so very important to us in carrying on with our mandate and commitment to our Branch and The Royal Canadian Legion.

Yours in Comradeship,
Valerie Cyr/ President L.A.

Moved by Comrade Frank Stacey and seconded by Comrade Jeanine Mader that the reports of the committees under the President be accepted as presented.

CARRIED

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Marty Keates

a. HONOURS AND AWARDS – Comrade Marty Keates

No report.

b. FUTURE PLANNING AND ELECTIONS – Comrade Ken Green

No report.

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Joe McNulty

a. MEMBERSHIP – Comrade Kim Levesque

Members Welcomed (0):

Applications for Membership (3):

Kerry Barbe (OR)

Amy Clark (OR)

Angèle Levesque (OR)

Requests for Transfer (2):

John Reddie (AS)

Glenn Standen (OR)

b. VOLUNTEER COORDINATOR – Comrade Len MacPherson

No report.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

No report.

e. INVENTORY – Comrade Paul Larocque

No report.

f. CADET LIAISON – Comrade Don Johns

Army Cadets are now using the branch for their Wednesday meetings.

g. LA LIASON – Comrade Andrew Proulx

No report.

h. HOUSING – Comrade Garth Mader

No report.

Moved by Comrade Joe McNulty and seconded by Comrade Bernard Laberge that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

21 Apr 19 - Mr. Paul Taillefer; Perley Rideau. He asked to receive the minutes of meetings just to keep in touch. He has also asked to be driven from the Perley in order to attend special meetings (Elections). Mr. Taillefer says ‘hi’ to all Branch members.

29 Apr 19 - Mr. Frank Pelletier; Ottawa Civic Hospital. He is now recovering at home. Doc Hopper was contacted in order to obtain information with respect to obtaining hospital equipment. Mr. Pelletier was in his usual good humour.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

A new stove has been obtained (free) from another Legion. It is currently on site pending installation.

The dishwasher needs replacement because it constantly leaks. Peter Loan advised he had a repairman in to look at it. It would cost approx \$3,000.00 to repair it and it may only last a year if we are lucky. Peter is looking into getting another used dishwasher.

The ceiling over the stove is falling and appears to have a black residue. This needs to be evaluated for repair.

Large freezer is now leaking, this will be looked into.

c. POPPY CHAIR – Comrade Wyn Fournier

No report.

d. POPPY TRUST FUND – Comrade Lucie Goderre

No report.

e. LEGION SENIORS – Comrade Robert (Bob) Elrick

No report.

f. VETERANS AND AGING – Comrade Robert (Bob) Elrick

No report.

g. BANNER – Comrade Marta Nuijten and Marty Keates

Thank you to all for your submissions. The next Banner will be published June 15th.
Deadline extended to 20th May 2019 for submissions.

Organizers of events are reminded that they should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner. Please forward them to either myself or Comrade Marty Keates.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

g. NEVADA – Comrade James Grant

Royal Canadian Legion BR 632 – Orleans Nevada Fund
Ref: Nevada Licence Number M757972

This report on the ref Nevada BOTs will cover the period from 1 April 2019 to 30 April 2019

Sales:	\$ 477.50	
Redeemed:	\$ 361.00	
Profit:	\$ 116.50	
Balance in Nevada Trust Fund as of 31 Mar 2019	\$ 1515.00	
Balance in Nevada Trust Fund as of 30 Apr 2019	\$ 158.00	\$ 158.00
Bank Balance as of 31 Mar 2019	\$ 219.75	
Banking fees for Apr 2019	\$ 7.00	
Deposit 18 Apr 2019	\$ 1473.50	
Bank balance as of 30 Apr 2019	\$ 1686.25	\$ 1686.25
Outstanding cheque	\$ 464.00	
Total Funds on hand:		\$ 1380.25

James R Grant/Nevada Chair

Moved by Comrade Dianne Higgins and seconded by Comrade Wyn Fournier that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Claude St Louis

Thank you to everyone for their help and support this year.

a. PUBLIC RELATIONS – Comrade Myriam Meagher

I am currently working with Comrade Wyn Fournier and a media consultant for updating the Branch Facebook page as well as working with Comrade Ken Green on activities at the Branch for younger people. There will be publicity on upcoming events.

b. BAR OFFICER – Comrade Wayne Edwards (Presented by Comrade Claude St Louis)

The annual bar inventory will take place at the end of May 2019.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman (Presented by Comrade Claude St Louis)

17 May 2019	Nostalgia
24 May 2019	First Choice
31 May 2019	Good Time Band
7 June 2019	Debby McCann
14 June 2019	Sherri Harding
21 June 2019	Snap Crackle Pop
28 June 2019	Good Time Band

d. SPORTS – Comrade Bernard Laberge

The horse shoe league has started up and the Golf Tournament for the Ladies this week has 31 individuals registered.

e. YOUTH EDUCATION – Comrade Jeanine Mader

No report.

f. BURSARY – Comrade Jean Beck

No report.

Moved by Comrade Claude St Louis and seconded by Comrade Garth Mader that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

Presentations took place for the following individuals that were not able to attend the Honours and Awards ceremony:

Comrade Joe McNulty – Branch Past Officer Medal, 1ST Vice President Bar and Parade Commander Bar

Comrade Len MacPherson – Service Medal and Certificate of Appreciation

Comrade Padre Reggler – 20 Year Pin and Certificate of Appreciation

Comrade Kim Levesque – Certificate of Appreciation

Installations by Comrade Frank Stacey/Past Zone Commander

Comrade Andre Fournier – Appointed Sgt-at-Arms

Comrade Bill Reggler – Appointed Branch 632 Chaplain

Comrade Joe McNulty – President of Branch 632 for 2019-2020

The presentation to Comrade Raymond Plourde of his Past President Medal and Pin was done by Comrade Joe McNulty.

15. ADJOURNMENT:

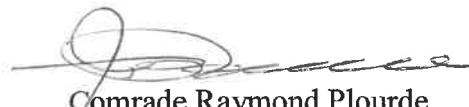
Moved by Comrade Claude St Louis and seconded by Comrade Garth Mader that the meeting be adjourned.

CARRIED

16. CLOSING CEREMONY

The meeting was adjourned with the closing ceremony at 8:01 PM.


Comrade Sherri McInnis
Secretary


Comrade Raymond Plourde
President

Voting Elected Members:

1	President – Raymond Plourde	P
2	1st Vice– Joe McNulty	P
3	2nd Vice/Hospital Visiting/Kitchen Operations – Dianne Higgins	P
4	3rd Vice – Claude St Louis	P
5	Treasurer – Rita Pitre	P
6	Secretary – Sherri McInnis	P
7	Past President/ Banner /Honours and Awards Leadership Development – Marty Keates	P
8	Membership - Kim Levesque	P
9	Nevada - Jim Grant	P
10	Inventory - Paul Larocque	P
11	Entertainment/Special Events – Mac Casselman	A
12	Service Officer – Robert Patchett	A
13	Constitution and By-Law – Blaine Kiley	P
14	Remembrance Activities/Poppy Chair – Wyn Fournier	P
15	Youth Education – Jeanine Mader	P
16	Housing – Garth Mader	P

Members Appointed by the President

1	Branch Manager – Nicole Hebert	P
2	Sgt-at-arms – Andre Fournier	P
3	Bar Officer – Wayne Edwards	A
4	Bursaries - Jean Beck	A
5	Banner – Marta Nuijten	EX
6	Ladies Auxiliary – Valerie Cyr	EX
7	LA Liaison - Andrew Proulx	A
8	Poppy Trust – Lucie Goderre	P
9	Service Officer – Doc Hopper	P
10	Memorial Walk - Frank Stacey	P
11	Cadet Liaison– Don Johns	P
12	Veterans and Aging /Legion Seniors - Robert (Bob) Elrick	P
13	Volunteer Coordinator - Len MacPherson	P
14	Public Relations – Myriam Meagher	P
15	Sports – Bernard Laberge	P
16	Future Planning and Elections – Ken Green	P

ROYAL CANADIAN LEGION ORLEANS

Balance Sheet As at 30/04/2019

ASSET

CURRENT ASSETS

Cash On Hand	1,892.28	
Petty Cash	649.75	
ATM Machine	160.00	
Bar Change - Back Room Boxes	2,199.00	
Bar tender Float	1,682.00	
Cash Total		6,583.03
Scotia Bank General	27,603.98	
Scotia Bank Allocated	10,977.19	
Scotia Bank Savings	16,469.92	
Bank Total		55,051.09
GST/HST Paid And Recoverable		3,864.12
Accounts Receivable		125.00
Inventory Bar		12,505.42
Op Inv Legion Articles		251.09
TOTAL CURRENT ASSETS		78,379.75

Fixed Assets

Land		75,075.00
Building	1,743,681.37	
Acc Depreciation on Building	-1,185,980.09	
Net Building		557,701.28
Adjacent Lot		107,001.50
Bar & Kitchen Equipment	14,258.60	
Acc Dep Bar & Kitchen Equi	-6,683.37	
Net Bar & Kitchen Equipmen		7,575.23
Furniture & Fixtures	9,969.84	
Acc Dep - Furn & Fixtures	-5,182.81	
Net Furniture & Fixtures		4,787.03
Computer Equipment	1,450.00	
Acc Dep-Computer Equipment	-1,387.50	
Net Computer Equipment		62.50
Total Fixed Assets		752,202.54

TOTAL ASSET

830,582.29

LIABILITY**CURRENT LIABILITIES**

Accrued Expenses	1,823 08
Visa Scotia Bank	1,866 07
Memorial Walk	115 13
Payable To Nevada Fund	158 00
Golf May	1,105 00
Golf June	3,715.00
Legion Sports Misc	742 50
Pot of Gold Payable	266 55
Bridge Payable	110 00
Cribbage Payable	2,330 00
Pool Payable	325 55
Super Gold Payable	273 50
New years EVE	4,347 00
RCAF Dinner	925 33
GST/HST Payable	6,487 83
Accounts Payable	662 99
Command -Capital Tax Payable	5,037.24
Unearned Hall Rentals	5,298.65
Vacation Payable - Payroll	6,585 79
Vacation Payble - adjusted	-3,800.15
El Payable	307 49
CPP Payable	600 58
Income Tax Payable	746.54

Receiver General Payable	1,654.61
WSIB Payable	35 94

TOTAL CURRENT LIABILITIES 40,065.61

LONG TERM LIABILITIES

Loan Payable	217,394 76
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Total LongTerm Liabilities 217,394 76

Deferred Contributions	
Deferred contribution capital asset	68,485 39
Total Deferred Contributions	<u>68,485 39</u>

TOTAL LIABILITY 325,945.76

EQUITY**EARNINGS**

Retained Earnings	481,878 82
Current Earnings	22,757 58

TOTAL EARNINGS 504,636 40

TOTAL EQUITY 504,636 40

LIABILITIES AND EQUITY 830,582 16

ROYAL CANADIAN LEGION ORLEANS

Comparative Income Statement

	Apr 2019	Apr 2018	Variance	YTD Apr 2019	YTD Apr 2018	Variance
OPERATING INCOME						
BAR & KITCHEN REVENUE						
Beer/Liq Sales	19,484.37	20,983.14	(1,498.77)	239,384.86	216,913.73	22,471.13
Snack Sales	1,636.58	1,416.78	219.80	18,775.13	15,672.17	3,102.96
Corkage				0.00	136.00	(136.00)
Kitchen Income	493.98	200.00	293.98	6,382.98	5,386.43	996.55
Coffee	78.10	50.95	27.15	564.20	661.40	(97.20)
Other Income			0.00	533.71	0.00	533.71
Total	21,693.03	22,650.87	(957.84)	265,640.88	238,769.73	26,871.15
COST OF SALE						
Beer/Liq Purchases	9,128.79	8,562.76	566.03	88,296.36	88,842.00	(545.64)
Snack Purchases	497.51	454.74	42.77	3,922.19	3,896.24	25.95
Spoilage	97.80		97.80	747.18	0.00	747.18
Inventory Use			0.00	1,039.33	(2,822.63)	3,861.96
Bar & Kitchen Supplies	142.84	18.74	124.10	2,910.44	1,411.64	1,498.80
Kitchen/Bar Equipment Maintenance		2,113.38	(2,113.38)	1,419.25	5,152.03	(3,732.78)
Total	9,866.94	11,149.62	(1,282.68)	98,334.75	96,479.28	1,855.47
GROSS PROFIT	11,826.09	11,501.25	324.84	167,306.13	142,290.45	25,015.68
OTHER OPERATING INCOME						
Membership Dues	364.00	779.65	(415.65)	19,038.43	20,736.36	(1,697.93)
Hall Rentals	1,206.25	2,228.98	(1,022.73)	22,468.38	25,965.25	(3,496.87)
Hall Rental Refund			0.00	100.00	0.00	100.00
Hall Rentals - Bartender Recovery	90.00	330.00	(240.00)	5,277.00	5,359.00	(82.00)
Hall Setup	(175.00)	375.00	(550.00)	1,746.25	3,552.75	(1,806.50)
Branch Pool Table		16.00	(16.00)	88.00	903.00	(815.00)
Branch Snooker Table	177.00	83.00	94.00	1,637.00	762.00	875.00
Facilities Usage Fee Income	1,560.00	1,504.00	56.00	18,878.00	17,213.30	1,664.70
Total	3,222.25	5,316.63	(2,094.38)	69,233.06	74,491.66	(5,258.60)
TOTAL OPERATING INCOME	15,048.34	16,817.88	(1,769.54)	236,539.19	216,782.11	19,757.08

OPERATING EXPENSES	Apr 2019	Apr 2018	Variance	YTD Apr 2019	YTD Apr 2018	Variance
WAGES & EMPLOYEE BENEFITS						
Wages	8,285.87	9,319.53	(1,033.66)	93,254.11	95,471.39	(2,217.28)
El Expense	179.37	218.65	(39.28)	2,137.84	2,195.97	(58.13)
CPP Expense	300.29	327.86	(27.57)	3,452.46	3,391.14	61.32
WSIB Expense	39.54	70.58	(31.04)	622.48	739.66	(117.18)
Total	8,805.07	9,936.62	(1,131.55)	99,466.89	101,798.16	(2,331.27)
OFFICE & ADMIN EXPENSES						
Office Expenses	165.69	103.16	62.53	2,577.69	2,771.01	(193.32)
Printing	208.00	208.00	0.00	1,022.00	981.00	41.00
Postage	90.00	85.00	5.00	116.08	195.35	(79.27)
Licences			0.00	786.50	255.00	531.50
Courier Services			0.00	28.99	0.00	28.99
Furniture & Equipment			0.00	57.98	1,891.76	(1,833.78)
Equipment Lease			0.00	0.00	612.78	(612.78)
Professional Fees ***			0.00	2,842.22	350.00	2,492.22
Entertainment Expenses	800.00	800.00	0.00	10,550.00	8,151.50	2,398.50
Total	1,263.69	1,196.16	67.53	17,981.46	15,208.40	2,773.06
BUILDING MAINTENANCE						
Building Maintenance & Repairs	431.89	656.20	(224.31)	15,410.11	8,815.00	6,595.11
Cleaning Supplies		12.60	(12.60)	2,517.40	2,939.64	(422.24)
Waste Removal	245.30	216.66	28.64	2,802.23	2,629.26	172.97
Ground Maintenance	1,500.00	1,320.00	180.00	16,731.94	15,885.00	846.94
Security Services		102.08	(102.08)	1,442.57	1,005.83	436.74
Building Cleaning	3,949.97		3,949.97	16,798.14	99.55	16,698.59
Insurance	826.86	803.84	23.02	8,910.69	8,850.96	59.73
Furniture & Equipment Maintenance		14.99		0.00	94.97	(94.97)
Total	6,954.02	3,126.37	3,842.64	64,613.08	40,320.21	24,292.87
UTILITIES						
Hydro	1,661.82	1,634.11	27.71	16,158.65	20,440.64	(4,281.99)
Gas & Heat	925.76	(51.44)	977.20	9,193.10	8,647.40	545.70
Telephone	469.01	159.50	309.51	5,120.35	4,308.53	811.82
Water	349.33	280.25	69.08	3,365.02	3,531.55	(166.53)
Television Network	78.98	78.98	0.00	961.75	868.78	92.97
Total	3,484.90	2,101.40	1,383.50	34,798.87	37,796.90	(2,998.03)
FINANCIAL EXPENSES / (INCOME)						
Bank Charges	342.94	310.01	32.93	3,871.49	3,650.37	221.12
Loan Interest	1,199.72	1,227.66	(27.94)	13,226.00	13,106.37	119.63
ATM Revenue	(103.50)	(52.50)	(51.00)	(1,204.50)	(1,437.60)	233.10
Total	1,439.16	1,485.17	(46.01)	15,892.99	15,319.14	573.85
TOTAL OPERATING EXPENSES	21,946.84	17,845.72	4,116.11	232,753.29	210,442.81	22,310.48
NET OPERATING INCOME	(6,898.50)	(1,027.84)	(5,885.65)	3,785.90	6,339.30	(2,553.40)

OTHER INCOME/(EXPENSES)	Apr 2019	Apr 2018	Variance	YTD Apr 2019	YTD Apr 2018	Variance
SPECIAL EVENTS						
Storage - Poppy			0.00	350.00	350.00	0.00
June Annual Golf Tournament			0.00	9,605.42	9,056.55	548.87
Canada Day			0.00	205.00	(0.20)	205.20
Veterans' Dinner			0.00	882.05	940.93	(58.88)
St. Patrick's Day			0.00	125.00	0.00	125.00
Draws -\$5.00			0.00	2,025.20	0.00	2,025.20
New Year's Eve			0.00	725.00	1,368.50	(643.50)
Banner Advertising			0.00	720.00	0.00	720.00
Banner Revenue			0.00	15.00	10.00	5.00
Net Sale Legion Articles			0.00	990.68	72.45	918.23
Sports Revenue			0.00	0.00	260.00	(260.00)
Sports Expenses	(90.00)		(90.00)	(1,760.00)	(410.00)	(1,350.00)
Fundraising Events			0.00	0.00	4,790.00	(4,790.00)
Saturday Breakfast Revenue		268.00	(268.00)	461.00	2,531.00	(2,070.00)
Conventions Revenue			0.00	0.00	2,834.00	(2,834.00)
Convention Expenses (Building)			0.00	0.00	(1,469.56)	1,469.56
Conventions Expenses (Other)	(50.00)		(50.00)	(100.00)	0.00	(100.00)
Misc. Revenue**	160.50	17.00	143.50	593.58	1,315.32	(721.74)
Donations	375.00	625.00	(250.00)	5,174.05	4,209.84	964.21
Hospitality				(64.85)	0.00	(64.85)
Other Branch Events			0.00	(646.50)	0.00	(646.50)
Branch Functions	81.42	110.21	(28.79)	(293.75)	(663.92)	370.17
Honours & Awards			0.00	(22.00)	0.00	(22.00)
Total	476.92	1,020.21	(543.29)	18,984.88	25,194.91	(6,210.03)
NET INCOME	(6,421.58)	(7.63)	(6,428.94)	22,770.78	31,534.21	(8,763.43)
	Apr 2019	Apr 2018	Variance	YTD Apr 2019	YTD Apr 2018	Variance



The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



EXECUTIVE MEETING

11th June 2019

Present: Comrades Joe McNulty, Ken Green, Dianne Higgins, Len MacPherson, Sherri McInnis, Raymond Plourde, Wyn Fournier, Garth Mader, Jeanine Mader, Myriam Meagher, Wayne Edwards, Lucie Goderre, Frank Stacey, Robert Elrick, Marty Keates, Rae Green and Andrew Baird.

Excused: Comrades Jim Grant, Doc Hopper, Kim Levesque, Marta Nuijten, Valerie Cyr, Mac Casselman, Blaine Kiley and Rita Pitre.

Absent: Comrades Bernard Laberge, Nicole Hebert, Andre Fournier, Bill Reggler, Mike Adams, Robert Patchette and Jean Beck.

1. OPENING CEREMONIES AS PER LEGION RITUAL

Comrade Joe McNulty called the meeting to order at 7:02 PM.

2. ROLL CALL

Comrade Sherri McInnis called the roll. 17 of 32 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

3. DEVIATION

No Deviation.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the May meeting were sent out to the executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence binder and have been posted on the Branch Web Site.

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

There was no business arising from the last Executive meeting.

6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and placed in the correspondence binder and stored on the off-site thumb drive. Thank you letter to Branch 632 from LCol (Retired) Charles McCabe. (Copy attached at end of minutes.)

7. PRESIDENT'S REPORT – Comrade Joe McNulty

Good day and thank you all for attending.

I would like to start out by saying thank you to everyone for your support in having me as the new president. I would like to thank all of you who have returned to the Executive and various committees, without you this Legion would not survive. Thanks to the new committee members, Comrades Ken and Rae Green, Andy and Len. A special Bravo Zulu to our new Past President Comrade Ray Plourde for his strong leadership and dedication to the Legion. Comrade Claude St Louis who is stepping down to look after family matters but is still a strong member to the Building Commandos. Comrade Don Johns who for many years guided our Cadets and worked so hard on lots of events and functions.

This year starts out with our famous golf tournament followed by a celebration of women in uniform in September. I would also like to mention Comrade Marty Keats and her fundraising committee and wish them all the success.

I would like to remind everyone that tomorrow we will do a tribute to Comrade Robbie Robertson. We will meet at Beechwood at 12 noon. There will be some services and then we will do our tribute at the grave site most likely around 2. Please bring your headdress for the tribute. Following the tribute everyone is welcome back here to the Legion for his wake

Well this is a short report the list of things that are going on is not. Currently working on have a rededication of the cenotaph to include Afghanistan.

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre (Presented by Comrade Joe McNulty)

This is the result for the month of **MAY 2019** and the **2019 YEAR-END**.

Our Gross Profit for the Bar and Kitchen was **\$20,123** and other Operating Income brought in \$6,449 for a **Total Operating Income of \$26,572**.

Operating Expenses for the month totaled \$23,791 for a **Net Operating Income of \$2,781**.

All other income and expenses brought in \$8,620 for a **NET INCOME FOR THE MONTH OF MAY OF \$11,401**.

YEAR-END 2019

May is the 2019 Fiscal Year-End. There are still adjustments to be made for these results to be complete.

For the management of our operations, we are not concerned with Amórtization and Depreciation which have to be accounted for in a compilation Financial Statement.

The majority of Year-end adjustments have been made. I still have to confirm outstanding balances which we have on our books and verify our Fixed Assets.

Our **Y-T-D Operating Income** is higher than last year by **\$33,926**.

The **Y-T-D Operating Expenses** is higher than last year by \$21,277 but our **Net Operating Income** at **\$7,294 is higher than last year by \$12,650**.

Our **Y-T-D Net Income** of **\$39,734** is higher than last year by **\$10,862**.

Of note, our beer and liquor sales have increased and we contained expenses in Glassware and Kitchen/Bar Equipment Maintenance.

In Operating Expenses, Building Maintenance and Cleaning was the larger part of the increase by **\$23,142**.

Special Events also helped our bottom line by providing an additional **\$32,441** of income.

YEAR-END

Everyone did a great job in increasing our revenue and keeping our expenses in check. In the coming year, we will require additional fundraising as more repairs are required to the building and at the same time keep a healthy bottom line.

Moved by Comrade Wayne Edwards and seconded by Comrade Wyn Fournier that the financial reports for May be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

No report.

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

Certificate of Compliance has been received for the Branch Club House Rules.

d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett (Presented by Comrade Joe McNulty)

We had one claim for hearing loss approved (Hearing aids, batteries and a cash settlement) for WW2 vet. He never made a claim before. We should be aware that WW2 and Korea vets get fast-track treatment by VAC (because of age). I was surprised at how smoothly this one went.

Have started two new claims for hearing loss. One more in preparation.

There will be a three-hour Svc Officer Introduction seminar at Smith's Falls Branch on June 15. Robert Patchett will attend from our Branch

Patricia Royle (Ontario Command Service Officer) will be visiting our Branch during the week of 8 July. So far we have three requests for interviews. An ad will appear in the June 13th Orleans Star and we may have more requests after that.

e. MEMORIAL WALK – Comrade Frank Stacey

No Report.

f. LADIES AUXILIARY – Comrade Valerie Cyr (Presented by Comrade Joe McNulty)

The G-5 Zone meeting for the Ladies Auxiliary was held at Westboro Legion, 8 June 2019, with 6 members from our Branch attending.

Provincial Ladies Auxiliary President Debbie Olmstead was in attendance and informed us that the proposal of Zone change with our Ladies Auxiliaries within G-5, or adding another Auxiliary to augment our membership, has been a difficult process and would require more time to accomplish properly. A proposal was made to remain as we are with our 3 Ladies Auxiliaries: Westboro, Eastview and Orleans, which we voted on and carried to the full agreement of all. This was a temporary suggestion by Provincial Command. We all left the meeting much relieved that our Zone Ladies remain intact. We are taking a short summer break, returning in August to a full agenda of fund raising events, and with the agreement to help the Branch in a proposed Garden Party for Women in the Forces. On behalf of The L.A., thank you to all who have supported us in all our endeavors and we send you best wishes for a pleasant and safe summer.
Yours in Comradeship, Valerie Cyr, President L.A.

g. HONOURS AND AWARDS – Comrade Marty Keates

I will be inviting members to the branch to present the Certificates of Appreciation and Medals that were not presented during the Awards ceremony.

Moved by Comrade Frank Stacey and seconded by Comrade Rae Green that the reports of the committees under the President be accepted as presented.

CARRIED

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Raymond Plourde

FUTURE PLANNING AND ELECTIONS – Comrade Raymond Plourde

No Report.

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Ken Green

First off I would like all our members to know that finally my name is on the board and I guess I am recognized as someone people can talk to and express their concerns.

I am pleased to be back on the executive and look forward to assisting the Branch to the best of my abilities.

It would be remiss of me not to mention a few of the members who have assisted me in making some of the changes that have taken place over the past few months.

I would like to thank Comrades Joe, Kevin, Mike, Claude and Dale for helping to get the patio deck cleared up.

Thank Comrade Kevin for helping install the motion lights in the back parking lots.

Thank Comrades Kevin and Dale for helping to build a storage space for our sound systems.

Thanks to Comrade Marty who is looking after getting estimates for the grants we are applying for.

Looking forward to working with those whom fall under my portfolio.

Thank You.

a. MEMBERSHIP – Comrade Kim Levesque (Presented by Comrade Ken Green)

Applications for Membership (2):

Joseph Caux (OR)

Carolyn Holley (AS)

b. VOLUNTEER COORDINATOR – Comrade Kim Levesque

No report.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

No report.

e. INVENTORY – Comrade Mike Adams

All inventory files including photos of assets were transferred to me from Paul Larocque on May 30, 2019. Last physical inventory was done in May 2018. Planning to perform an inventory by end June or July as time permits.

Kudos to Paul for his well-organized files under his responsibility since 2013 which made the transition quick and efficient.

f. CADET LIAISON – Comrade Andrew Baird

No report.

g. LA LIASON – Comrade Rae Green

I attended the elections for the Ladies Auxiliary.

h. HOUSING – Comrade Garth Mader

No report.

Moved by Comrade Bob Elrick and seconded by Comrade Wayne Edwards that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

No report.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

No report.

c. POPPY CHAIR – Comrade Wyn Fournier

A broadcast email request for volunteers will be out in the next day or two. This one is for Store and Route Captains. We are trying to expand our reach in the Orleans area and hoping to add some of the new larger stores to our list. A reminder that you do not have to be a Legion member to volunteer for the Poppy Campaign.

d. POPPY TRUST FUND – Comrade Lucie Goderre

No report.

d. LEGION SENIORS/VETERANS AND AGING – Comrade Robert (Bob) Elrick

No report.

e. VETERANS AND AGING – Comrade Robert (Bob) Elrick

No report.

f. BANNER – Comrade Marta Nuijten (Excused) and Comrade Marty Keates

Next deadline for the banner is 15 August 2019.

Organizers of events are reminded that they should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner. Please forward them to either myself or Comrade Marty Keates.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

g. NEVADA – Comrade James Grant

No report.

Moved by Comrade Dianne Higgins and seconded by Comrade Wyn Fournier that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Len MacPherson

a. PUBLIC RELATIONS – Comrade Myriam Meagher

No report.

b. BAR OFFICER – Comrade Wayne Edwards

No report.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman (Presented by Comrade Len MacPherson)

The June 1st party had a small crowd of 34 so we moved the party upstairs where it was a little cozier. Chips were donated by Giant Tiger and were given out during the show. The music was great!

Summer Entertainment:

July 1st - First Choice – 2pm until 6pm – Food will follow later.

July 5th – Nostalgia

July 12th – Lauren Hall

July 19th – Tony True

July 26th – Good Time Band

Aug 2nd – First Choice

Aug 16th – TBA

Aug 23rd – Good Time Band

Aug 30th – Nostalgia

d. SPORTS – Comrade Bernard Laberge (Presented by Comrade Len MacPherson)

My committee is working hard to get a lot of sponsors. As of last night we are short 5 foursomes. If you know any golfers please invite them. Shotgun at 9am on June 20th and buffet breakfast starting at 7am will be available for \$8.00 plus tax.

This week and up to June 20th we will visit businesses for sponsors.

e. YOUTH EDUCATION – Comrade Jeanine Mader

No report.

f. BURSARY – Comrade Jean Beck (Presented by Comrade Len MacPherson)

I will not have a Bursary report for the next few months as our Bursary budget has been expended for this year. The next deadline for applications is the last Friday in March 2020.

Moved by Comrade Len MacPherson and seconded by Comrade Bob Elrick that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

Discussion took place regarding meetings for the months of July and August. It was decided that we would have electronic meetings via email unless the executive deems a regular meeting is necessary.

Rebecca Rennich was introduced at the meeting as she will be helping out with social media for the branch and will be working with Comrade Myriam Meagher and Comrade Wyn Fournier.


15. ADJOURNMENT:


Moved by Comrade Wayne Edwards and seconded by Comrade Jeanine Mader that the meeting be adjourned.

CARRIED

16. CLOSING CEREMONY

The meeting was adjourned with the closing ceremony at 8 PM.


Sherri McInnis
Secretary


Joe McNulty
President

Voting Elected Members:

1	President – Joe McNulty	P
2	1st Vice – Ken Green	P
3	2nd Vice/Hospital Visiting – Dianne Higgins	P
4	3rd Vice – Len MacPherson	P
5	Treasurer – Rita Pitre	EX
6	Secretary – Sherri McInnis	P
7	Past President/Future Planning and Elections/Honours and Awards – Raymond Plourde	P
8	Remembrance Activities/Poppy Chair – Wyn Fournier	P
9	Membership/Volunteer Coordinator – Kim Levesque	EX
10	Housing – Garth Mader	P
11	Nevada – Jim Grant	EX
12	Entertainment/Special Events – Mac Casselman	EX
13	Youth Education – Jeanine Mader	P
14	Public Relations – Myriam Meagher	P

Members Appointed by the President

1	Branch Manager – Nicole Hebert	A
2	Sgt-at-arms – Andre Fournier	A
3	Branch Padre – Bill Reggler	A
4	Inventory – Mike Adams	A
5&6	Service Officer – Doc Hopper/Robert Patchett	EX/A
7	Constitution and By-Law – Blaine Kiley	EX
8	Sports – Bernard Laberge	A
9	Bar Officer – Wayne Edwards	P
10	Bursaries – Jean Beck	A
11	Banner – Marta Nuijten	EX
12	Ladies Auxiliary – Valerie Cyr	EX
13	Poppy Trust – Lucie Goderre	P
14	Memorial Walk – Frank Stacey	P
15	Legion Seniors/Veterans and Aging – Robert (Bob) Elrick	P
16	Leadership Development/Banner – Marty Keates	P
17	Cadet Liaison – Andrew Baird	P
18	Ladies Auxiliary Liaison – Rae Green	P

From: Lieutenant-Colonel (Retired) Charles N. McCabe, UMM, CD



The Black Watch (Royal Highland Regiment) of Canada

110 Grey Stone Drive
Carp, Ontario K0A 1L0

14 May 2019

President
The Royal Canadian Legion Branch 632
800 Taylor Creek Drive
Orleans, Ontario K4A 0Z9

Dear Ray

This is to thank you, the Legionnaires and volunteers of Branch 632 for their participation in the absolutely superb memorial service for the late Veteran Terry Seaver on Saturday last.

Terry had provided his next-of-kin only the vaguest guidance concerning a celebration of his life. Your excellent advice was instrumental in developing the final order of his memorial service and they are most appreciative for that.

I would be grateful if you could convey my own and the Seaver family's gratitude to the Legionnaires and volunteers who worked so hard on Saturday to make Terry's farewell a true Celebration of his life. I know that he would have been pleased with his final send-off.

I wish to thank you personally, Ray, for your candid advice and suggestions in making this event happen; the family and I greatly appreciated your wealth of experience in these matters.

Yours Aye,

A handwritten signature in blue ink, appearing to read "Charles".

ROYAL CANADIAN LEGION ORLEANS
Balance Sheet As at 31/05/2019

ASSET

CURRENT ASSETS

Cash on Hand	1,390.55	
Petty Cash	738.10	
ATM Machine	320.00	
Bar Change - Back Room Boxes	2,200.00	
Bartender Float	<u>1,682.00</u>	
Cash Total		6,330.65
Scotia Bank General	26,277.52	
Scotia Bank Allocated	14,869.96	
Scotia Bank Savings	<u>16,469.92</u>	
Bank Total		57,617.40
GST/HST Paid and Recoverable		21.91
Inventory Bar		14,640.70
Prepaid Expenses		<u>4,432.73</u>
TOTAL CURRENT ASSETS		<u>83,043.39</u>

Fixed Assets

Land		75,075.00
Building	1,743,681.37	
Acc Depreciation on Building	<u>-1,185,980.09</u>	
Net Building		557,701.28
Adjacent Lot 107,001.50		
Bar & Kitchen Equipment	14,258.60	
Acc Dep Bar & Kitchen Equip	<u>-6,683.37</u>	
Net Bar & Kitchen Equipment		7,575.23
Furniture & Fixtures	9,969.84	
Acc Dep - Furn. & Fixtures	<u>-5,182.81</u>	
Net Furniture & Fixtures		4,787.03
Computer Equipment	1,450.00	
Acc. Dep-Computer Equipment	<u>-1,387.50</u>	
Net Computer Equipment		62.50
Total Fixed Assets		<u>752,202.54</u>
TOTAL ASSET		<u>835,245.93</u>

LIABILITY

CURRENT LIABILITIES

Accrued Expenses	2,183.07
Visa Scotia Bank	2,553.16
Memorial Walk	115.13
Payable to Nevada Fund	328.00
Golf June	6,890.00
Pot of Gold Payable	267.55
Super Gold Payable	273.50
RCAF Dinner	2,730.33
Accounts Payable	190.41
Command -Capital Tax Payable	5,882.31
Unearned Hall Rentals	5,240.84
Vacation Payable - Payroll	7,115.43
Vacation Payable - adjusted	-3,862.49
WSIB Payable	91.08
TOTAL CURRENT LIABILITIES	<u>29,998.32</u>

LONG TERM LIABILITIES

Loan Payable	<u>215,400.32</u>
Total Long-term Liabilities	<u>215,400.32</u>

Deferred Contributions

Deferred contribution capital asset	<u>68,485.39</u>
Total Deferred Contributions	<u>68,485.39</u>

TOTAL LIABILITY	<u>313,884.03</u>
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EQUITY

EARNINGS

Retained Earnings	482,589.09
Current Earnings	<u>38,772.68</u>
TOTAL EARNINGS	<u>521,361.77</u>

TOTAL EQUITY	<u>521,361.77</u>
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LIABILITIES AND EQUITY	<u>835,245.80</u>
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Printed On: 09/06/2019

ROYAL CANADIAN LEGION ORLEANS

Comparative Income Statement

	May 2019	May 2018	Variance	YTD May 2019	YTD May 2018	Variance
OPERATING INCOME						
BAR & KITCHEN REVENUE						
Beer/Liq Sales	24,768.25	18,261.11	6,507.14	264,153.11	235,174.84	28,978.27
Snack Sales	1,807.03	1,136.64	670.39	20,582.16	16,808.81	3,773.35
Corkage	116.00		116.00	116.00	136.00	(20.00)
Cash Over	1,890.82		1,890.82	1,890.82	0.00	1,890.82
Kitchen Income	520.00	1,089.56	(569.56)	7,462.27	6,475.99	986.28
Coffee	77.40	31.65	45.75	641.60	693.05	(51.45)
Other Income			0.00	217.00	0.00	217.00
Total	29,179.50	20,518.96	8,660.54	295,062.96	259,288.69	35,774.27
COST OF SALE						
Beer/Liq Purchases	10,496.19	8,257.24	2,238.95	98,792.55	97,099.24	1,693.31
Snack Purchases	208.47	111.07	97.40	4,130.66	4,007.31	123.35
Spoilage	73.60		73.60	820.78	0.00	820.78
Inventory Use	(2,159.33)	1,155.62	(3,314.95)	(1,120.00)	(1,667.01)	547.01
Bar & Kitchen Supplies	282.18	225.25	56.93	3,192.62	1,636.89	1,555.73
Glassware & Equipment		2,379.99	(2,379.99)	0.00	2,379.99	(2,379.99)
Kitchen/Bar Equipment Maintenance	155.00	165.00	(10.00)	1,574.25	5,317.03	(3,742.78)
Total	9,056.11	12,294.17	(3,238.06)	107,390.86	108,773.45	(1,382.59)
GROSS PROFIT	20,123.39	8,224.79	11,898.60	187,672.10	150,515.24	37,156.86
OTHER OPERATING INCOME						
Membership Dues	1,591.13	648.52	942.61	20,044.19	21,384.88	(1,340.69)
Hall Rentals	2,735.12	2,225.00	510.12	25,303.50	28,190.25	(2,886.75)
Hall Rentals - Bartender Recovery	1,014.00	291.00	723.00	6,291.00	5,650.00	641.00
Hall Setup	46.25	375.00	(328.75)	1,792.50	3,927.75	(2,135.25)
Branch Pool Table	407.55	8.00	399.55	495.55	911.00	(415.45)
Branch Snooker Table	157.00	89.00	68.00	1,794.00	851.00	943.00
Facilities Usage Fee Income	498.00	384.00	114.00	19,561.00	17,597.30	1,963.70
Total	6,449.05	4,020.52	2,428.53	75,281.74	78,512.18	(3,230.44)
TOTAL OPERATING INCOME	26,572.44	12,245.31	14,327.13	262,953.84	229,027.42	33,926.42
OPERATING EXPENSES						
WAGES & EMPLOYEE BENEFITS						
Wages	11,434.73	13,094.31	(1,659.58)	104,688.84	108,565.70	(3,876.86)
EI Expense	249.92	291.19	(41.27)	2,387.76	2,487.16	(99.40)
CPP Expense	446.96	474.31	(27.35)	3,899.42	3,865.45	33.97
WSIB Expense	55.14	93.97	(38.83)	677.62	833.63	(156.01)
Total	12,186.75	13,953.78	(1,767.03)	111,653.64	115,751.94	(4,098.30)
OFFICE & ADMIN EXPENSES						
Office Expenses	(231.18)	200.92	(432.10)	2,346.51	2,971.93	(625.42)

✓ Printing			0.00	1,022.00	981.00	41.00
Postage			0.00	116.08	195.35	(79.27)
Licences	(215.83)		(215.83)	570.67	255.00	315.67
Courier Services			0.00	28.99	0.00	28.99
Furniture & Equipment		(890.23)	890.23	57.98	1,001.53	(943.55)
Equipment Lease			0.00	0.00	612.78	(612.78)
Professional Fees ***			0.00	2,842.22	350.00	2,492.22
Entertainment Expenses	1,000.00	750.00	250.00	11,550.00	8,901.50	2,648.50
Total	552.99	60.69	492.30	18,534.45	15,269.09	3,265.36

BUILDING MAINTENANCE

Building Maintenance & Repairs	2,004.46	2,351.40	(346.94)	17,491.77	11,166.40	6,325.37
Cleaning Supplies	1,302.24	1,324.25	(22.01)	3,819.64	4,263.89	(444.25)
Waste Removal	589.96	216.98	372.98	3,392.19	2,846.24	545.95
Ground Maintenance		1,050.00	(1,050.00)	16,731.94	16,935.00	(203.06)
Security Services	(103.52)	102.08	(205.60)	1,339.05	1,107.91	231.14
Building Cleaning			0.00	16,798.14	99.55	16,698.59
Insurance	826.86	803.84	23.02	9,737.55	9,654.80	82.75
Furniture & Equipment Maintenance				0.00	94.97	(94.97)
Total	4,620.00	5,848.55	(1,228.55)	69,310.28	46,168.76	23,141.52

UTILITIES

Hydro	3,132.73	1,264.26	1,868.47	19,291.38	21,704.90	(2,413.52)
Gas & Heat	837.63	347.08	490.55	10,030.73	8,994.48	1,036.25
Telephone	545.70	654.82	(109.12)	5,666.05	4,963.35	702.70
Water	587.30	335.11	252.19	3,952.32	3,866.66	85.66
Television Network		78.98	(78.98)	0.00	947.76	(947.76)
Total	5,103.36	2,680.25	2,423.11	38,940.48	40,477.15	(1,536.67)

FINANCIAL EXPENSES / (INCOME)

Bank Charges	305.46	282.00	23.46	4,176.95	3,932.37	244.58
Loan Interest	1,150.37	1,178.24	(27.87)	14,376.37	14,284.61	91.76
ATM Revenue	(127.50)	(63.00)	(64.50)	(1,332.00)	(1,500.60)	168.60
Total	1,328.33	1,397.24	(68.91)	17,221.32	16,716.38	504.94

TOTAL OPERATING EXPENSES

23,791.43	23,940.51	(149.08)	255,660.17	234,383.32	21,276.85
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NET OPERATING INCOME

2,781.01	(11,695.20)	14,476.21	7,293.67	(5,355.90)	12,649.57
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OTHER INCOME/(EXPENSES)**SPECIAL EVENTS**

Storage - Poppy			0.00	350.00	350.00	0.00
May Ladies Golf Tournament	605.00	894.10	(289.10)	605.00	894.10	(289.10)
June Annual Golf Tournament			0.00	9,605.42	9,056.55	548.87
Pot of Gold*			0.00	0.00	0.00	0.00
Canada Day			0.00	205.00	(0.20)	205.20
Super Gold*			0.00	0.00	0.00	0.00
Veterans' Dinner			0.00	882.05	940.93	(58.88)
St. Patrick's Day			0.00	125.00	0.00	125.00
Football Pool			0.00	0.00	0.00	0.00
TV Draw			0.00	0.00	0.00	0.00

Draws -\$5.00			0.00	2,025.20	0.00	2,025.20
New Year's Eve			0.00	5,072.00	1,368.50	3,703.50
Banner Advertising	162.00		(162.00)	720.00	162.00	558.00
Banner Revenue			0.00	15.00	10.00	5.00
Net Sale Legion Articles			0.00	990.68	72.45	918.23
Sports Revenue			0.00	742.50	260.00	482.50
Sports Expenses			0.00	(1,760.00)	(410.00)	(1,350.00)
Fundraising Events	255.00		255.00	255.00	4,790.00	(4,535.00)
Saturday Breakfast Revenue		278.00	(278.00)	461.00	2,809.00	(2,348.00)
Conventions Revenue			0.00	0.00	2,834.00	(2,834.00)
Convention Expenses (Building)			0.00	0.00	(1,469.56)	1,469.56
Conventions Expenses (Other)			0.00	(100.00)	0.00	(100.00)
New Horizon Fund	155.00		155.00	155.00	0.00	155.00
Misc. Revenue**	1.00	6.00	(5.00)	246.00	1,321.32	(1,075.32)
Donations	8,200.00	8,000.00	200.00	13,374.05	12,209.84	1,164.21
Hospitality			0.00	(64.85)	0.00	(64.85)
Other Branch Events			0.00	(221.50)	0.00	(221.50)
Branch Functions			0.00	(693.75)	(663.92)	(29.83)
Legion Articles	(251.09)	(269.16)	18.07	(181.09)	(269.16)	88.07
Honours & Awards	(344.95)	(37.51)	(307.44)	(366.95)	(37.51)	(329.44)
Amortization Income			0.00	0.00	0.00	0.00
Depreciation Expense			0.00	0.00	0.00	0.00
Total	8,619.96	9,033.43	(413.47)	32,440.76	34,228.34	(1,787.58)

NET INCOME

11,400.97	(2,661.77)	14,062.74	39,734.43	28,872.44	10,861.99
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May 2019	May 2018	Variance	YTD May 2019	YTD May 2018	Variance
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The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



EXECUTIVE MEETING

10th July 2019

Present: Comrades Joe McNulty, Ken Green, Dianne Higgins, Len MacPherson, Sherri McInnis, Marty Keates, Nicole Hebert, Robert Elrick.

This meeting was called by the President Joe McNulty. Regular July and August executive meetings were cancelled for the summer months due to the unavailability of all members on the executive.

This meeting was called for the senior executive to get together to cover off some administrative items needing to be addressed:

SENIOR OFFICERS SESSION – 10 JULY 2019

- 1. Funding Grant – Comrade Marty Keates**
The branch did not apply for the 2nd Grant as we had to be registered and we did not meet the deadline. Next year we will be ready and registered on time. We have currently raised approximately \$850.00 by fund raising events. We need to reach a target of \$1,365.00 to meet our part for the New Horizon's grant.
- 2. Gaming – Comrade Joe McNulty**
Comrade Joe Miedema is currently organizing events to provide rehab activities for veterans to be held at the Branch.
- 3. Alarm Services – Comrade Nicole Hebert/Comrade Len MacPherson**
Comrade Len MacPherson and Branch Manager Nicky are currently in the process of setting up a new Alarm system with a company called "BEEAlarmed". The reason this is being done is a cost savings activity - ADT was much more expensive.
- 4. Flood Insurance Company (PIB) – Comrade Ken Green/Comrade Nicole Hebert**
There was some confusion with the insurance company and the local contractor regarding the payment of the deductible etc. for the repair of the elevator. Ken and Nicky will be contacting PIB to get this cleared up.

5. Information Management – Comrade Len MacPherson

We are currently having a look at having a Branch Facebook page where we will be able to advertise upcoming events and maybe advertising to bring in some revenue for the branch. Comrade Nicky is going to check with the bank about getting a pay as you go credit card to use for this activity. We need to confirm the cost of the card etc. Comrade Joe McNulty will be meeting with Comrade Len MacPherson and Comrade Myriam Meagher to discuss further. Facebook page still under construction is Royal Canadian Legion – Orleans Branch 632.

6. The Ride – Comrade Joe McNulty

This is considered a community event that we would like to broadcast to the branch. Presently Comrade Sherri tried sending out a broadcast and it seems there is still a problem with GMAIL and group emails. This event will have to be posted in the Branch and on our web page for now.

7. Eastern Ottawa Resource Centre – Comrade Joe McNulty

We have decided that the only two individuals from the branch that should be communicating with the Resource Centre are Comrade Bob Elrick and Comrade Doc Hopper. This should reduce confusion in the communications between the Branch and the Resource Centre.

8. Chain of Command – Comrade Joe McNulty

Everyone please use the chain of command when sending in reports, making requests of any kind and passing on information. Everyone should already know that the vice that they report to needs to be kept in the loop on the portfolios that they are responsible for. Also please ensure that you keep the secretary in the loop “cc” as we need to keep a corporate record of all communications. If we don’t do this we don’t know who did what and when...

9. Cenotaph – Comrade Joe McNulty

The President will be meeting with Comrade Wyn Fournier (Poppy Chair) regarding funds to have the cenotaph updated (to add Afghanistan Veterans) and to also provide handicap access for events such as the Remembrance Day ceremonies.

10. Parking Lot Repairs – Comrade Joe McNulty

With the repainting of the parking lot, we are looking at adding more handicap parking spaces.

We are looking at between 5 and 6 thousand dollars for items 9 and 10.

11. Hall Set-Up Costs - Comrade Nicole Hebert

The Branch presently spends approximate \$400/month paying someone to set up the tables and chairs for the groups that use the hall for such things as darts, sand bag toss, etc. A discussion took place about the possibility of the groups setting up themselves and putting away the tables and chairs themselves as a cost saving measure. More to follow.

12. Drink Specials – Comrade Joe McNulty

We discussed having drink specials at the bar, but apparently Ontario Command has a rule that we cannot have discounted prices on any bar in the Legions. This will be researched further.

13. Christmas in July – Comrade Joe McNulty/Ken Green

With the upcoming event we need to make sure that Peter Loan is aware that he cannot take over tables on the members' side of the upstairs lounge. This can become a problem with members if not enforced.


14. Upcoming Events – Comrade Bob Elrick

- a. Perley Vets Visit – 14 September 2019, Timings 2-4pm.
- b. Over 80 Party – 21 September 2019 – This event is by invitation only.

All upcoming events should be sent to Rebecca Rennich (Rebecca@lynnmediamarketing.com) so she can put them on the FB page.



Sherri McInnis
Secretary



Joe McNulty
President



The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



SENIOR EXECUTIVE MEETING

6th August 2019

Present: Comrades Joe McNulty, Ken Green, Dianne Higgins, Len MacPherson, Rita Pitre and Sherri McInnis.

This meeting was called by the President Joe McNulty. Regular July and August executive meetings were cancelled for the summer months due to the unavailability of all members on the executive.

This meeting was called for the senior executive to get together to cover off some administrative items needing to be addressed:

SENIOR OFFICERS SESSION – 6 AUGUST 2019

1. **Financial Review Update – Comrade Rita Pitre**
Discussion took place on the Per-Capita amounts for the financial statement as what money was being held in which accounts. 45% will be branch and 55% for the commands.
Bill Stinson, John Fisk and Denise Dallaire will be the members of the Financial Review committee.
This will be voted on at the next General Meeting 17th September 2019.
2. **Police File Review – Comrade Len MacPherson**
Police checks are not required at the branch level.
3. **MFRC Invite – 6 Oct 2019 – Comrade Joe McNulty**
Comrade Joe McNulty and Ken Green will be attending this event to be held at the Aviation Space Museum.
4. **Cleaners – Comrade Ken Green**
Comrade Ken Green will be checking into alternative cleaning companies, he will have one month to look into it.
5. **Perley and Rideau Veterans Health Questionnaire - Comrade Dianne Higgins**
This will be published on the branch Facebook page was sent by the branch secretary to the members.

6. **Office Ceiling, Water Service Kitchen Issues – Comrade Dianne Higgins**
Currently under control.
7. **Branch Presentation EORC 17TH September 2019 – Comrade Dianne Higgins**
We will look into cancelling darts for the General meeting to ensure that there is space for members to attending the General Meeting to take advantage of a presentation that will be done by the Eastern Ottawa Resource Centre.
8. **Legion Tree Pruning – Comrade Ken Green**
Work party will be looked after by Comrades Ken Green and Joe McNulty.
9. **Capt(N) Paul L Brendan application to VAC Italian Campaign - Comrade Ken Green**
Comrade Joe McNulty will be working on this.
10. **Memorial Tree – Comrade Ken Green**
Matt Luloff is working on the branch getting a Vimy Centennial Oak to replace the tree we lost.
11. **Complaint Form – Comrade Sherri McInnis**
There is an official complaint form now available for employees of the branch; this can be obtained from the secretary or the branch manager if required.
12. **Hall Bookings – Comrade Joe McNulty**
Comrade Joe McNulty will discuss with the branch manager.
13. **Hall Hours – Comrade Joe McNulty, Rita Pitre and Len MacPherson**
Recommendations will be submitted by Comrades Rita Pitre and Len MacPherson regarding hall hours.
14. **Entertainment – Comrade Len MacPherson**
Comrade Len MacPherson will talk to Comrade Mac.
15. **28 September 2019 – Women in Uniform Garden Party Update – Comrade Ken Green**
No update currently but posters will be going out and a committee formed to oversee the event.
16. **Memorial Walk Fund – Comrade Joe McNulty**
The fund is currently broke so some funds will be re-allocated in the amount of \$1,000.00 which had been previously allocated to another item.
17. **Cenotaph Issues – Comrade Joe McNulty**
Afghanistan will be added to the Cenotaph and there will be an application sent to VAC for a donation to cover off some of the costs. We will cover off the other 50% from the Poppy Fund.

- 18. Face Book Go Fund Me for Upgrading Veterans Accessibility to our Remembrance Day Ceremony – Comrade Joe McNulty**
We will be looking into the possibility of raising money to build a 10x10 platform and ramp as well adding 2 additional handicap parking spaces. Approximate cost \$5,000-\$7,500. We will also be looking for a Company of possibly donate for the project.
- 19. Looking for a chair for the Unveiling of the AFGHANISTAN honour on our Cenotaph – Comrade Joe McNulty**
1ST preference would be our Sgt-at-Arms Comrade Andre Fournier, Parade Commander Andrew Lesley and one of our members. More to follow.
- 20. G5 Council Meeting 19 Aug 2019 – Comrade Joe McNulty**
Comrades Joe McNulty and Ken Green will be attending.
- 21. Credit Card – Pay as you go – Comrade Joe McNulty**
No pay as you go – Credit card with a limit \$1,000.00 dollars will be looked into.
- 22. Veterans Street Naming – Comrade Joe McNulty**
Comrade Joe McNulty will submit Comrade Ernie Stubbs if wife is on board and Comrade Frank Stacey. More to follow.
- 23. Prices for Alcohol – Comrade Joe McNulty**
Comrade Rita Pitre and Len MacPherson will be following up on this item.

Sherri McInnis
Secretary

Joe McNulty
President



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EXECUTIVE MEETING

10th September 2019

Present: Comrades Joe McNulty, Ken Green, Dianne Higgins, Len MacPherson, Rita Pitre, Sherri McInnis, Raymond Plourde, Wyn Fournier, Kim Levesque, Garth Mader, Jim Grant, Jeanine Mader, Myriam Meagher, Andre Fournier, Mike Adams, Wayne Edwards, Jean Beck, Lucie Goderre, Frank Stacey, Robert Elrick, Marty Keates, Andrew Baird and Rae Green.

Excused: Comrades Doc Hopper, Marta Nuijten and Valerie Cyr.

Absent: Comrades Mac Casselman, Nicole Hebert, Bill Reggler, Robert Patchett, Blaine Kiley and Bernard Laberge.

1. OPENING CEREMONIES AS PER LEGION RITUAL

Chairman:

- a. *The meeting will come to order*
- b. *Comrades, please stand*
- c. *Before we proceed to the consideration of the business that has brought us together, let us pause to think reverently of those of our comrades who by sea, by land and in the air, laid down their lives for their Sovereign and their country. Their sacrifice will ever inspire us to labour on, to the end that those who survive and need our aid may be assured of our assistance, and that the country in which we live, and for which they died may ever be worthy of the sacrifice they made.*
- d. *During The Silence, we will remember our fallen comrades and those who have passed on since we last gathered together. (The names of the persons are to be spoken)*
- e. *The Silence (Moment of Silence)*
- f. *The Act of Remembrance* Chairman:

*They shall grow not old, as we that are left grow old;
Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning
We will remember them.*

Members: *We will remember them.*

Chairman: *Please be seated, I now declare the meeting open.*

Comrade Joe McNulty called the meeting to order at 7:04 PM.

2. ROLL CALL

Comrade Sherri McInnis called the roll. 23 of 32 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

3. DEVIATION

No Deviation.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the June, July and Aug meeting were sent out to the executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence binder and have been posted on the Branch Web Site.

Moved by Comrade Sherri McInnis and seconded by Comrade Wayne Edwards that the minutes for June be approved.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

There was no business arising from the last Executive meeting.

6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and placed in the correspondence binder or sent to members via a branch email broadcast and stored on the off-site thumb drive.

7. PRESIDENT’S REPORT – Comrade Joe McNulty

Good day and welcome back. I hope you all had a good summer despite the record heat of July and the cold months of May, June and September.

We had a busy summer starting out with the golf tournament followed by a lot of maintenance to our building and surrounding area. I would like to thank everyone involved in the work. I would also like to thank Comrades Kem Hur and Dave O'Neil who refurbished the shuffle board. Comrade Marty Keates and her gang for all the excellent fund raising.

Comrades Len MacPherson and Myrian Meagher and gang for getting the Facebook maintained. Comrades Ken and Rae Green for their constant vigil of all things Legion.

I know there are a lot more of you to thank but we do not want to be here all night.

The Senior Executive met with our banker to increase our interest rates and reduce our costs with the supervision of Comrade Rita Pitre. We now have GICs and are working on a lower interest mortgage.

Comrade Len McPherson has used his expertise to save us considerable money in the monitoring of our security system.

We have an extremely busy Fall planned for the Branch. It started last Friday with a small ceremony to plant the Vimy Oak which we have to thank Matt Luloff for donating the money to get it. There is more on this in the next Banner and on our Face Book page.

Next on 28th Sept 2019 we will be Celebrating Women In Uniform with a reception down stairs organised by Comrades Jeanine Mader, Rae Green, Marty Keats and Myriam Meagher. I am sure there are many more people helping out.

2nd Nov 2019 will be the unveiling of the Afghanistan Battle Honour on our Cenotaph, with a parade consisting of Afghan Vets only. The Official unveiling will be done by LGen (ret'd) Andrew Leslie at 11 AM. The Parade Commander is Col Ron Kearney, parade Sgt Maj is our Sgt at Arms Andre Fournier, The Padre is LCol Robert Patchett. We encourage all Afghan Vets to come on parade with their medals regardless if they are a member of the Legion or not. Companion dogs are also welcome. We have not had our first meeting yet but I believe the Dress may be a little more relaxed than we are used to. Our objective is to honour the Vets and let them know we are here to help if needed.

November is our busy time with the Poppy Campaign that I will let Wyn talk about.

9th Nov 2019 is the Veterans dinner and Dance, tickets are now on sale. Information for this is on the bulletin board, web site, Facebook and the Banner

The last event I will talk about is Remembrance Day 11th Nov 2019.

Please encourage as many Veterans and Serving CAF and RCMP as you know to come join number 1 or 2 Guard!

Well as I said earlier I do not want to be the one who is keeping you here all night.
Any Questions?

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre

This is the result for the 1st Quarter of 2020 ending August 2019.

Our Gross Profit for the Bar and Kitchen was \$36,692 and other Operating Income brought in \$10,281 for a Total Operating Income of \$46,973.

Operating Expenses totaled \$56,591 for a Net Operating Loss of \$9,619.

All other income and expenses brought in \$11,568 for a NET INCOME FOR THE 3 MONTHS ENDING AUGUST 31, 2019 OF \$1,949.00.

1ST QUARTER 2020

August is the 1st quarter of 2020 Fiscal Year. Our income is \$3,550 less than last year.

Of note, our Operating Income is less than last year by \$4,438. Operating expenses for the Building Maintenance are higher by \$5,705 mainly due to Building Cleaning and Ground Maintenance.

Our 1st Quarter Operating Income for the 3 months ending August 31, 2019 is lower by \$2,365.

In the end, our 1st Quarter Net Income is lower by \$3,550. Of note, we have collected \$2,094.50 for the New Horizon Fund.

YEAR-END 2019

On August 29, 2019, our Financial Committee made up of Bill Stinson, Committee Chairman, John Fink, Committee Member and Denise Dallaire-Coulombe, Committee Member conducted the Branch Year-end Financial Review and were satisfied that the Financial Statements for the period of June 1, 2018 to May 31, 2019 present fairly and reasonably the financial position of the Branch.

Tim Blanchard, Commander, Zone G5, confirmed that Comrades Stéphane Guy and Bert Boehme will conduct the Branch inspection on Monday, September 16, 2019 at 15:00.

Rita M. Pitre/Treasurer

Moved by Comrade Rita Pitre and seconded by Comrade Jeanine Mader that the financial reports for August be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

Tribute:

Name: Maj Daniel ‘Bud’ Dion

Mil. Affiliation: Canadian Army (The RCR)

Legion Affiliation: Br 632

Date/time: Sunday 18 July 2019, 1300 hrs

Place: Branch 632

Officiating:

In attendance – 32 Legion members in attendance

Andre Fournier/Branch 632 Sgt at Arms

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

No report.

d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett (Presented by Comrade Joe McNulty)

1. Provincial Service Officer Visit Orleans 10 July 2109. Comrade Patricia Royle visited our Branch on the morning of 10 July. Nine veterans requested to meet with her. Interviews were conducted for seven. Two were unavailable for that time but their claim applications were submitted separately.
2. New claims in progress: Two for severe tinnitus, One for OSI.
3. Service Officers: Comrade Kevin Piccott has offered to assist as a Service Officer. He would be very welcome and I will work him into our training plan.
4. Police Records Check Policy: Beginning in September there will be a \$20 fee for processing police records check for volunteers who will be working with members of “Vulnerable Populations”. This will double in January 2020. After checking with Ontario Command, there does not seem to be a stated Legion requirement for these checks. I think that such a check would be prudent. Some of us have already had this records check which used to be free for volunteers. We need a decision on whether this should be required and if so, who should have them, how to initiate it and who should pay, Branch, Poppy Fund or the individual. Perley-Rideau requires this for their volunteers. Comrade Bob Elrick (Seniors/Veterans and Aging) and I have discussed. I stressed that I have no concerns about the suitability of our current Service Officers.

e. MEMORIAL WALK – Comrade Frank Stacey

There will be a plaque done for the Vimy Tree and we will be holding off getting the engraving on the stones for the memorial walk until we have 3 to do at the same time. Doing three at once will keep the cost down.

f. LADIES AUXILIARY – Comrade Valerie Cyr (Presented by Comrade Joe McNulty)

The Ladies Auxiliary members will be helping with the visit of the Perley-Rideau Veterans this month, an event we always enjoy.

We will be holding a Fall Market Place event in the downstairs hall on 29 September from 10:00am - 3:00pm featuring about 30 vendors, old favourites and many new ones. We always hope to have a successful turnout, as this is one of our major fund raisers. We also like to see our vendors do well so please support this event.

We will commence our involvement with the Poppy Campaign on 16 October by assisting with the Poppy Tea at the Perley-Rideau Veterans Health Care Centre. This will be followed by volunteering Poppy shifts at numerous venues and on Remembrance Day, serving the reception following the ceremonies.

In December, we will hold our annual Christmas Bake Sale at a date to be announced.

Looking forward to seeing you all at these events and we wish you all a glorious Fall.

Yours in Comradeship, Valerie Cyr President Ladies Auxiliary Br. 632.

g. HONOURS AND AWARDS – Comrade Marty Keates

No report

Moved by Comrade Frank Stacey and seconded by Comrade Wayne Edwards that the reports of the committees under the President be accepted as presented.

CARRIED

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Raymond Plourde

FUTURE PLANNING AND ELECTIONS – Comrade Raymond Plourde

No Report.

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Ken Green

There are numerous small tasks going on in the branch. I would like to thank Comrade Kevin Lemire for starting to change out some for the electrical outlets in the Branch and repairing the west side door in the downstairs hall.

I would also like to give thanks to Comrades Kem Hur and David O’Neil for the many hours spent refinishing the shuffleboard and also to Comrade David O’Neil for his concern and work that he is doing looking after the pool tables.

a. MEMBERSHIP – Comrade Kim Levesque

Orleans Branch 632 – Statistics as of 25-August-2019

Members in-good-standing: **739** (747 in 2018)

Age Groups:

Under 30	3	0.4%
31-40	9	1.2%
41-50	26	3.5%
51-60	98	13.3%
61-70	199	26.9%

71-80	262	35.5%
81-97	142	19.2%

Gender:

Female	148	20%
Male	591	80%

Category:

Life Members	19	2.6%
Affiliate	47	6.4%
Associate	188	25.4%
Ordinary	485	65.6%

Membership Report for 10-September-2019

10 New Members:

Anne Marie Avon-Russo (AF)

Bernadette Beks (AF)

Marie France Lalonde (AF)

Charles Gadula (OR)

Michel Laurin (AS)

George Legge (OR)

John Mercer (OR)

Douglas Nicholson (OR)

John Pearman (OR)

Rosie Schurr (AF)

6 Transfers:

Robert Beaulieu (OR)

Gerry Marsh (OR)

John Redmon (OR)

André St-Pierre (OR)

Tom Tomaso (OR)

Trevor Whitehouse (OR)

2 Welcomed:

Kerry Barbe

Amy Clarke

b. VOLUNTEER COORDINATOR – Comrade Kim Levesque

No report.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

1. 2019 Event preparation is well underway.
2. A meeting of the planning committee will be held in the next couple of weeks at the Legion.

3. Branch Manager has submitted and received City of Ottawa permission for the event.
4. The President has secured BGen Michael Rafter, DG Air Reserves as the Reviewing Officer and the guest speaker at the Veteran's Dinner.
5. The President has sent the request through Zone to Dominion and the Fly past is confirmed.
6. To be done in the next month:
 - a. Confirm attendance of Pipes and Drums.
 - b. Confirm a Wreath coordinator.
 - c. Letters to VIP Wreath layers to be completed and sent out.
 - d. Coordinate Media for the event through Publicity Rep
 - e. Contact OC Transpo for use of Trim Park & Ride and Shuttle Buses

Wyn Fournier
Remembrance Day Coordinator 2019

e. INVENTORY – Comrade Mike Adams

Physical inventory was not completed as planned due to a death in the family.
Will complete in September.

f. CADET LIAISON – Comrade Andrew Baird

The main item dealing with our cadet program is a request from the 632 Air Cadet Squadron to assist them in finding some training and storage space.

Their priority is a training range for the marksman program (ideally 20 m wide and 15 m long) and storage space for equipment. The storage space(s) can be in different locations (close proximity in Orleans for access) and varies from heated (rifles, music equipment), unheated for misc. equipment (camping etc) and space for uniforms and administrative office space.

I have asked our other cadets group, 3018 RCAC what facilities they are using hoping that perhaps some may be shared (or if they are also in need?) however have not had a response from them yet. Branch President Comrade Joe McNulty and 1st Vice President Comrade Ken Green have provided me with some possible contacts to assist in the search for space that will be followed up more vigorously once a response has been received from the RCACC clarifying the needs.

I will reach out to both the Army Cadet Corps and Air Cadet Squadron again this week in this matter and also to firm up commitments for the Poppy Campaign and the Remembrance Day Service.

g. LA LIASON – Comrade Rae Green

No report

h. HOUSING – Comrade Garth Mader (Presented by Comrade Ken Green)

Comrade Garth Mader now has a full time job and feels he cannot give 100 percent to this position and has stepped down. Comrade Garth thank you for the many years you have given to the Branch and the numerous hours you have put in to ensure things were getting fixed at the Branch.

Comrade Mike Adams has stepped forward and is confident he can do both housing and the inventory and I welcome him aboard.

Moved by Comrade Wyn Fournier and seconded by Comrade Wayne Edwards that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

No report.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

No report.

c. POPPY CHAIR – Comrade Wyn Fournier

1. 2019 Campaign preparation is well underway.
2. Still working to fill some Campaign Captain spots for Stores. If you know of anyone who may want to help out, please have them contact me. Reminder that you do NOT have to be a Legion member to help with the Poppy Campaign.
3. Supplies will be prepared for distribution in the coming weeks. An email will be sent out to all members this week to ask for Store Captain volunteers once again.
4. A meeting will be held in the coming week at the legion for all captains to go over the SOPs for each position. Google Drive will be utilized to ensure the timely passage of information.
5. The legion has been booked for the counting days.
6. 22-24 Oct are the days for picking up supplies, with 1 or 2 people requesting an earlier pick-up, which will be accommodated.
7. Letters inviting VIPs to the opening ceremony 0800, 25 Oct 2019 at WalMart will be sent out.
8. All required information for Captains to effectively do their jobs will be packaged up and handed out at the coming meeting.
9. Letters for the stores who will allow us to have the cadets tagging at their locations have been completed and will be given to the Cadet Liaison for distribution.
10. Youth & Education Chair has sent out letters to all high schools offering volunteer hours to those who are interested. Note that a high school student will only be at a table if paired with an adult volunteer.
11. To be done in the next 2 weeks:
 - a. Supplies for the Campaign Captains will be prepared for pick-up.
 - b. Request for volunteers will be sent out for canvassing at OC Transpo bus stations (PDO/Trim) on 1st day of campaign.
 - c. Request for volunteers for manning the tables at the stores will be sent out.
 - d. Coin Counter supplies to be inventoried and purchased as required.

Wyn Fournier/Poppy Chair 2019

d. POPPY TRUST FUND – Comrade Lucie Goderre

No report.

e. LEGION SENIORS – Comrade Robert (Bob) Elrick

We are planning to conduct an Information Fair at the Branch in the afternoon of 12 October. This is a joint venture between the Branch and the Eastern Ottawa Resource Centre (EORC) satellite office on 10th Line

(inside the Sir Wilfred Laurier High School). Target audience includes veterans, seniors and their families or other care givers, and interested members of the Branch and the general public.

About 20 vendors will be invited and our sectors' municipal councillors have been invited. Councillor Luloff will attend with interests including support to veterans and families. The Branch will have a “booth” for recruiting and a service officer; the LA will also participate.

The EORC lead for the event, Natasha Albert will present an overview of the Fair and of the EORC following the main part of our General Meeting on 17 September. This is to keep our Executive thoroughly informed and to encourage our members to visit the Fair.

Advertising and other promotion activity are being steered by Myriam Meagher with Rebecca Rennich.

f. VETERANS AND AGING – Comrade Robert (Bob) Elrick

We will host about 25 visitors from the Perley & Rideau Veterans Health Centre in the afternoon of 14 September - next Saturday. See poster in the hall and elevators. Gord Adkinson and crew will provide entertainment. Our President will formally welcome the guests. We invite any member to drop in for a while to socialize with these great citizens and veterans. The LA will provide support by decorating and by providing their usual tantalizing range of goodies such as cakes. We expect to have a couple of army cadets and a couple of air force cadets to assist with mobility limitations and to add some youth to the affair.

g. BANNER – Comrade Marta Nuijten (Excused) and Comrade Marty Keates (Presented by Comrade Dianne Higgins)

The next publication date for the banner is 15 September, 2019. There is still some time for the organizers of events, past or upcoming to be included. You are reminded that you should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner to Comrades Marta Nuijten or Marty Keates.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

h. NEVADA – Comrade James Grant

10 Sep 2019

Royal Canadian Legion BR 632 – Orleans Nevada Fund

Ref: Nevada Lic Nbr M757972

This report on the ref Nevada BOTs will cover the period from 1 Jun 2019 to 31 Aug 2019

Sales: \$ 1749.00

Redeemed: \$ 1257.00

Profit: \$ 492.00

Balance in Nevada Trust Fund as of 31 Aug 2019 \$ 820.00

Bank Balance as of 31 Aug 2019 \$1194.25

Total Funds on hand: \$ 2014.25

James R Grant/Nevada Chair

Moved by Comrade Dianne Higgins and seconded by Comrade Jeanine Mader that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Len MacPherson

a. PUBLIC RELATIONS – Comrade Myriam Meagher

Engagement was made with Military Family Resource Centre. We are looking at how we can promote our services jointly and bring more to members.

Publicity for "Celebrating Women in Uniforms" event is underway. Invitations were sent to the list submitted by the executive Committee. All invitations will be completed by Tuesday evening.

The week of September 15th is promotion for the Legion; we will use that week to make intensive promotion for our upcoming events.

An information fair is in development with Eastern Ontario Resource Centre and with the support of our city counselor. We are hoping to have this pilot fair on Oct 12th 2019. Publicity and Marketing has already been planned and will start in September 15th.

Our facebook page stats are showing good (*Attached at the end of the minutes*).

We should have the connection between facebook and the website sorted as it is critical in the delivery of information to the members.

b. BAR OFFICER – Comrade Wayne Edwards

A stock check was conducted on 28th August 2019 and a report has been forwarded to the treasurer.

Thank you to Comrades Kim Levesque, Paul Larocque and Ken Pierce for all the help.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman (Presented by Comrade Len MacPherson)

I am happy to say we had a good summer. Friday nights we had good crowds, good food and lots of fun. Yes I was forced to dance with all the single lasses.

I would like to say special thanks to Comrades Marty Keates and Rae Green for helping with the fund raising.

We had two special days during the summer Christmas in July with big crowd and lots of fun. Then there was Canada Day July 1; we put the dinner on ourselves at no cost to the branch.

I did the BBQ and had great help from Comrades Barb Shier and Bev Robichaud.

Lionel Lauren Ace Body Shop donated money as well as donations from Sobeys and Giant Tiger raising money for the branch.

Upcoming Entertainment Schedule

Friday Sept 13th	- Tony True	6:30 - 10:30 PM
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Friday Sept 20th	- Good Time Band	6:30 - 10:30 PM
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Friday Sept 27th	- Lauren Hall	6:30 - 10:30 PM
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Saturday Sept 28th	- "Ladies in Uniform" Garden Party	
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- Note: Update from Comrade Rae Green:

- Councillors have shown interest in attending; they are welcome to attend this event but it has been made clear that this is not a political event we are here to honour Ladies In Uniform.

Friday, October 4th	- Ann Miner	6:30 - 10:30 PM
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Friday, October 11th	- Snap Crackle Pop	6:30 - 10:30 PM
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Friday, October 18th	- Nostalgia	6:30 - 10:30 PM
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Friday, October 25th	- Heart and Soul	6:30 - 10:30 PM
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Friday, November 1st	- Debby McCann	
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Saturday, November 2nd	- Lauren Hall	Special Memorial – Afghanistan Veterans
Friday, November 8th	- First Choice	
Saturday, November 9th	- Lauren Hall	Veterans Dinner
Monday, November 11th	- First Choice	2:00 – 6:00 PM
Friday, November 15th	- Ann Miner	6:30 - 10:30 PM
Friday, November 22nd	- Nostalgia	6:30 - 10:30 PM
Friday, November 29th	- Heart and Soul	6:30 - 10:30 PM

We have booked All Visor for the New Year's Eve Party more details to follow.

d. SPORTS – Comrade Bernard Laberge

No report.

e. YOUTH EDUCATION – Comrade Jeanine Mader

All the information has been out sent to the schools as well as forms for bursaries.

f. BURSARY – Comrade Jean Beck

The next deadline for applications is the last Friday in March 2020.

Moved by Comrade Len MacPherson and seconded by Comrade Garth Mader that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

- a. Discuss possibility of merging INVENTORY position with HOUSING position.
- b. The executive discussed charging \$1.00/Glass \$1.50/Personal Jug and \$2.00/Jug of ice water. This was deemed necessary to defray costs currently covered by the branch. This will take affect 15th October 2019.

NOTICE OF MOTION (for next General Meeting)

1. Motion that a sum not to exceed \$1,000.00 be provided to have our parking lot cleaned and repainted adding two new handicap parking spaces.

MOTIONS:

1. Motion that a sum not to exceed \$100.00 be set aside to cover any costs associated to maintaining over the next 8 months the Vimy Tree that was donated to our branch from the Vimy Tree Foundation. This was thanks to the kind donation that was made to the Foundation by our City Councillor and Deputy Mayor Matt Luloff.

Motion moved by Comrade Jeanine Mader and seconded by Comrade Frank Stacey.

CARRIED

2. Motion that a sum not to exceed \$500.00 to support the unveiling of the Afghanistan Battle Honour on our Cenotaph 2nd November 2019. This money is for entertainment and food.

Motion moved by Comrade Andre Fournier and seconded by Comrade Mike Adams.

CARRIED

15. ADJOURNMENT:

Moved by Comrade Wayne Edwards and seconded by Comrade Jeanine Mader that the meeting be adjourned.

CARRIED

16. CLOSING CEREMONY

Chairman:

- a. *The meeting will stand at attention.*
- b. *The business of this meeting being concluded let us, as we part, remember our duty to our Branch, our comrades, our country and our Sovereign. May we ever strive to promote unity and the spirit of comradeship, never forgetting the solemn obligations we have assumed as members of The Royal Canadian Legion and remembering them, may we ever pray.*

Members:

- c. *Lord God of Hosts,
Be with us yet,
Lest we forget,
Lest we forget.*

Chairman:

- d. *I now declare this meeting closed.*

The meeting was adjourned with the closing ceremony at 8:25 PM.

Sherri McInnis
Secretary

Joe McNulty
President

Voting Elected Members:

1	President – Joe McNulty	P
2	1st Vice – Ken Green	P
3	2nd Vice/Hospital Visiting – Dianne Higgins	P
4	3rd Vice – Len MacPherson	P
5	Treasurer – Rita Pitre	P
6	Secretary – Sherri McInnis	P
7	Past President/Future Planning and Elections – Raymond Plourde	P
8	Remembrance Activities/Poppy Chair – Wyn Fournier	P
9	Membership/Volunteer Coordinator - Kim Levesque	P
10	Housing – Garth Mader	P
11	Nevada - Jim Grant	P
12	Entertainment/Special Events – Mac Casselman	A
13	Youth Education – Jeanine Mader	P
14	Public Relations – Myriam Meagher	P

Members Appointed by the President

1	Branch Manager – Nicole Hebert	A
2	Sgt-at-arms – Andre Fournier	P
3	Branch Padre – Bill Reggler	A
4	Inventory – Mike Adams	P
5&6	Service Officer – Doc Hopper/Robert Patchett	EX/A
7	Constitution and By-Law – Blaine Kiley	A
8	Sports – Bernard Laberge	A
9	Bar Officer – Wayne Edwards	P
10	Bursaries - Jean Beck	P
11	Banner – Marta Nuijten	EX
12	Ladies Auxiliary – Valerie Cyr	EX
13	Poppy Trust – Lucie Goderre	P
14	Memorial Walk - Frank Stacey	P
15	Legion Seniors/Veterans and Aging - Robert (Bob) Elrick	P
16	Leadership Development/Banner/Honours and Awards – Marty Keates	P
17	Cadet Liaison – Andrew Baird	P
18	Ladies Auxiliary Liaison – Rae Green	P

ROYAL CANADIAN LEGION ORLEANS
Comparative Income Statement

	Aug 2019	Aug 2018	Variance	YTD Aug 2019	YTD Aug 2018	Variance
OPERATING INCOME						
BAR & KITCHEN REVENUE						
Beer/Liq Sales	18,349.86	20,144.95	(1,795.09)	56,951.73	58,559.11	(1,607.38)
Snack Sales	1,370.07	1,458.22	(88.15)	3,986.03	3,686.72	299.31
Kitchen Income	200.00	559.29	(359.29)	856.00	1,759.30	(903.30)
Other Income				278.00		278.00
Coffee	34.60	15.00	19.60	89.55	39.90	49.65
Total	19,954.53	22,177.46	(2,222.93)	62,161.31	64,045.03	(1,883.72)
COST OF SALE						
Beer/Liq Purchases	7,889.03	9,322.51	(1,433.48)	23,560.83	21,052.71	2,508.12
Snack Purchases	257.50	299.80	(42.30)	748.51	791.79	(43.28)
Spoilage	183.40		183.40	521.75		521.75
Bar & Kitchen Supplies	253.71	720.48	(466.77)	543.59	807.57	(263.98)
Glassware & Equipment					2,689.99	(2,689.99)
Kitchen/Bar Equipment Maintenance				95.00	374.25	(279.25)
Total	8,583.64	10,342.79	(1,759.15)	25,469.68	25,716.31	(246.63)
GROSS PROFIT	11,370.89	11,834.67	(463.78)	36,691.63	38,328.72	(1,637.09)
OTHER OPERATING INCOME						
Membership Dues	20.25	514.00	(493.75)	930.44	1,008.52	(78.08)
Membership Fees & Per Capita				(341.46)		(341.46)
Hall Rentals	2,539.50	2,452.50	87.00	6,076.75	7,144.25	(1,067.50)
Hall Rentals - Bartender Recovery	411.00	753.00	(342.00)	1,320.00	2,028.00	(708.00)
Hall Setup	175.00	400.00	(225.00)	338.75	1,100.00	(761.25)
Branch Pool Table	72.00	32.00	40.00	132.00	57.00	75.00
Branch Snooker Table	163.00	150.00	13.00	503.00	274.00	229.00
Facilities Usage Fee Income	1,102.00	1,218.00	(116.00)	1,321.55	1,469.80	(148.25)
Total	4,482.75	5,519.50	(1,036.75)	10,281.03	13,081.57	(2,800.54)
TOTAL OPERATING INCOME	15,853.64	17,354.17	(1,500.53)	46,972.66	51,410.29	(4,437.63)
OPERATING EXPENSES						
WAGES & EMPLOYEE BENEFITS						
Wages	6,937.57	7,407.89	(470.32)	20,501.56	24,793.96	(4,292.40)
EI Expense	151.16	164.19	(13.03)	446.29	560.12	(113.83)
CPP Expense	269.16	253.09	16.07	799.50	884.90	(85.40)
WSIB Expense	33.35	52.97	(19.62)	98.41	180.78	(82.37)
Total	7,391.24	7,878.14	(486.90)	21,845.76	26,419.76	(4,574.00)
OFFICE & ADMIN EXPENSES						
Office Expenses	1,368.45	1,258.14	110.31	1,872.53	1,644.40	228.13
Printing	82.00		82.00	82.00	241.00	(159.00)
Postage					26.08	(26.08)
Licences		262.50	(262.50)	215.83	262.50	(46.67)

Courier Services				8.00	(8.00)	
Professional Fees ***	2,143.22	(2,143.22)	329.00	2,193.22	(1,864.22)	
Entertainment Expenses	1,000.00	1,000.00	2,730.00	2,750.00	(20.00)	
Total	2,450.45	4,663.86	(2,213.41)	5,229.36	7,125.20	(1,895.84)
BUILDING MAINTENANCE						
Building Maintenance & Repairs	1,077.05	3,033.72	(1,956.67)	2,832.34	4,335.97	(1,503.63)
Cleaning Supplies	632.91	101.68	531.23	709.74	186.46	523.28
Waste Removal		268.56	(268.56)	518.09	754.10	(236.01)
Ground Maintenance	2,050.00	1,050.00	1,000.00	5,200.00	3,150.00	2,050.00
Security Services				417.52	408.32	9.20
Building Cleaning		800.00	(800.00)	5,880.00	1,202.47	4,677.53
Insurance	826.86	765.27	61.59	2,480.58	2,295.81	184.77
Total	4,586.82	6,019.23	(1,432.41)	18,038.27	12,333.13	5,705.14
UTILITIES						
Hydro	1,958.29	1,797.17	161.12	3,620.39	5,352.63	(1,732.24)
Gas & Heat	389.62	14.90	374.72	925.93	782.83	143.10
Telephone	584.01	279.96	304.05	1,695.84	1,125.61	570.23
Water		349.37	(349.37)	614.35	1,050.20	(435.85)
Television Network	163.96	78.98	84.98	321.92	250.93	70.99
Total	3,095.88	2,520.38	575.50	7,178.43	8,562.20	(1,383.77)
FINANCIAL EXPENSES / (INCOME)						
Bank Charges	277.77	250.41	27.36	1,051.90	858.02	193.88
Loan Interest	1,156.02	1,237.24	(81.22)	3,463.46	3,620.31	(156.85)
ATM Revenue	(67.50)	(75.00)	7.50	(216.00)	(255.00)	39.00
Total	1,366.29	1,412.65	(46.36)	4,299.36	4,223.33	76.03
TOTAL OPERATING EXPENSES	18,890.68	22,494.26	(3,603.58)	56,591.18	58,663.62	(2,072.44)
NET OPERATING INCOME	(3,037.04)	(5,140.09)	2,103.05	(9,618.52)	(7,253.33)	(2,365.19)
OTHER INCOME/(EXPENSES)						
SPECIAL EVENTS						
June Annual Golf Tournament				7,690.00	9,405.42	(1,715.42)
Canada Day				470.00	205.00	265.00
Draws -\$5.00					1,555.20	(1,555.20)
Banner Advertising				504.00	288.00	216.00
Banner Revenue					2.00	(2.00)
Net Sale Legion Articles		10.00	(10.00)	10.00	22.00	(12.00)
Fundraising Events				170.00		170.00
New Horizon Fund	699.50			1,944.50		1,944.50
Misc. Revenue**				20.00		20.00
Donations		1,250.00	(1,250.00)	825.00	1,275.00	(450.00)
Hospitality				(9.50)		(9.50)
Honours & Awards				(56.22)		(56.22)
Total	699.50	1,260.00	(1,260.00)	11,567.78	12,752.62	(1,184.84)
NET INCOME	(2,337.54)	(3,880.09)	843.05	1,949.26	5,499.29	(3,550.03)

ROYAL CANADIAN LEGION ORLEANS

Balance Sheet As at 31/08/2019

ASSET

CURRENT ASSETS

Cash On Hand	-373.05	
Petty Cash	500.00	
ATM Machine	40.00	
Bar Change - Back Room Boxes	2,200.00	
Bartender Float	1,682.00	
Cash Total		4,048.95
Scotia Bank General	24,700.79	
Scotia Bank Allocated	9,624.21	
Scotia Bank Savings	16,469.92	
Bank Total		50,794.92
GST/HST Paid And Recoverable		5,691.61
Inventory Bar		14,615.25
TOTAL CURRENT ASSETS		75,150.73

Fixed Assets

Land		75,075.00
Building	1,743,681.37	
Acc Depreciation on Building	-1,229,572.13	
Net Building		514,109.24
Adjacent Lot		107,001.50
Bar & Kitchen Equipment	10,168.61	
Acc Dep Bar & Kitchen Equi	-6,801.90	
Net Bar & Kitchen Equipmen		3,366.71
Furniture & Fixtures	9,969.84	
Acc Dep - Furn. & Fixtures	-6,179.80	
Net Furniture & Fixtures		3,790.04
Computer Equipment	1,450.00	
Acc. Dep-Computer Equipment	-1,450.00	
Net Computer Equipment		0.00
Total Fixed Assets		703,342.49

TOTAL ASSET

778,493.22

LIABILITY

CURRENT LIABILITIES

Visa Scotia Bank		1,254.08
Memorial Walk		1,115.13
Payable To Nevada Fund		820.00
RCAF Dinner		2,730.33
GST/HST Payable		6,566.79
Accounts Payable		-1,798.92
Command -Capital Tax Payable		881.54
Unearned Hall Rentals		2,416.17
Vacation Payable - Payroll		8,027.25
Vacation Payable - adjusted		-3,862.49
EI Payable	259.14	
CPP Payable	538.32	
Income Tax Payable	819.44	
Receiver General Payable		1,616.90
WSIB Payable		54.61
TOTAL CURRENT LIABILITIES		19,821.39

LONG TERM LIABILITIES

Loan Payable	209,417.00
Total LongTerm Liabilities	209,417.00

Deferred Contributions

Deferred contribution capital asset	65,844.62
Total Deferred Contributions	65,844.62

Printed On: 07/09/2019

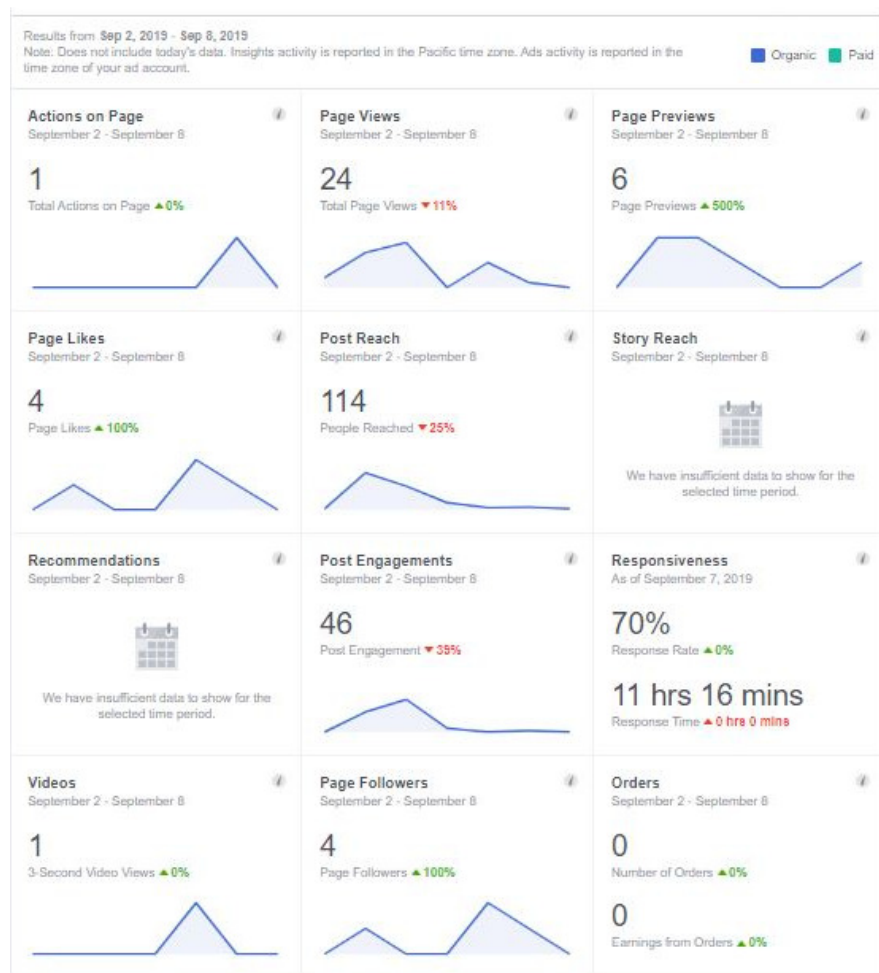
ROYAL CANADIAN LEGION ORLEANS

Balance Sheet As at 31/08/2019

TOTAL LIABILITY	<u>295,083.01</u>
EQUITY	
EARNINGS	
Retained Earnings	481,436.82
Current Earnings	<u>1,973.26</u>
TOTAL EARNINGS	<u>483,410.08</u>
TOTAL EQUITY	<u>483,410.08</u>
LIABILITIES AND EQUITY	<u><u>778,493.09</u></u>
























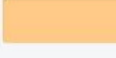

Printed On: 07/09/2019

STATS REPORT ON FACEBOOK PAGE:



Your 5 Most Recent Posts

■ Reach: Organic / Paid ■ Post Clicks ■ Engagement ⓘ

Published	Post	Type	Targeting	Reach	Engagement	Promote
09/09/2019 8:55 AM	 Unveiling the Afghanistan Battle Honour on our Cenotaph, Nov 2.			53 	7 3 	Boost Post
09/09/2019 8:51 AM	 Last Friday, we had the honor to commemorate our history by planting			98 	36 13 	Boost Post
09/04/2019 8:58 AM	 Royal Canadian Legion - Orléans 632			35 	7 2 	Boost Post
09/03/2019 3:38 PM	 The legion is proud to support Boots 4 Pups in their upcoming event of the			96 	7 11 	Boost Post
08/28/2019 3:49 PM	 There will be the a planting ceremony at 12:00 of our Vimy Oak tree on			99 	8 7 	Boost Post



The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



EXECUTIVE MEETING

8th October 2019

Present: Comrades Joe McNulty, Ken Green, Dianne Higgins, Len MacPherson, Rita Pitre, Sherri McInnis, Raymond Plourde, Kim Levesque, Jim Grant, Mac Casselman, Jeanine Mader, Myriam Meagher, Andre Fournier, Mike Adams, Robert Patchett, Blaine Kiley, Wayne Edwards, Lucie Goderre, Frank Stacey, Robert Elrick, Marty Keates, Andrew Baird and Rae Green.

Excused: Comrades Wyn Fournier, Marta Nuijten, Doc Hopper and Valerie Cyr.

Absent: Comrades Nicole Hebert, Bill Reggler and Jean Beck.

1. OPENING CEREMONIES AS PER LEGION RITUAL

Chairman:

- a. *The meeting will come to order*
- b. *Comrades, please stand*
- c. *Before we proceed to the consideration of the business that has brought us together, let us pause to think reverently of those of our comrades who by sea, by land and in the air, laid down their lives for their Sovereign and their country. Their sacrifice will ever inspire us to labour on, to the end that those who survive and need our aid may be assured of our assistance, and that the country in which we live, and for which they died may ever be worthy of the sacrifice they made.*
- d. *During The Silence, we will remember our fallen comrades and those who have passed on since we last gathered together. (The names of the persons are to be spoken)*
- e. *The Silence (Moment of Silence)*
- f. *The Act of Remembrance* Chairman:

*They shall grow not old, as we that are left grow old;
Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning
We will remember them.*

Members: *We will remember them.*

Chairman: *Please be seated, I now declare the meeting open.*

Comrade Joe McNulty called the meeting to order at 7:00 PM.

2. ROLL CALL

Comrade Sherri McInnis called the roll. 23 of 31 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

3. DEVIATION

No Deviation.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the September meeting were sent out to the executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

Moved by Comrade Sherri McInnis and seconded by Comrade Wayne Edwards that the minutes for September be approved.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

There was no business arising from the last Executive meeting.

6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and placed in the correspondence binder or sent to members via a branch email broadcast and stored on the off-site thumb drive.

7. PRESIDENT’S REPORT – Comrade Joe McNulty

First I would like to thank Comrades Rae, Jeannie, Marty and Myriam along with the other volunteers and the Band for the wonderful and highly successful Celebration of Women in Uniform. I will let others tell you later about the success.

This is our busiest time of the year with the Poppy Campaign and Remembrance Day and so much more. On 12 October there is a Human Resource Fair, 2 November we will unveil the Afghanistan Battle Honour, 9 November is our Veterans Dinner and Dance and 11 November is our Remembrance Day Parade.

As you may have noticed, our floors are being stripped and waxed and outside our parking lot is now painted with the addition of two new handicap spaces and one more regular spot

I would like to speak about the Afghanistan Battle Honour unveiling. All members and the public are welcome to come out 2 November to witness this historic event. If you know any Afghanistan Veteran please encourage them to come out and participate in our all-Afghanistan-Veteran Guard of Honour. It will be commanded by Col Rob Kearney and our very own Sgt-at-Arms Andre Fournier will be the Sgt Maj. All parade positions including the MC, the Padre and the Piper are Afghanistan Veterans. The Battle Honour will be jointly unveiled by LGen Andrew Leslie, retired Canadian Army, and Asst Comm Grahame Muir, RCMP, at 1100. The Parade will be formed up at 1045. After the parade we will serve chili and baked beans. Stray Dog breweries will have a beer sampling. Lauren Hall will provide the entertainment. We have called relaxed dress for this event so not to exclude any Veteran from attending. That means that service dogs are welcome and headdress is permitted. We ask that no Bike Gang Colours be worn. Veteran leather vests are permitted so long as they have no hateful logos etc., on them.

So please spread the news and come out and support our new Veterans.

Tickets for the Veterans dinner are on sale at the upstairs bar.

I have applied for a Federal Grant to replace the maple tree that was destroyed in a storm a year or so ago.

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre

This is the result for the period ending September 30, 2019.

Our Gross Profit for the Bar and Kitchen for the month is \$16,062 and other Operating Income brought in \$7,418 for a Total Operating Income of \$23,480.

Operating Expenses total \$22,121 for a Net Operating Income of \$1,359.

All other income and expenses brought in \$697 for a NET INCOME FOR SEPTEMBER 30, 2019 OF \$2,055.

YEAR-TO-DATE

As of September 30, 2019, our Net Income is \$3,571 compared to last year at \$12,266, a difference of \$8,695.

The category of Building Maintenance is over by \$8,451 when compared with last year. Building Cleaning is over by \$6,698 and Ground Maintenance is over by \$2,066. The telephone is also over by \$1,071.

SEPTEMBER INFORMATION

The Branch inspection took place on September 16, 2019. There was no problem.

We also initiated talk with the Scotia Bank concerning the loan on the building in order to lower the interest rate on this loan.

Moved by Comrade Rita Pitre and seconded by Comrade Frank Stacey that the financial reports for September be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

No report.

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

No report.

d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett (Presented by Comrade Joe McNulty)

Two cases were submitted to Ontario Command Service Bureau - hearing loss and tinnitus and we are awaiting follow-up. There is one also for dental surgery/appliances due to conditions of his service (unusual). One case of OSI (RCMP) is pending.

Comrade Hopper attended the Branch session for military women on 28 Sep, gave a short briefing on Service Officer Functions and provided contacts. There is an ongoing follow up with a member on issues raised.

Two new Service Officers joined, Comrades Robert Patchett and Kevin Piccott. Robert will attend Service Officer Seminar conducted by Ontario Provincial Service Officer at Smith's Falls Branch 5/6 Oct 2019 and report back. As of September 19, Service Officer Contacts are:

D.R. (Doc) Hopper, dennis.hopper@sympatico.ca, 613-837-0806; Robert Patchett, patchett.rw@gmail.com, 613-255-7713 and Kevin Piccott, piccott@sympatico.ca, 613-408-4660.

We will attend and participate in an "Information Fair" at the Branch on 12 Oct, 1300-1500.

D.R. Hopper/Branch Service Officer
613-837-0806

e. MEMORIAL WALK – Comrade Frank Stacey

I checked on the delivery of stones today.

f. LADIES AUXILIARY – Comrade Valerie Cyr (Presented by Comrade Joe McNulty)

The Ladies Auxiliary held our annual Fall Market Place on 29 September with 32 vendors participating offering a large variety of products. In addition, our members featured tables of baked goods and Poppy merchandise. The beautiful weather brought in a large crowd ensuring that we realized a great success and a great start to our year. Our next event will be to help serve at the Poppy Tea at the Perley Rideau Veterans Health Care Centre on 16 October. This will usher in the busy Poppy Campaign during which our members volunteer many hours working shifts at the various venues. On Remembrance Day, we will organize and serve the reception following the Ceremony.

We look forward to seeing everyone during this time. It is a great honour and privilege for the Ladies Auxiliary to assist the Branch at this time of Remembrance and to carry on the work of all those who have gone on before us.

g. HONOURS AND AWARDS – Comrade Marty Keates

No report

Moved by Comrade Blaine Kiley and seconded by Comrade Kim Levesque that the reports of the committees under the President be accepted as presented.

CARRIED

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Raymond Plourde

FUTURE PLANNING AND ELECTIONS – Comrade Raymond Plourde

No Report.

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Ken Green

No report.

a. MEMBERSHIP – Comrade Kim Levesque

Membership Report for 08-October-2019

New Members (5):

Richard Irving (OR)
Murielle Leblanc (OR)
Carole Malette (AF)
Peter Mayer (OR)
Denis Mullen (AS)

Transfers (14):

Susan Brown (OR)*
Earnest Buck (AS)
Catherine Campbell (OR)*
Joseph Culligan (OR)
Nancy Fisher (AF)
Percy Fisher (AF)
Vincent Gougeon (OR)
Kareth Huber (OR)*
Johanne Penney (OR)*
Bernadette Pollen (OR)*
Steven Poole (OR)
Sumedh Raghavan (OR)
Cheryl Rulland-Jackson (OR)*
François Trepanier (OR)

*denotes: new members from Women Who Serve

b. VOLUNTEER COORDINATOR – Comrade Kim Levesque

I am currently working with Comrade Wyn Fournier organizing volunteers for the Poppy Campaign. I volunteered at the “Women in Uniform” and during the event got more volunteers for the Poppy Campaign and new members.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

2019 Event preparations continue.

A media ad has been requested from our Publicity Rep in conjunction with the Poppy Campaign. I am waiting to hear back from her. OC Transpo has been contacted and I am waiting for a response.

There will be a meeting for coordination of details on Sunday 13 October upstairs in the lounge at 1400.

e. INVENTORY – Comrade Mike Adams

Physical inventory has been completed with the exception of the trailer contents (excluding Poppy supply items). Trailer contents will be identified for retention or disposal. Kudos to Kevin and Denise Lemire and Solange Adams for their assistance with the inventory.

f. CADET LIAISON – Comrade Andrew Baird

I have been having difficulty getting any e-mail responses from either cadet corps. Major Allain (3018-33CER Army Cadets) did however respond yesterday indicating she had been out of country and will examine the several requests I have forwarded to them for assistance. Major Allain indicated she has only received one other e-mail from me so I will be utilizing her personal Hotmail address rather than the 2 cadet / gov't addresses I had been utilizing. Hopefully this will improve communications.

I have not heard back from Capt Pascal of the 632 Air Cadet Squadron however we had a representative from the Corps present at the Oct 8th Executive meeting (Walid Tamtam) that advises he will attempt to resolve these issues including volunteers for two upcoming requests (Branch breakfast and Mr. Elrick's Information Fair this coming weekend at the Corps weekly parade Oct 9th)

The outstanding requests to both Cadet Corps are as noted below.

1. For assistance on the Poppy Campaign over three weekends prior to November 11th. I do not have a response from either Corps directly as to what they have actioned but Major Allain indicated that her training officer, Capt Desjardins has been communicating with 632 Squadron so hopefully that is being covered as requested and I will be advised soon.
2. Provide assistance Oct 12th for the Info Fair being organized by Mr. Elrick. Major Allain will look into this and get back to me. Walid Tamtam will liaise with 632 on Wednesday 9th October with Capt. Pascal, 632 Corps.
3. Major Allain will also attempt to find a representative to attend the Remembrance Day coordination meeting set for Oct 13 by organizer W. Fournier. (No response from 632 as of yet).
4. Major Allain has assigned WO Anthony Kelderman to take leadership of providing volunteers for the Branch breakfasts starting Oct 19th and Mr Tamtam will work in relation to 632 Corps.

To my knowledge the Air Cadet Corps is still searching for storage and range space but part of this search on the Branch's behalf was dependent upon a response from the Army Corps as to the possibility of sharing resources. Major Alain, RCACC has yet to respond to this item but my request may have been in the messages she indicated she did not receive.

g. LA LIASON – Comrade Rae Green

No report

h. HOUSING – Comrade Mike Adams

The upper level bar refrigerator door has been modified to eliminate a locking mechanism which was identified as a potential safety and security issue for bar staff. The same modification will be done on the lower level refrigerator door. The lower level hall floor has been stripped and waxed. Final buff will be done shortly. The upper level will be done in next few weeks. Dumpsters at the rear have been relocated to provide three additional parking spots. A number of maintenance and repair items were addressed.

Moved by Comrade Frank Stacey and seconded by Comrade Wayne Edwards that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

On 13 September I visited a Mr. Rudolph Fournier. The request came through the Kanata Legion as a result of a plea from the DVA in PEI. Mr. Fournier is a subsidized Veteran currently residing in Residence St. Louis in our area. He is able to take short walks from his room to the nearby Nurse's Station. Mr. Fournier has a keen sense of humour and was very pleased to see a Legion member.

Mr. Fournier does not have any family in the area. I recommend our Legion add him to our Veterans and Aging visitation program.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

We received a complaint from one of the sports teams. Briefly the focus was no outside food permitted in the Legion and no free water.

After an investigation with all Legion parties concerned I responded to the complainant advising of our policies. In addition, last week, I attended their activity and spoke with their President and Vice President.

Briefly: The Vice President of the sports team sent an e-mail to all of their players requiring that they all abide by the Legion rules. The team has asked that coffee be available for them. Also they have asked that they be permitted to have two Pot Luck dinners each year - one at Halloween and one at Christmas. I said this would not be a problem however they must advise the Legion in advance of the event.

At a Senior Executive meeting held on Saturday, I informed them a Legion member has volunteered to donate a Kureg coffee machine. The Legion will buy the coffee pods and supply the cream and sugar. A nominal fee will be charged for the coffee. The water will be sold at our current price.

c. POPPY CHAIR – Comrade Wyn Fournier (Presented by Comrade Dianne Higgins)

Store campaign volunteers are still being solicited – emails have been sent out and posters are up around the Legion. Just a reminder that you don't have to be a Legion member to volunteer at the stores and high school students are welcome.

Much appreciation to the store captains who are using google drive. Reminder: I am available if you are having issues and to please contact me sooner rather than later for help.

22-24 Oct from 1300-1430 each day will be when supplies are distributed to the captains unless other arrangements are made with a special request.

Wreath orders are starting to come in. We will again track how many ribbons we make this year to continue to track the profitability of the ribbon machine purchased last year.

The Orleans Rotary Club has chosen the Poppy Campaign as their service target this year. I am working with their coordinator to make use of those in their organization who join with this venture.

d. POPPY TRUST FUND – Comrade Lucie Goderre

No report.

e. LEGION SENIORS – Comrade Robert (Bob) Elrick

The Information Fair on 12 Oct is "on". Members attending this meeting are encouraged to use the age-old method of "word of mouth" to spread the word. The information to be presented is valuable knowledge to every member of our community - either essential general knowledge or possibly of immediate relevance.

We could use one or two more volunteers to help set up and tear down the display area.
Please contact Bob Elrick.

f. VETERANS AND AGING – Comrade Robert (Bob) Elrick

We are looking forward to December and our visits to veterans in local care and retirement residences; we will launch the wrapping of comforts/gifts in November. Please inform Bob Elrick about any senior veterans who are in private accommodation and unable to get around.

g. BANNER – Comrade Marta Nuijten and Comrade Marty Keates (Presented by Comrade Dianne Higgins)

Thank you to all for your contributions to the September Banner - they were greatly appreciated. The next publication date for the Banner is 15 December, 2019. A reminder to all the organizers that you should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner to Comrades Marta Nuijten or Marty Keates as soon as possible after each event to allow for formatting and editing time.

For those people who are taking pictures with your phones please ensure that pictures are taken with a high resolution to allow for the best printed copies in the Banner.

h. NEVADA – Comrade James Grant

Royal Canadian Legion Branch 632 – Orleans Nevada Fund

Ref: Nevada Licence Number M757972

This report on the ref Nevada BOTs will cover the period from 1 Sept 2019 to 30 Sept 2019

Sales:	\$ 798.50
Redeemed:	\$ 602.00
Profit:	\$ 196.50
Balance in Nevada Trust Fund as of 31 Aug 2019	\$ 820.00
Balance in Nevada Trust Fund as of 30 Sep 2019	\$1,016.50
Bank Balance as of 31 Aug 2019	\$1,194.25
Banking fees for Aug 2019	\$ 7.00

Bank Balance as of 30 Sep 2019	\$1,187.25
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Total Funds on hand:	\$2,203.75
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There is an outstanding cheque for \$167.40 for a new license.

New Deals have arrived and will be installed before 10 Oct when our present license expires.

James R Grant/Nevada Chair

Moved by Comrade Dianne Higgins and seconded by Comrade Jeanine Mader that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Len MacPherson

a. PUBLIC RELATIONS – Comrade Myriam Meagher

Communications are developing with multiples partners.

The information fair:

The flyers will be distributed internally for RCMP members with the help of National communication.

The Orleans Star will have the info posted on their website, and Facebook event.

We are still waiting to hear back from Global News.

Flyers were distributed all over Orleans.

Cadet Corps 632 is engaged in distributing the information to the general public.

Multiple non-profit organizations have received the communications and ask for distributions on their website and newsletter.

Military contacts were given, materials sent and I am waiting to hear from them.

The event was posted on Facebook, and published.

Waiting on Mathew Luloff's office to publish materials on the website and Facebook page, as well as their contribution to the events in partner's information for veterans' associations in the area.

Radio stations to be contacted.

Celebrating Women in Uniform Event:

We had a great turn out. Communications were distributed among many channels. Great participation for all contacted guests. Facebook was used for event promotion.

We will be promoting the unveiling of the cenotaph starting this week, Poppy Campaign, and Remembrance Day. A new volunteer will be joining us to help with the communication and engagement. His name is Walid Tamtam. His is a senior Cadet with unit 632. He is going to help with recruitments for the Poppy Campaign, volunteers, and much more. Walid attended the meeting to introduce himself to the group tonight.

b. BAR OFFICER – Comrade Wayne Edwards

A stock check was carried out on 2 October. A report is being prepared for submission to the Treasurer. Thanks to the members who assisted me in this endeavour.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman

Upcoming Entertainment Schedule

Friday, October 11th	- Snap Crackle Pop	6:30 - 10:30 PM
Friday, October 18th	- Nostalgia	6:30 - 10:30 PM
Friday, October 25th	- Heart and Soul	6:30 - 10:30 PM – Halloween Party
Friday, November 1st	- Debby McCann	6:30 - 10:30 PM
Saturday, November 2nd	- Lauren Hall	Special Memorial – Afghanistan Veterans
Friday, November 8th	- First Choice	6:30 - 10:30 PM
Saturday, November 9th	- Lauren Hall	Veterans Dinner
Monday, November 11th	- First Choice	2:00 – 6:00 PM
Friday, November 15th	- Ann Miner	6:30 - 10:30 PM
Friday, November 22nd	- Nostalgia	6:30 - 10:30 PM
Friday, November 29th	- Heart and Soul	6:30 - 10:30 PM
6 December 2019	- Terry McCann	6:30 - 10:30 PM
13 December 2019	- Lauren Hall – Christmas Dinner	
20 December 2019	- All Visor	6:30 - 10:30 PM
27 December 2019	- TBA	6:30 - 10:30 PM

31 December 2019 - New Year's Party will be downstairs.
Cocktails 7-8 PM
Dinner 8PM
Entertainment – Al Visser
\$60.00 Members and their guest.
\$65.00 Non-Members

Planning for the New Year's Levee is currently in the works. Start time will be 12:00 noon and Debby McCann will be performing from 1 to 4 pm.

d. SPORTS – Comrade Bernard Laberge

No report.

e. YOUTH EDUCATION – Comrade Jeanine Mader

All schools have received the necessary forms.
Judging will take place on November 23rd after breakfast - roughly around 1100 am.
I will need some people to judges the posters and essays.
I have invited Matt Luloff and Linda Dudas to be judges.

Our Youth Award ceremony will be held January 26, 2020 at 1:00pm. It would be great to have as many of the executive there to support the youth. I would like our President to be there to welcome everyone.

f. BURSARY – Comrade Jean Beck

The next deadline for applications is the last Friday in March 2020.

Moved by Comrade Len MacPherson and seconded by Comrade Jeanine Mader that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

1. Motion:

Moved by Comrade Ken Green that a sum not exceeding \$400 be approved as the annual stipend for the webmaster and seconded by Comrade Marty Keates.

CARRIED

2. Comrade Wayne Edwards – Raised an observation that the next time we have guest speakers at a General Meeting they should be introduced at the beginning of the meeting.
3. Comrade Blaine Kiley – The barbeque outside is in need of parts so the horseshoe league has offered to purchase and install the needed parts.
4. Comrade Blaine Kiley – Passed along the passing of Comrade Murray Brake.

5. Comrade Blaine Kiley – Eastview Branch and Orleans Branch will be sharing time at the Costco for the Poppy Campaign this year.
6. Comrade Blaine Kiley – There will be two session of Membership Training scheduled soon and this will be done by Comrade Blaine Kiley and Comrade Kim Levesque.
7. Comrade Blaine Kiley – There will be changes coming soon regarding the awarding of Life Memberships and the MSM. More to follow.
8. Comrade Frank Stacey – Zone would like a report submitted for the “Women in Uniform” event. This would be useful for other branches to hold similar events.
9. Comrade Rae Green – There was a lady at the “Women in Uniform” event that has been selected to be the Branch Silver Cross Mother.
10. Comrade Jeanine Mader - I’m helping a fellow organization build a chicken coop; VAC provided the funding. However, we are having issues finding people to assist before the snow flies. Can you ask if there are any able-bodied persons who’d like to help us raise the chicken coop roof with us? We are physically and medically limited, hence me asking for able-bodied volunteers. We’d only need them for a few hours; and we can try to get the help of the farmer’s tractor (to use the bucket to raise the plywood closer to the roofline).
11. Comrade Mike Adams – Parking lines have been repainted and we now have two additional parking spaces as the bins outback have been moved. The granite plaque has arrived for the Oak Tree and will be installed. Also, I would like to add kudos to Dave O’Neil for helping with the inventory.

15. ADJOURNMENT:

Moved by Comrade Wayne Edwards and seconded by Comrade Jeanine Mader that the meeting be adjourned.

CARRIED

16. CLOSING CEREMONY

Chairman:

- a. *The meeting will stand at attention.*
- b. *The business of this meeting being concluded let us, as we part, remember our duty to our Branch, our comrades, our country and our Sovereign. May we ever strive to promote unity and the spirit of comradeship, never forgetting the solemn obligations we have assumed as members of The Royal Canadian Legion and remembering them, may we ever pray.*


Members:

- c. *Lord God of Hosts,
Be with us yet,
Lest we forget,
Lest we forget.*

Chairman:

- d. *I now declare this meeting closed.*

The meeting was adjourned with the closing ceremony at 8 PM.


Sherri McInnis
Secretary


Joe McNulty
President

Voting Elected Members:

1	President – Joe McNulty	P
2	1st Vice – Ken Green	P
3	2nd Vice/Hospital Visiting – Dianne Higgins	P
4	3rd Vice – Len MacPherson	P
5	Treasurer – Rita Pitre	P
6	Secretary – Sherri McInnis	P
7	Past President/Future Planning and Elections – Raymond Plourde	P
8	Remembrance Activities/Poppy Chair – Wyn Fournier	EX
9	Membership/Volunteer Coordinator - Kim Levesque	P
10	Nevada - Jim Grant	P
11	Entertainment/Special Events – Mac Casselman	P
12	Youth Education – Jeanine Mader	P
13	Public Relations – Myriam Meagher	EX

Members Appointed by the President

1	Branch Manager – Nicole Hebert	A
2	Sgt-at-arms – Andre Fournier	P
3	Branch Padre – Bill Reggler	A
4	Inventory/Housing – Mike Adams	P
5&6	Service Officer – Doc Hopper/Robert Patchett	EX/P
7	Constitution and By-Law – Blaine Kiley	P
8	Sports – Bernard Laberge	A
9	Bar Officer – Wayne Edwards	P
10	Bursaries - Jean Beck	A
11	Banner – Marta Nuijten	EX
12	Ladies Auxiliary – Valerie Cyr	EX
13	Poppy Trust – Lucie Goderre	P
14	Memorial Walk - Frank Stacey	P
15	Legion Seniors/Veterans and Aging - Robert (Bob) Elrick	P
16	Leadership Development/Banner/Honours and Awards – Marty Keates	P
17	Cadet Liaison – Andrew Baird	P
18	Ladies Auxiliary Liaison – Rae Green	P

WEB PAGE STATS – SEPTEMBER 2019			
Page Views	Unique Visits	First Time Visits	Return Visits
1258	1119	726	393

	Sep 2019	Sep 2018	Variance	YTD Sep 2019	YTD Sep 2018	Variance
BAR & KITCHEN REVENUE						
Beer/Liq Sales	21,119.13	19,234.96	1,884.17	78,061.36	77,794.07	267.29
Snack Sales	2,018.19	1,729.78	288.41	5,996.37	5,416.50	579.87
Kitchen Income	720.00	402.99	317.01	1,576.00	2,162.29	(586.29)
Other Income				278.00		278.00
Coffee	37.00	23.00	14.00	126.55	62.90	63.65
Total	23,894.32	21,390.73	2,503.59	86,038.28	85,435.76	602.52
COST OF SALE						
Beer/Liq Purchases	7,218.27	6,411.38	806.89	30,779.10	27,464.09	3,315.01
Snack Purchases		56.02	(56.02)	748.51	847.81	(99.30)
Spoilage	201.15		201.15	722.90		722.90
Bar & Kitchen Supplies	413.02	215.39	197.63	956.61	1,022.96	(66.35)
Glassware & Equipment					2,689.99	(2,689.99)
Kitchen/Bar Equipment Maintenance				95.00	374.25	(279.25)
Total	7,832.44	6,682.79	1,149.65	33,302.12	32,399.10	903.02
GROSS PROFIT	16,061.88	14,707.94	1,353.94	52,736.16	53,036.66	(300.50)
OTHER OPERATING INCOME						
Membership Dues	3,926.38	3,526.00	400.38	4,856.82	4,534.52	322.30
Membership Fees & Per Capita				(341.46)		(341.46)
Hall Rentals	871.23	2,029.98	(1,158.75)	6,947.98	9,174.23	(2,226.25)
Hall Rentals - Bartender Recovery	270.00	315.00	(45.00)	1,590.00	2,343.00	(753.00)
Hall Setup	(313.75)	300.00	(613.75)	25.00	1,400.00	(1,375.00)
Branch Pool Table	100.00		100.00	232.00	57.00	175.00
Branch Snooker Table	132.00	120.00	12.00	635.00	394.00	241.00
Facilities Usage Fee Income	2,432.00	2,441.00	(9.00)	3,753.55	3,910.80	(157.25)
Total	7,417.86	8,731.98	(1,314.12)	17,698.89	21,813.55	(4,114.66)
TOTAL OPERATING INCOME	23,479.74	23,439.92	39.82	70,435.05	74,850.21	(4,415.16)
WAGES & EMPLOYEE BENEFITS						
Wages	7,703.65	7,338.53	365.12	28,205.21	32,132.49	(3,927.28)
EI Expense	169.43	176.12	(6.69)	615.72	736.24	(120.52)
CPP Expense	287.26	279.44	7.82	1,086.76	1,164.34	(77.58)
WSIB Expense	37.35	56.82	(19.47)	135.76	237.60	(101.84)
Total	8,197.69	7,850.91	346.78	30,043.45	34,270.67	(4,227.22)
OFFICE & ADMIN EXPENSES						
Office Expenses	36.86		36.86	1,909.39	1,644.40	264.99
Printing				82.00	241.00	(159.00)
Postage					26.08	(26.08)
Licences				215.83	262.50	(46.67)
Courier Services					8.00	(8.00)
Professional Fees ***		300.00	(300.00)	329.00	2,493.22	(2,164.22)
Entertainment Expenses	900.00	800.00	100.00	3,630.00	3,550.00	80.00
Total	936.86	1,100.00	(163.14)	6,166.22	8,225.20	(2,058.98)

BUILDING MAINTENANCE

Building Maintenance & Repairs	1,511.02	686.98	824.04	4,343.36	5,022.95	(679.59)
Cleaning Supplies	19.91	686.16	(666.25)	729.65	872.62	(142.97)
Waste Removal	246.50	243.31	3.19	1,011.09	997.41	13.68
Ground Maintenance	1,065.76	1,050.00	15.76	6,265.76	4,200.00	2,065.76
Security Services	624.40	306.25	318.15	1,041.92	714.57	327.35
Building Cleaning	3,920.00	1,900.00	2,020.00	9,800.00	3,102.47	6,697.53
Insurance	810.87	826.86	(15.99)	3,291.45	3,122.67	168.78
Total	8,198.46	5,699.56	2,498.90	26,483.23	18,032.69	8,450.54

UTILITIES

Hydro	1,655.51	227.64	1,427.87	5,275.90	5,580.27	(304.37)
Gas & Heat	442.28	179.67	262.61	1,368.21	962.50	405.71
Telephone	584.01	255.37	328.64	2,452.35	1,380.98	1,071.37
Water	745.42	485.57	259.85	1,359.77	1,535.77	(176.00)
Television Network	81.98	78.98	3.00	403.90	329.91	73.99
Total	3,509.20	1,227.23	2,281.97	10,860.13	9,789.43	1,070.70

FINANCIAL EXPENSES / (INCOME)

Bank Charges	232.66	230.61	2.05	1,305.68	1,088.63	217.05
Loan Interest	1,145.08	1,227.07	(81.99)	4,608.54	4,847.38	(238.84)
ATM Revenue	(99.00)	(115.50)	16.50	(315.00)	(370.50)	55.50
Total	1,278.74	1,342.18	(63.44)	5,599.22	5,565.51	33.71

TOTAL OPERATING EXPENSES

22,120.95	17,219.88	4,901.07	79,152.25	75,883.50	3,268.75
1,358.79	6,220.04	(4,861.25)	(8,717.20)	(1,033.29)	(7,683.91)

SPECIAL EVENTS

June Annual Golf Tournament		200.00	(200.00)	7,690.00	9,605.42	(1,915.42)
Canada Day				470.00	205.00	265.00
Veterans' Dinner	100.00		100.00	100.00		100.00
Draws -\$5.00					1,555.20	(1,555.20)
Advertising TV Revenue	260.00			260.00		260.00
Banner Advertising				504.00	288.00	216.00
Banner Revenue		13.00	(13.00)		15.00	(15.00)
Net Sale Legion Articles		10.00	(10.00)	10.00	32.00	(22.00)
Fundraising Events				170.00		170.00
New Horizon Fund				1,944.50		1,944.50
Misc. Revenue**	(10.00)	11.50	(21.50)	10.00	11.50	(1.50)
Donations	326.69	265.00	61.69	1,151.69	1,540.00	(388.31)
Other Donations	20.00			44.00	47.00	(3.00)
Hospitality				(9.50)		(9.50)
Honours & Awards				(56.22)		(56.22)
Total	696.69	499.50	(82.81)	12,288.47	13,299.12	(1,010.65)
	2,055.48	6,719.54	(4,944.06)	3,571.27	12,265.83	(8,694.56)

ROYAL CANADIAN LEGION ORLEANS

Balance Sheet As at 30/09/2019

Page 1

ASSET**CURRENT ASSETS**

Cash On Hand	1,751.23	
Petty Cash	500.00	
ATM Machine	1,140.00	
Bar Change - Back Room Boxes	2,200.00	
Bartender Float	1,682.00	
Cash Total		7,273.23
Scotia Bank General	36,609.33	
Scotia Bank Allocated	10,061.70	
Scotia Bank Savings	16,469.92	
Bank Total		63,140.95
GST/HST Paid And Recoverable		2,148.15
Accounts Receivable		226.00
Inventory Bar		14,259.25
TOTAL CURRENT ASSETS		87,047.58

Fixed Assets

Land		75,075.00
Building	1,743,681.37	
Acc Depreciation on Building	-1,229,572.13	
Net Building		514,109.24
Adjacent Lot		107,001.50
Bar & Kitchen Equipment	10,168.61	
Acc Dep Bar & Kitchen Equi	-6,801.90	
Net Bar & Kitchen Equipmen		3,366.71
Furniture & Fixtures	9,969.84	
Acc Dep - Furn. & Fixtures	-6,179.80	
Net Furniture & Fixtures		3,790.04
Computer Equipment	1,450.00	
Acc.Dep-Computer Equipment	-1,450.00	
Net Computer Equipment		0.00
Total Fixed Assets		703,342.49

TOTAL ASSET	790,390.07
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LIABILITY**CURRENT LIABILITIES**

Visa Scotia Bank		1,677.56
Memorial Walk		1,115.13
Payable To Nevada Fund		1,016.50
Cribbage Payable		725.00
Mix Darts Payable		1,810.00
RCAF Dinner		2,730.33
GST/HST Payable		3,150.61
Ramp for Handicap Project 2019...		682.20
Accounts Payable		2,134.55
Command -Capital Tax Payable		4,126.68
Unearned Hall Rentals		3,111.67
Vacation Payable - Payroll		8,259.83
Vacation Payable - adjusted		-3,862.49
EI Payable	290.45	
CPP Payable	574.52	
Income Tax Payable	829.41	
Receiver General Payable		1,694.38
WSIB Payable		91.96
TOTAL CURRENT LIABILITIES		28,463.91

LONG TERM LIABILITIES

Loan Payable	207,422.56
Total LongTerm Liabilities	207,422.56

Printed On: 08/10/2019

ROYAL CANADIAN LEGION ORLEANS

Balance Sheet As at 30/09/2019

Page 2

Deferred Contributions	
Deferred contribution capital asset	65,844.62
Total Deferred Contributions	<u>65,844.62</u>
 TOTAL LIABILITY	 <u>301,731.09</u>
 EQUITY	
 EARNINGS	
Retained Earnings	485,087.58
Current Earnings	3,571.27
TOTAL EARNINGS	<u>488,658.85</u>
 TOTAL EQUITY	 <u>488,658.85</u>
 LIABILITIES AND EQUITY	 <u>790,389.94</u>

Printed On: 08/10/2019



The Royal Canadian Legion
Branch 632 (Orleans)
800 Taylor Creek Drive, Orleans, Ontario K4A 0Z9
Phone (613) 830-9984
E-mail rcl632@bellnet.ca
Web Page: www.rcl632.ca



**JOINT LADIES AUXILIARY &
EXECUTIVE MEETING**

10th December 2019

Present: Comrades Joe McNulty, Ken Green, Dianne Higgins, Len MacPherson, Rita Pitre, Sherri McInnis, Wyn Fournier, Kim Levesque, Mac Casselman, Myriam Meagher, Andre Fournier, Doc Hopper, Robert Patchett, Blaine Kiley, Bernard Laberge, Jean Beck, Valerie Cyr, Lise Mack, Wendy Fortier, Lucie Goderre, Frank Stacey, Bob Elrick and Rae Green.

Excused: Comrades Raymond Plourde, Jim Grant, Marta Nuijten, Mike Adams, Marty Keates and Andrew Baird.

Absent: Comrades Jeanine Mader, Nicole Hebert, Bill Reggler and Wayne Edwards.

1. OPENING CEREMONIES AS PER LEGION RITUAL

Chairman:

- a. *The meeting will come to order*
- b. *Comrades, please stand*
- c. *Before we proceed to the consideration of the business that has brought us together, let us pause to think reverently of those of our comrades who by sea, by land and in the air, laid down their lives for their Sovereign and their country. Their sacrifice will ever inspire us to labour on, to the end that those who survive and need our aid may be assured of our assistance, and that the country in which we live, and for which they died may ever be worthy of the sacrifice they made.*
- d. *During The Silence, we will remember our fallen comrades and those who have passed on since we last gathered together. (The names of the persons are to be spoken)*
- e. *The Silence (Moment of Silence)*
- f. *The Act of Remembrance* **Chairman:**

*They shall grow not old, as we that are left grow old;
Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning
We will remember them.*

Members: *We will remember them.*

Chairman: *Please be seated, I now declare the meeting open.*

Comrade Joe McNulty called the meeting to order at 7 PM.

2. ROLL CALL

Comrade Sherri McInnis called the roll. 23 of 33 Branch Officers and elected Standing Committee Members were present. This **DID** constitute a quorum.

3. DEVIATION

No Deviation.

4. MINUTES OF THE PREVIOUS EXECUTIVE MEETING - Comrade Sherri McInnis

The minutes of the October meeting were sent out to the executive and all corrections and/or amendments as identified have been completed. They are now in the Correspondence Binder and have been posted on the Branch Web Site.

Moved by Comrade Sherri McInnis and seconded by Comrade Frank Stacey that the minutes for October be approved.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

There was no business arising from the last Executive meeting.

6. CORRESPONDENCE– Comrade Sherri McInnis

All items received have been copied and placed in the correspondence binder or sent to members via a branch email broadcast and stored on the off-site thumb drive. I have now started using Mail Chimp to send out branch broadcasts, they currently go to approximately 650 members.

Comrade Marty Keates sent me the November report for the stats on our web page:

Page Views	Unique Visits	First-Time Visits	Return Visits
1,993	1,772	1,364	408

7. PRESIDENT'S REPORT – Comrade Joe McNulty

Good Evening and a special welcome to Valerie Cyr, Lise Mack, Wendy Fortier and Lucie Goderre from the Ladies Auxiliary whom we will co-host this month's Executive meeting with.

It has been a very busy and productive past few months. I would like to highlight a few of our successes. The unveiling of the Afghanistan battle honour on our Cenotaph was very well attended and the highlight was having an all Afghanistan War Veteran Guard of Honour and the battle honour was unveiled by two high ranking Afghanistan War Veterans and member of our Legion MGen Andrew Lessie and Asst Commissioner Graham Muir.

Wyn Fournier and her well-oiled volunteer machine hit a record high in our Poppy Campaign. Thank you to her and all who volunteered. Once again our Veterans dinner was a great success.

Our Remembrance Day parade and after party was once again the highlight of the year, thanks to the Fournier's and everyone else that made it happen.

Comrade Jeanine Mader on her great Youth Program.

Comrade Bob Elrick on running the over 79 party.

Myriam Meagher for getting our Face Book page up and running and soon we will be running our silent Auctions and other fund raising activities by Face Book.

Speaking of Fund Raising thank you to Marty Keates and Lucie Goderre for all the money donated to help build our Veterans Handicap pad.

We had a tree donated and planted by LaPorte Flowers and Nurseries.

Eldon and Jean Jardine donated the piano upstairs and Jo Carr donated 5 Candelabras that were once part of the Golan Heights Officers' Mess.

We are currently collecting warm winter clothes for both Male and Female homeless Veterans and by the looks of it; seems to be a great success.

Kim Levesque is doing a great job on membership as you can tell when she give you her report.

Thank you to everyone for making this the best Legion around.

Now on a more serious note. It takes approximately \$275.00 a day to keep this Legion open during the winter months. This does NOT include wages (which our Government has increased), unexpected repairs and maintenance, phone and security. It also does not cover all the bar expenditures. Our bar profits can no longer cover these costs as our membership and patrons grow more experienced they have a tendency to consume alcohol less hence our bar profits are way down. The Executive have cut a lot of costs including our security monitoring and waste management. We renegotiated our mortgage and put what little savings we have into GICs versus a non interest savings account. We have now started to charge for coffee and water but there is more that we have to do. The Senior Executive had a meeting a few weeks ago and with your support we would like to raise the user fees for the clubs, darts etc that we allow to use our Legion from \$2.00 to \$3.00 effective 1 February. I would appreciate a motion in this effect in new business.

Second, as we all appreciate our Caterer Peter Loan, but we can no longer subsidize his business to the extent we do. I have asked our 2nd Vice Diane Higgins to research what it really costs to have him cater out of our Legion and what benefits we receive. He does not pay for the natural gas, electricity, waste maintenance, water and sewer, cleaners and more, all these cost have gone up since he last signed a contract with us. We do not expect him to pay for all these expenses, but to only pay a small portion to help keep us afloat.

We do not want to follow the lead of so many Legions have in the last few years and close our doors! If we do not take an aggressive stance on the business part of the Legion we will not have a building to meet in in the next few years.

Now that you heard my rant, I would like to thank you for allowing me and my committee to represent you. I wish you all a Merry Christmas and a Happy New Year!

8. TREASURER/FINANCIAL OFFICER REPORTS – Comrade Rita Pitre

This is the result for the period ending November 30, 2019.

Our Gross Profit for the Bar and Kitchen for the month is \$23,250 and other Operating Income brought in \$10,961 for a Total Operating Income of \$34,211.

Operating Expenses total \$23,553 for a Net Operating Income of \$10,658.

Other expenses were \$856 expense for a NET INCOME FOR NOVEMBER 2019 OF \$9,801.

YEAR-TO-DATE

As of November 30, 2019, our Net Income is \$11,219 compared to last year at \$29,568.12, a difference of \$18,349.

Our Gross Profit is down by \$3,519 and other Operating Income is also down by \$4,916.

Building Cleaning is over by \$10,588: Jan-Pro is doing the cleaning at \$1,960 per month and we paid \$3,900 for cleaning the floors. Ground Maintenance is over by \$2,841: we allocated \$1,000 for the Memorial Walk, the parking was repainted and we have the regular ground maintenance at \$1,050 per month.

The telephone bill has increased by \$90 per month from last year and a new line was added for the new terminal downstairs at a cost of \$92 per month for a variance of \$844.

Other Income from Special Events are also down by \$5,836. This is mainly due to Donations, Draws and the June Golf Tournament.

NOVEMBER INFORMATION

We renegotiated our commercial loan with the Scotia Bank. We had a variable loan at Prime (3.95%) plus 2.5 which is 6.45%. We were able to obtain a fixed loan at 4.91% for 5 years.

We also invested \$15,000 from our savings account into GICs to get some interest on that money. We now have \$10,000 at 1.75% and \$5,000 at 1.25%. Financial statements at the end of these minutes.

Moved by Comrade Rita Pitre and seconded by Comrade Rae Green that the financial reports for October be accepted subject to audit.

CARRIED

9. CHAIRPERSON REPORTS UNDER THE PRESIDENT

a. BRANCH MANAGER – Comrade Nicole Hebert

No report.

b. SERGEANT-at-ARMS – Comrade Andre Fournier

Tribute:

Name: Wayne Carr

Legion Affiliation: Br 632

Date/time: Sunday 27 Sept 2019, 1300 hrs

Place: Beechwood Cemetery

Officiating: Joe McNulty

In attendance – 22 Legion members in attendance

Parades:

02 Nov 2019

Dedication of Legion Cenotaph with the new Afghanistan battle honour

30+ Afghanistan Veterans on parade and in the spectating crowd.

Parade Commander – Rob Kearney

Parade Sergeant Major – Andre Fournier

11 Nov 2019

Remembrance Day Ceremonies

5 Guards on parade

Colour Party of 8 members, commanded by Ray Plourde

President – Joe McNulty

Parade Commander – Andre Fournier

c. CONSTITUTION AND BY-LAWS, and TRAINING – Comrade Blaine Kiley

No report.

d. SERVICE OFFICER – Comrade Doc Hopper and Robert Patchett

One request for an independent review of an award for disability. In progress.
We plan to have a service officer in attendance at Branch visits to retirement homes 16-29 Dec.

e. MEMORIAL WALK – Comrade Frank Stacey

There is one stone to be engraved but we will be waiting until just before Remembrance Day to get this one and any future stones engraved as this saves us money in the long run.

Comrade Frank Stacey is currently collecting winter coats from the branch that have been donated by members. So far this is a very successful endeavour and 7 and ½ loads have been delivered to Mission so far. This may be something we can consider as an annual event.

f. LADIES AUXILIARY – Comrade Valerie Cyr

The Ladies Auxiliary have had a very busy autumn participating in several Branch events as well as volunteering for many of the Poppy shifts at the various venues. Remembrance Day found us busy with the preparations for the reception following the Cenotaph Ceremony. This is always a pleasure for us, seeing so many people enjoying themselves with good food, good music and camaraderie. We will finish our fall events with a Christmas Bake Sale at the Saturday breakfast. As always, we thank everyone for the great support shown to us at our fund raisers. On behalf of The Ladies Auxiliary Br. 632, we wish everyone a very Merry Christmas and a peaceful New Year.

Comrade Valerie Cyr President L.A.

Broadcast was sent out advertising the bake sale and also providing the members a copy of the L.A. mandate.

g. HONOURS AND AWARDS – Comrade Marty Keates

No report

Moved by Comrade Frank Stacey and seconded by Comrade Blaine Kiley that the reports of the committees under the President be accepted as presented.

CARRIED

10. REPORTS UNDER THE PAST PRESIDENT – Comrade Raymond Plourde

FUTURE PLANNING AND ELECTIONS – Comrade Raymond Plourde

No report

11. CHAIRPERSON REPORTS UNDER THE 1ST VICE-PRESIDENT – Comrade Ken Green

First off I would like to thank Long and McQuade musical instruments who loaned us all the equipment we needed for not only the rededication of our cenotaph but also for Remembrance Day. Special thanks to all who helped me set it all up and ensured it worked so we even had the ceremony broadcast inside up stairs. Kevin, Mike. Dave and Bob who without their help would have to never been able to accomplish what we did.

Also as you must have noticed by now the floors have been completed in the legion. A special thanks to Highland Cleaning for the wonderful job they have done. We have signed a contract for cleaning with them effective 1 Dec 2019.

There is a constant need for upgrades to our building; cracks need to be fixed; the kitchen vents need to be replaced or resealed and the back deck has been redone and hopefully the rain will not get the better of us for a long time.

The bar fridge upstairs has had the floor lock removed and the door handle fixed for safety reasons. Three of our exit doors downstairs had the door pivots rust out and were replaced by continuous hinges.

Some electrical outlet's on the upper floor have been replaced and are being replaced on an as required basis.

Our Thursday jam session is expanding and we are now doing outside gigs for residences and are spreading the word that we are available if more residences that would like us to play for them.

The tables and chairs on the lower hall have been repaired and the chairs on the upper floor have all had felt pads put on them by volunteers in the Branch.

All the work resulting from the flood has been completed with the sealing the floor by the manager's office.

a. MEMBERSHIP – Comrade Kim Levesque

Membership Report – 10-December-2019

New Members (7):

Kathy Bélanger (AS)
Carole Chenevert (AF)
Donna Feuillatre (AS)
Annette Goodwin (AS)
Richard Lalonde (AS)
Joanna Nolan (AS)
Gaetan Roussel (AF)

Transfers (10):

Janet Davidson (OR)
Ronald Davidson (OR)
Robert Lafortune (OR)
Wesley Lewis (OR)
Douglas Nahirney (OR)
Paul Tremblay (OR)
Henri-Paul Veilleux (OR)
David Watts (OR)
Michelle Wiseman (OR)
Paul Wiseman (OR)

2020 Early Bird Winner: Paul Baiden (#7220961)

# of Members in Good Standing	792
Prepaid (early birds)	486 (61.4%)
Life Members	19 (2.4%)
Ordinary	519 (65.5%)
Associate	205 (25.9%)
Affiliate	49 (6.2%)

b. VOLUNTEER COORDINATOR – Comrade Kim Levesque

Reminder to everyone to keep track of the people who are volunteering at the various events so we have an accurate list for the 2020 plaque.

c. LEADERSHIP DEVELOPMENT – Comrade Marty Keates

No report.

d. REMEMBRANCE ACTIVITIES – Comrade Wyn Fournier

Thank you to all who volunteered to assist in some fashion with the organization of the ceremony. Of note, a special thank you to Ken Green who did a great job taking pressure off of me to finalize last minute details. Also to Marty Keates and Rae Green who dug for the information about our celebrated female veteran of 104 years. It was a huge piece of our ceremony this year to have her here. Also a thank you to the L.A. who always provide a hot toddy and good food after the ceremony. All volunteers for the event, as well as some outside agencies who assist, have been asked to provide input about what went well and what needs to be improved for next year. That information will be presented at the next meeting.

Thank you letters will be written for the outside agencies (police, OC Transpo, Choir, Reserves and Cadets) who provide an integral part of the event. All branch volunteer names will be given to the Volunteer Coordinator for inclusion on the scroll that is hung in the stairwell.

e. INVENTORY – Comrade Mike Adams (Presented by Comrade Ken Green)

Trailer contents were inventoried in October. 2019 inventory is now complete.

f. CADET LIAISON – Comrade Andrew Baird

No report

g. LA LIASON – Comrade Rae Green

No report

h. HOUSING – Comrade Mike Adams (Presented by Comrade Ken Green)

Steel grid and gas heater on outdoor deck was removed and carted away. Done by a number of volunteer Comrades.

Canopies were constructed over both deck doors to divert rain and snow. Caulking of door thresholds was also completed. Done by Comrade Kevin Lemire.

All lower hall chairs and tables were repaired by volunteer Comrades.

Upper hall floors were stripped, waxed and buffed. All floors will be buffed regularly by the new cleaning contractor.

Felt floor protectors were installed on all upper hall chairs. Table legs will be done shortly. Kudos to Comrade Dave O'Neil for completing this task.

Floor pit in elevator motor room was sealed to eliminate sewer gas odour in Manager's office.

New hinges were installed on a lower hall exterior door after it fell out of the frame.

Natural gas lines on the roof were repaired to bring these back up to code.

Two roof vent caps were resealed to eliminate water infiltration.

Broken cubicle door hinge was replaced in lower level women's washroom.

New weather stripping will be installed shortly on lower level kitchen exterior door to reduce cold air infiltration. Comrade Kevin Lemire will be supplying commercial grade sealing for this task.

Upper level kitchen grease trap required professional cleaning and repair. Peter has committed to having the trap cleaned on a regular basis.

Numerous minor maintenance and repair items were completed and more to be done.

Moved by Comrade Kim Levesque and seconded by Comrade Mac Casselman that the reports under the 1ST Vice President be accepted as presented.

CARRIED

12. CHAIRPERSON REPORTS UNDER THE 2ND VICE-PRESIDENT – Comrade Dianne Higgins

a. HOSPITAL VISITING – Comrade Dianne Higgins

No report.

b. KITCHEN OPERATIONS – Comrade Dianne Higgins

No report.

c. POPPY CHAIR – Comrade Wyn Fournier

Much appreciation to all captains who worked so hard over the campaign.

Campaign interim total is: \$115,775 with some money still being accounted for. This is **a new record** for our branch and something to be very proud of. It's a reflection of the hard work the whole volunteer team put in.

I have had no reports of poppy boxes stolen this year.

Return of campaign supplies has been completed and a final supply count will be conducted next week. The plan is again to place an order now for next year's supplies to take advantage of this year's prices. I am also looking at other items to add to the sale merchandise to keep it fresh.

We were successful in filling more volunteer spots at all the tables this year with only a very few open spots at the beginning of the campaign.

This year's wreath ribbon-making machine was used to make 8 ribbons for a profit of \$196.40. Added to last year's profit on ribbons only of \$147.30, we are more than halfway to recouping the cost of purchasing the machine.

All captains have been asked to provide an after-action report to me detailing what went well and what could be improved for next year. This will be presented at the next meeting. Additionally, all captains will be asked to provide a list of names of their store volunteers for inclusion in the scroll that hangs in the stairwell.

Goal for next year is to try to have more tables in stores full time. To do this I will need more Store captains. Additionally, some of the routes are very large and I would like to cut them in half. In order to do this I will need more Route captains as well. I'd really like to see fresh faces picking up the torch, so if you have a friend who is chomping at the bit to get involved, please send them my way!

d. POPPY TRUST FUND – Comrade Lucie Goderre

BANK BALANCE – October 1st 2019 **\$ 18,095.95**

MONEY RAISED DURING THE CAMPAIGN \$ 108,913.00

OTHER DONATIONS
& PAYMENTS OF WREATHS etc. \$ 7,167.50

TOTAL REVENUES TO DATE \$ 116,080.50

TOTAL EXPENSES TO DATE (14,596.94)

BANK BALANCE – Nov. 30th 2019 **\$ 119,579.51**

e. LEGION SENIORS – Comrade Robert (Bob) Elrick

The annual party for Branch members aged 80 years and more was held on 23 Nov. About 100 persons participated and happy to see Santa and Mrs Claus, a.k.a. Rae and Ken Green. Significant contributions by Gord Atkinson and crew making song and music; the LA donated sweets and goodies, decorated the hall and organized the food, socialized with guests, and arranged the participation two cadets from 33 Field Engineer Cadets; Lucie Goderre operated the lift and helped with many things; Marty Keates took photos and recorded names. Sandwiches were donated by Symphony Senior Living residence on Lumberman Way.

A major supporting event for this and the next event was the "Wrapping Party" where Sherri McInnis provided all materials and organized about 10 people here to gift wrap about 360 items. Marty Keates co-chaired and wrapped. The activity was both important and fun.

f. VETERANS AND AGING – Comrade Robert (Bob) Elrick

Our annual Xmas season visits to veterans, spouses and survivors who live in Orleans retirement residences and care facilities (quantity 13) will occur all next week and on 29 Dec. Each eligible resident will receive a small comfort gift.

Several Branch and LA members will be on the team.

g. BANNER – Comrade Marta Nuijten and Comrade Marty Keates (Presented by Comrade Dianne Higgins)

Thank you to all for your contributions to the September Banner - they were greatly appreciated. The next publication date for the Banner is 15 December, 2019; therefore all submissions should be in by Dec. 1, 2019. Comrade Marty Keates will be away from Dec 1st until the end of March.

Pictures/write-ups are needed for the President's Draw, the LA Christmas Basket Raffle, the New Year's Levee, and St. Patrick's Day. Please let Comrade Marty know if you are available to cover these events and forward your coverage (with names) to Comrade Marty at keatesm@rogers.com. A reminder to all the organizers that you should be documenting events and forwarding articles/photos including names of participants if possible, for the Banner to Comrades Marta Nuijten or Marty Keates as soon as possible after each event to allow for formatting and editing time.

h. NEVADA – Comrade James Grant

Due to technical difficulties there will be no report this month.

Moved by Comrade Dianne Higgins and seconded by Comrade Wyn Fournier that the reports under the 2nd Vice-President be accepted as presented.

CARRIED

13. CHAIRPERSONS REPORTS UNDER THE 3rd VICE-PRESIDENT – Comrade Len MacPherson

a. PUBLIC RELATIONS – Comrade Myriam Meagher

I would like to make the following acknowledgement; Thank you Len and Wynn for taking over Facebook, advertising and communications while I was away. Your hard work paid off. We had great community support and engagement with our recent events.

The unveiling of the Afghanistan Memorial had a good turnout. Suggestions were made to improve future communications, which will be look at to make sure we reach the maximum audience.

The Remembrance Day was a wonderful event, with great attendance by many service members and the public. Wynn did an excellent job, as usual, with the organisation and coordination. Special thanks to her daughter for providing the translation of the ceremony in French.

The organic engagement on our facebook page has been very positive.

I am now back on duty and happy to follow on the great work achieved.

I would like to extend my appreciation for the cooperation of outside sources, such as Orleans Star, Rogers, RCMP mates, Matt Luloff, Marie-France Lalonde, and Laura Dundas. They are doing a very good job at trying to promote the services offered by the Legion and building a foundation of easy access to information/support for our veterans.

It is good to see the community coming together to take care of our veterans, and we are very pleased to see more positive engagement from veterans, and the community.

b. BAR OFFICER – Comrade Wayne Edwards

A bar inventory will be carried out at the end of November.

c. ENTERTAINMENT AND SPECIAL EVENTS – Comrade Mac Casselman

Upcoming Entertainment Schedule

13 December 2019 - Lauren Hall – Christmas Dinner

20 December 2019 - All Visor

27 December 2019 - TBA

31 December 2019 - New Year's Party will be downstairs.

Cocktails 7-8 PM

Dinner 8 PM

Entertainment – Al Visser

\$60.00 Members and their guest.

\$65.00 Non-Members

Planning for the New Year's Levee is currently in the works. Start time will be 12:00 noon and Debby McCann will be performing from 1 to 4 pm.

January 3rd - Daniel Dunlop

January 10th - Back Roads

January 17th - First Choice

January 24th - Nostalgia

January 31st - Snap Crackle Pop

February 7th - Ann Miner

February 14th - First Choice

February 21 - Nostalgia

February 28 - Daniel Dunlop

March 6 - Ann Miner

March 13 - Heart and Soul

March 20th - Snap Crackle Pop

March 27th - Country Reflection

d. SPORTS – Comrade Bernard Laberge

During the week of December 8th I will be visiting all Dart Leagues regarding tickets for new boards and lights. There will be 2 draws. December 23rd and January 11th. I have 2 pairs of Sens tickets for January 16th.

I had requested money from the Legion for boards and lights and if all goes good will not need the money. Already got some lights free of charge and they are LED so they use less electricity. I will replace the light bulbs.

Crib tournament scheduled for December 7th was cancelled due to low participation. Our 2 teams are advancing to District in Perth January 18th.

We will host the Zone Crib next year. Scheduled for November 7th 2020.

Now for darts we have our qualifications on December 15th. For next year it will be November 15th 2020.

So there will be no more sports activities in December.

We will be hosting the Zone Darts on January 11th 2020.

For both the Monday and Wednesday dart leagues we have started to recruit new players and hopefully new members. For Monday from 56 players to 64 players and Wednesday from 24 players to 32 players.

e. YOUTH EDUCATION – Comrade Jeanine Mader (Presented by Comrade Len MacPherson)

Judging of the posters and essays was done on 23 November 2019 at 1100am.

Our Youth Award ceremony will be held January 26, 2020 at 1:00pm. It would be great to have as many of the executive there to support the youth.

f. BURSARY – Comrade Jean Beck

The next deadline for applications is the last Friday in March 2020. Due to the number of applicants we may have to increase the budget allocated for the bursary program.

Moved by Comrade Kim Levesque and seconded by Comrade Andre Fournier that the reports under the 3rd Vice President be accepted as presented.

CARRIED

14. GENERAL AND NEW BUSINESS

1. Motion: I would like to present a motion to raise the user fees for the clubs, darts etc that we allow to use our Legion from \$2.00 to \$3.00 effective 1 April 2020.

Moved by Comrade Kim Levesque and seconded by Comrade Bernie Laberge that the motion be carried.

CARRIED

2. Comrade Blaine Kiley passed on the following: District G would like to thank Comrade Kim Levesque for all her help providing training on membership at the last workshop.

15. ADJOURNMENT:

Moved by Comrade Wyn Fournier and seconded by Comrade Kim Levesque that the meeting be adjourned.

CARRIED

16. CLOSING CEREMONY

Chairman:

- a. *The meeting will stand at attention.*
- b. *The business of this meeting being concluded let us, as we part, remember our duty to our Branch, our comrades, our country and our Sovereign. May we ever strive to promote unity and the spirit of comradeship, never forgetting the solemn obligations we have assumed as members of The Royal Canadian Legion and remembering them, may we ever pray.*

Members:

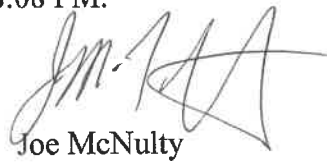
- c. *Lord God of Hosts,
Be with us yet,
Lest we forget,
Lest we forget.*

Chairman:

- d. *I now declare this meeting closed.*

The meeting was adjourned with the closing ceremony at 8:08 PM.


Sherri McInnis
Secretary


Joe McNulty
President

Voting Elected Members:

1	President – Joe McNulty	P
2	1st Vice – Ken Green	P
3	2nd Vice/Hospital Visiting – Dianne Higgins	P
4	3rd Vice – Len MacPherson	P
5	Treasurer – Rita Pitre	P
6	Secretary – Sherri McInnis	P
7	Past President/Future Planning and Elections – Raymond Plourde	EX
8	Remembrance Activities/Poppy Chair – Wyn Fournier	P
9	Membership/Volunteer Coordinator – Kim Levesque	P
10	Nevada – Jim Grant	EX
11	Entertainment/Special Events – Mac Casselman	P
12	Youth Education – Jeanine Mader	A
13	Public Relations – Myriam Meagher	P

Members Appointed by the President

1	Branch Manager – Nicole Hebert	A
2	Sgt-at-arms – Andre Fournier	P
3	Branch Padre – Bill Reggler	A
4	Inventory/Housing – Mike Adams	EX
5&6	Service Officer – Doc Hopper/Robert Patchett	P/P
7	Constitution and By-Law – Blaine Kiley	P
8	Sports – Bernard Laberge	P
9	Bar Officer – Wayne Edwards	A
10	Bursaries – Jean Beck	P
11	Banner – Marta Nuijten	EX
12	Ladies Auxiliary – Valerie Cyr	P
13	Poppy Trust – Lucie Goderre	P
14	Memorial Walk – Frank Stacey	P
15	Legion Seniors/Veterans and Aging – Robert (Bob) Elrick	P
16	Leadership Development/Banner/Honours and Awards – Marty Keates	EX
17	Cadet Liaison – Andrew Baird	A
18	Ladies Auxiliary Liaison – Rae Green	P

ROYAL CANADIAN LEGION ORLEANS

Comparative Income Statement

	Nov 2019	Nov 2018	Variance	YTD Nov 2019	YTD Nov 2018	Variance
OPERATING INCOME						
BAR & KITCHEN REVENUE						
Beer/Liq Sales	29,987.36	28,180.51	1,806.85	133,355.74	136,342.73	(2,986.99)
Snack Sales	2,761.46	2,112.71	648.75	11,313.21	9,696.71	1,616.50
Kitchen Income	668.00	515.49	152.51	2,572.00	3,320.25	(748.25)
Other Income				288.00		288.00
Coffee		64.60	(64.60)	157.70	170.00	(12.30)
Total	33,416.82	30,873.31	2,543.51	147,686.65	149,529.69	(1,843.04)
COST OF SALE						
Beer/Liq Purchases	9,155.25	12,025.03	(2,869.78)	50,207.64	48,894.37	1,313.27
Snack Purchases		644.99	(644.99)	748.51	1,992.43	(1,243.92)
Cash Short				33.81	0.53	33.28
Spoilage	180.55	116.00	64.55	1,093.80	233.95	859.85
Inventory Use		(1,724.17)	1,724.17		(1,724.17)	1,724.17
Bar & Kitchen Supplies	830.68	333.19	497.49	3,364.39	1,560.48	1,803.91
Glassware & Equipment					2,689.99	(2,689.99)
Kitchen/Bar Equipment Maintenance				250.00	374.25	(124.25)
Total	10,166.48	11,395.04	(1,228.56)	55,698.15	54,021.83	1,676.32
GROSS PROFIT	23,250.34	19,478.27	3,772.07	91,988.50	95,507.86	(3,519.36)
OTHER OPERATING INCOME						
Membership Dues	5,028.75	5,582.08	(553.33)	13,305.72	13,471.73	(166.01)
Membership Fees & Per Capita				(341.46)		(341.46)
Hall Rentals	2,298.64	803.98	1,494.66	11,161.60	12,910.44	(1,748.84)
Hall Rentals - Bartender Recovery	784.00	60.00	724.00	3,184.00	2,967.00	217.00
Hall Setup	(232.50)	200.00	(432.50)	(601.74)	2,000.00	(2,601.74)
Branch Pool Table	77.00		77.00	339.00	80.00	259.00
Branch Snooker Table	189.00	181.00	8.00	1,011.00	779.00	232.00
Facilities Usage Fee Income	2,816.00	3,036.00	(220.00)	8,516.55	9,282.80	(766.25)
Total	10,960.89	9,863.06	1,097.83	36,574.67	41,490.97	(4,916.30)
TOTAL OPERATING INCOME	34,211.23	29,341.33	4,869.90	128,563.17	136,998.83	(8,435.66)
OPERATING EXPENSES						
WAGES & EMPLOYEE BENEFITS						
Wages	8,628.68	8,173.96	454.72	49,470.21	52,479.33	(3,009.12)
EI Expense	188.76	181.28	7.48	1,078.06	1,212.42	(134.36)
CPP Expense	311.63	285.05	26.58	1,858.01	1,918.48	(60.47)
WSIB Expense	41.64	58.50	(16.86)	237.71	391.28	(153.57)
Total	9,170.71	8,698.79	471.92	52,643.99	56,001.51	(3,357.52)

OFFICE & ADMIN EXPENSES						
Office Expenses	265.91		265.91	2,175.30	2,064.16	111.14
Printing	60.00	157.00	(97.00)	142.00	606.00	(464.00)
Postage					26.08	(26.08)
Licences		265.00	(265.00)	215.83	527.50	(311.67)
Courier Services					8.00	(8.00)
Furniture & Equipment		51.99	(51.99)		57.98	(57.98)
Professional Fees ***				729.00	2,842.22	(2,113.22)
Entertainment Expenses	1,800.00	983.00	817.00	6,330.00	5,333.00	997.00
Total	2,125.91	1,456.99	668.92	9,592.13	11,464.94	(1,872.81)
BUILDING MAINTENANCE						
Building Maintenance & Repairs	1,472.02	1,928.00	(455.98)	6,360.61	9,803.15	(3,442.54)
Cleaning Supplies	455.38	898.62	(443.24)	1,185.03	1,771.24	(586.21)
Waste Removal		268.56	(268.56)	1,307.27	1,488.95	(181.68)
Ground Maintenance	1,215.00	1,505.00	(290.00)	9,646.25	6,805.00	2,841.25
Security Services	52.03	100.00	(47.97)	625.64	814.57	(188.93)
Building Cleaning	3,860.00	780.00	3,080.00	15,660.00	5,072.47	10,587.53
Insurance	810.87	826.86	(15.99)	4,913.19	4,776.39	136.80
Furniture & Equipment Maintenance						
Total	7,865.30	6,307.04	1,558.26	39,697.99	30,531.77	9,166.22
UTILITIES						
Hydro	1,271.30	1,155.23	116.07	7,779.61	7,956.31	(176.70)
Gas & Heat	1,060.92	1,466.72	(405.80)	2,916.51	2,866.96	49.55
Telephone	411.51	923.49	(511.98)	3,447.87	2,604.21	843.66
Water	539.71	787.23	(247.52)	2,272.19	2,323.00	(50.81)
Television Network	81.98	78.98	3.00	567.86	487.87	79.99
Total	3,365.42	4,411.65	(1,046.23)	16,984.04	16,238.35	745.69
FINANCIAL EXPENSES / (INCOME)						
Bank Charges	739.58	554.96	184.62	2,558.46	1,999.54	558.92
Loan Interest	434.94	1,249.63	(814.69)	6,140.98	7,273.94	(1,132.96)
ATM Revenue	(148.50)	(88.50)	(60.00)	(604.50)	(574.50)	(30.00)
Total	1,026.02	1,716.09	(690.07)	8,094.94	8,698.98	(604.04)
TOTAL OPERATING EXPENSES	23,553.36	22,590.56	962.80	127,013.09	122,935.55	4,077.54
NET OPERATING INCOME	10,657.87	6,750.77	3,907.10	1,550.08	14,063.28	(12,513.20)
OTHER INCOME/(EXPENSES)						
SPECIAL EVENTS						
June Annual Golf Tournament				7,690.00	9,605.42	(1,915.42)
Canada Day				470.00	205.00	265.00
Veterans' Dinner	(1,050.52)	(1,398.95)	348.43	(950.52)	(542.95)	(407.57)
Draws -\$5.00					1,555.20	(1,555.20)
Advertising TV Revenue				260.00		260.00
Banner Advertising				504.00	288.00	216.00

Banner Revenue				15.00	(15.00)
Net Sale Legion Articles	676.81	(676.81)	10.00	1,010.68	(1,000.68)
Sports Expenses	(60.00)	(60.00)	(131.72)		(131.72)
Fundraising Events			170.00		170.00
Saturday Breakfast Revenue	615.00	91.00	524.00	823.00	231.00
Misc. Revenue**	10.00		10.00	20.00	20.00
Donations	225.00	1,444.95	(1,219.95)	1,401.69	3,484.95
Other Donations	11.50			76.00	62.50
Hospitality		(45.40)		(9.50)	(45.40)
Branch Functions	(575.20)	(342.56)	(232.64)	(575.20)	(342.56)
Legion Articles	(32.26)		(32.26)	(32.26)	(32.26)
Honours & Awards				(56.22)	(22.00)
Total	(856.48)	425.85	(1,339.23)	9,669.27	15,504.84

NET INCOME **9,801.39** **7,176.62** **2,567.87** **11,219.35** **29,568.12** **(18,348.77)**

ROYAL CANADIAN LEGION ORLEANS			
Balance Sheet As at 30/11/2019			
ASSET			
CURRENT ASSETS			
Cash On Hand	6,754.32		
Petty Cash	239.69		
ATM Machine	1,000.00		
Bar Change - Back Room Boxes	2,200.00		
Bartender Float	1,682.00		
Cash Total			11,876.01
Scotia Bank General	45,025.14		
Scotia Bank Allocated	14,351.46		
Scotia Bank Savings	1,664.92		
Bank Total			61,041.52
Short term investment			15,000.00
GST/HST Paid And Recoverable			6,743.33
Accounts Receivable			754.84
Inventory Bar			13,991.25
Prepaid Expenses			416.28
TOTAL CURRENT ASSETS			109,823.23
Fixed Assets			
Land			75,075.00
Building	1,743,681.37		
Acc Depreciation on Building	-1,229,572.13		
Net Building			514,109.24
Adjacent Lot			107,001.50
Bar & Kitchen Equipment	10,239.56		
Acc Dep Bar & Kitchen Equi	-6,801.90		
Net Bar & Kitchen Equipmen			3,437.66
Furniture & Fixtures	9,969.84		
Acc Dep - Furn. & Fixtures	-6,179.80		
Net Furniture & Fixtures			3,790.04
Computer Equipment	1,450.00		
Acc.Dep-Computer Equipment	-1,450.00		
Net Computer Equipment			0.00
Total Fixed Assets			703,413.44
TOTAL ASSET			813,236.67

LIABILITY**CURRENT LIABILITIES**

Visa Scotia Bank		1,543.23
Presidents Draw		291.65
Memorial Walk		830.13
Payable To Nevada Fund		299.50
Special Events		-93.74
Club 200 Payable		3,570.00
Mix Darts Payable		4,135.00
New years EVE		1,745.00
RCAF Dinner		2,730.33
GST/HST Payable		11,627.95
Ramp for Handicap Project 2019...		1,423.45
New Horizon Fund		2,094.50
Accounts Payable		547.44
Command -Capital Tax Payable		4,518.41
Unearned Hall Rentals		2,919.01
Vacation Payable - Payroll		9,136.28
Vacation Payable - adjusted		-3,862.49
EI Payable	323.60	
CPP Payable	623.26	
Income Tax Payable	879.90	
Receiver General Payable		1,826.76
WSIB Payable		88.58

TOTAL CURRENT LIABILITIES		45,370.99
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LONG TERM LIABILITIES

Loan Payable		205,864.00
Total LongTerm Liabilities		205,864.00

Deferred Contributions

Deferred contribution capital asset		65,844.62
Total Deferred Contributions		65,844.62

TOTAL LIABILITY		317,079.61
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EQUITY**EARNINGS**

Retained Earnings		484,937.58
Current Earnings		11,219.35
TOTAL EARNINGS		496,156.93

TOTAL EQUITY		496,156.93
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